

February 8, 2016-Regular Board Meeting-Moscow Mills Community Building-6:00 p.m.

6:00 p.m.-Mayor Clynch calls the meeting to order. Matt Meyer, Alderman Ward I; Michael Flynn, Alderman Ward I; and Pat Flannigan, Alderman Ward II are present. The second Alderman seat in Ward II is currently vacant. Also in attendance is Linda Haynes, City Clerk and Cindy Davenport, City Attorney.

Pat Flannigan makes a motion to adjourn to executive session per RSMo. 610.021 #1-legal and #3-personnell. Michael Flynn seconds the motion. Roll call vote is as follows: Matt Meyer-Aye, Michael Flynn-Aye, Pat Flannigan-Aye.

Executive session is held and adjourned. A short break is held to allow the public to enter.

6:30 p.m.-Mayor Clynch calls the meeting back to order. Donny Hopkins, Maintenance Superintendent and Ryan Ringeisen, Police Sergeant are present. There are four guests in attendance.

**In re: Pledge of Allegiance & Moment of Silence**-Mayor Clynch leads the Pledge of Allegiance and then a moment of silence.

**In re: Remarks of Visitors**-There are no remarks from visitors.

**In re: Approval of Consent Agenda items**-Matt Meyer makes a motion to approve the consent agenda items which include the Board of Aldermen minutes from January 11<sup>th</sup>; financial reports; paid bills report; bills to pay report; Payroll Monitor report; Bank Statement Monitor report; monthly asset disposal for the City Clerk; MOCCFOA training in Columbia from 3/6/16 to 3/10/16 for the City Clerk; destruction of records (list attached with these minutes); purchase of a security system for City Hall for \$3,400 with MIRMA reimbursing \$1,334; inspection of the three water towers by Ozark Applicators for \$4,000; police evidence tracking equipment through Huber and Associates for \$931.56; attendance at the State Emergency Management Conference in Branson for Chief Foster 3/31/16 TO 4/3/16; purchase of a shotgun for the police department \$400; and \$350 for Chief Foster to proceed in signing up for community/employee surveys. Michael Flynn seconds the motion. Roll call vote is as follows: Matt Meyer-Aye, Michael Flynn-Aye, Pat Flannigan-Aye.

**In re: Fireworks Sale Permit Application-Fireworks Fanatics-Ann McNelly**-Michael Flynn makes a motion to approve the fireworks permit for Fireworks Fanatics. Matt Meyer seconds the motion. All are in favor. Linda Haynes states that in the past the Board has been okay with the City Clerk issuing a fireworks permit license when everything was the same as the previous year. She would like to know if the Board is okay with still doing that. Matt Meyer makes a motion to allow the city clerk to annually renew fireworks permit applications that are the same as the previous year. Pat Flannigan seconds the motion. All are in favor.

**In re: Houston Homes regarding Majestic Lakes**- Mayor Clynch states that the representative from Houston homes is not present. He wanted to speak to the Board about Majestic Lakes. Matt Auld states that Majestic Lakes has their own water and sewer with probably lift stations and their own well. Donny Hopkins states that their water is chlorinated but he would question the radionuclide levels. They are under a 20 year contract with American Water that may have to be bought out. There are no water meters at each home. Those would have to be installed. These are the things he has heard about Majestic Lakes. Matt Auld states that an estimate is \$250,000 to get the sewage to our plant. Apparently no more homes can be built at Majestic Lakes at this

time. Mark Schuette states that before the City takes anything they should be sure that the water and sewer lines operate correctly, and the streets seem to not be well kept. If the City takes this over it could be a lot of expenses. Mayor Clynch states that he will call Mr. Houston and tell him that any cost incurred he would have to pay. The Board is in agreement.

**In re: Publications-**Pat Flannigan states that the Clerk has provided a list of the publications. He estimates that the publication cost is \$1,700 a year and that publishing in both newspapers would add an additional \$800. A lot of people do not have a subscription to the Troy Free Press so the City is not informing the public. He would like to see things published in both newspapers. Michael Flynn states that publishing in both papers on a bid might make up the money. Linda Haynes states that anything that is dictated by ordinance would need an ordinance revision to change where things are being published. If it is dictated by statute then the Board can just change it by motion and vote. Pat Flannigan makes a motion to start publishing in both newspapers when publication information is dictated by Missouri statute and to draw up an ordinance revision for the next meeting to change City code so the publications are stated as being in both newspapers. Michael Flynn seconds the motion. All are in favor. Mayor Clynch mentions publishing on the City's website as well. Cindy Davenport states that if the Board is going to make that a requirement it needs to be inserted into City Code as well.

**In re: Maintain list of written off accounts and charge double deposit if return-**Pat Flannigan states that the City just recently wrote off a lot of uncollectible accounts. He would like to see the office maintain a list of those accounts so that if that customer comes back to the City for service a double deposit can be charged. Most of these accounts were past the statute of limitations and had to be wrote off. Michael Flynn makes a motion to charge a double deposit if any of these customers that were written off return to the City for service. Matt Meyer second the motion. All are in favor. Linda Haynes states that she will add checking this list to the new customer sign up sheet.

**In re: Informational flyers for April ballot question-**Linda Haynes states she has provided the Board information from the Missouri Municipal League website regarding ways to inform the public about the ballot measure. After some discussion it is decided that a brochure will be mailed with the February water bills and a press release will be done by the Mayor. The brochure will also be posted on the City's website. The Board would like to see the brochure before it goes out.

**In re: Rate study required for Facilities Plan-**Linda Haynes states that it was brought up before that when a rate study was done that the City might be interested in doing it as a winter average in addition to the normal per gallon way for the sewer charge. This was first brought up by Pat Flannigan a while back. Missouri Rural Water is doing the rate study and it is free. Therefore it will not cost the City anymore to have it done both ways. The Board agrees to request that the rate study be calculated both ways.

**In re: Renewal of Five Year Owner Supervised Program for Water System-**Linda Haynes states that when this was put on the agenda it was hoped that estimated cost could be presented by George Butler Associates. Matt Auld informed her that there should be information from the last five year owner supervised program that he can use to prepare the new one. That information has been located and given to him this

evening. Matt Auld states that this is not due until summer. Donny Hopkins states that the purpose of the plan is so the city can go ahead and lay water lines without getting approval from DNR each time a line is installed. This item can be placed back on the next agenda with a cost estimate.

**In re: March meeting date-**After some discussion regarding scheduling conflicts, Pat Flannigan makes a motion to hold the March meeting on Wednesday March 16<sup>th</sup> and the April meeting on Tuesday April 12<sup>th</sup>. Matt Meyer seconds the motion. All are in favor.

**In re: Cost of water meters-**Donny Hopkins states that the cost of water meters has increased and he would like to see the Board increase the cost they are charging to the customer. Linda Haynes states that the ordinance currently states no less than \$250 will be charged and the city's cost is currently \$278.65. The way the current ordinance states it doesn't have to be changed to increase the amount charged to the customer, but when charging customers she would prefer to have an ordinance to back that fee up. Cindy Davenport states that the ordinance can be changed to state that the city can charge up to \$350 without changing the ordinance. An ordinance amendment will be drafted and presented at the next meeting.

**In re: MoDOT use of Community Building-** Mayor Clynch states that MoDOT would like to use the Community Building to have a public forum regarding the bridge on Hwy MM. He would like to know if the City would donate the building for their use. Michael Flynn makes a motion to not charge MoDOT to use the building for this event. Pat Flannigan second the motion. Roll call vote is as follows: Michael Flynn-Aye, Pat Flannigan-Aye, Matt Meyer-Nay. Mayor Clynch states that he will let them know that they can use the building for free for this event.

**In re: Ordinance #736-Amend Chapter 73 regarding vicious animals-**Cindy Davenport states that this ordinance clears up the issue of not repealing current city code on Ordinance #726 passed last month. Linda Haynes reads the title of Ordinance #736 in full two times. Pat Flannigan makes a motion to approve Ordinance #736. Matt Meyer second the motion. Roll call vote is as follows: Matt Meyer-Aye, Michael Flynn-Aye, Pat Flannigan-Aye.

**In re: Street lights on Progress Court-**Mayor Clynch states that there are two street lights on Progress Court that the bills have not been paid by the developer and have been shut off. In the past the Board has not wanted to pay for street lights on streets that have not been dedicated to the City. Linda Haynes reads from prior research regarding this matter and then states that the streets have never been officially dedicated to the city, but we snow plow the streets because the police station is back there. Donny Hopkins states that the last time this matter was brought up he inspected Progress Court and Blackburn Court and the developer addressed all of the items he had pointed out. Linda Haynes states that one of the original developers is now deceased. Ryan Ringeisen states that the street lights not working is a safety issue. The cost for the two street lights is discussed. Michael Flynn makes a motion to have the two street lights activated with the City paying the monthly bill. Pat Flannigan second the motion. All are in favor. Linda Haynes states that she will let the Board know how much the monthly cost will be after she calls to have them turned on.

**In re: Ordinance #737-Municipal Court-Incarceration Fees-**Cindy Davenport states

that this ordinance adds an incarceration fee to the current court cost. Linda Haynes reads the title of Ordinance #737 in full two times. Michael Flynn makes a motion to approve Ordinance #737. Matt Meyer second the motion. Roll call vote is as follows: Matt Meyer–Aye, Michael Flynn–Aye, Pat Flannigan–Aye.

Michael Flynn makes a motion to adjourn the open section of the meeting. Matt Meyer seconds the motion. Roll call vote is as follows: Matt Meyer-Aye, Michael Flynn-Aye, Pat Flannigan-Aye.

Mayor Clynch suggests taking a short break to allow the audience to exit before the executive session.

Pat Flannigan makes a motion to open the executive session per RSMo.610.021 #1-legal and #3-Personnel. Michael Flynn seconds the motion. Roll call vote is as follows: Matt Meyer-Aye, Michael Flynn-Aye, Pat Flannigan-Aye.

Executive session is held and adjourned. Mayor Clynch states that there were no decisions made in executive session that can be released at this time.

**In re: Salary-Chief Terry Foster**-Michael Flynn makes a motion to increase Terry Foster's salary to \$48,895 annually, starting with the first paycheck in March. Pat Flannigan seconds the motion. Roll call votes is as follows: Matt Meyer-Aye, Michael Flynn-Aye, Pat Flannigan-Aye. Linda Haynes asks how the Board wants to handle that since there have already been paid periods this year. Michael Flynn clarifies that the increase would not apply to the first couple of pay periods, but would start with the first paycheck in March.

Pat Flannigan makes a motion to adjourn. Michael Flynn second the motion. All are in favor.

Respectfully Submitted:

---

Michael Clynch, Mayor

Linda Haynes, City Clerk