

6:00 p.m.-Mayor Clynych calls the meeting to order. Mark Spence, Alderman Ward I; and Pat Flannigan, Alderman Ward II are present. Matt Meyer, Alderman Ward I is absent. The second Alderman seat in Ward II is currently vacant (note: Marsha Mills is sworn in at the beginning of the meeting to fill the vacant seat). Also in attendance is Linda Haynes, City Clerk and Cindy Davenport, City Attorney.

Swear in new official-Mayor Clynych states that he would like to recommend Marsha Mills be appointed to fill the vacant seat in Ward II. Pat Flannigan makes a motion to appoint Marsha Mills to the vacant seat in Ward II. Mark Spence seconds the motion. Roll call vote is as follows: Mark Spence-Aye, Pat Flannigan-Aye. There is discussion regarding there being a quorum present, and whether Marsha Mills can vote for the appointment. Marsh Mills votes Aye. Marsha Mills is sworn in by the City Clerk.

Pat Flannigan makes a motion to adjourn to executive session per RSMo. 610.021 #1-Legal and #2-Real Estate. Marsha Mills seconds the motion. Roll call vote is as follows: Mark Spence-Aye, Marsha Mills-Aye, Pat Flannigan-Aye.

Executive session is held and adjourned. A short break is held to allow the public to enter.

6:30 p.m.-Mayor Clynych calls the meeting back to order. Terry Foster, Chief of Police is present. There are six guests in attendance.

In re: Pledge of Allegiance & Moment of Silence-Mayor Clynych leads the Pledge of Allegiance and then a moment of silence.

In re: Remarks of Visitors-There are no remarks from visitors.

In re: Approval of Consent Agenda items-Marsha Mills makes a motion to approve the consent agenda items which include the Board of Aldermen minutes from May 9th; financial reports; paid bills report; bills to pay report; Payroll Monitor report for the first half of May; Bank Statement Monitor report; P&Z Commission minutes from March 7th and May 2nd; Linda Haynes and Donny Hopkins to attend the MIRMA annual meeting in Lake Ozark from 7/20/16 to 7/22/16; and the purchase of a mower from Meyer Implement Co for \$12,070. Mark Spence seconds the motion. Roll call vote is as follows: Mark Spence-Aye, Marsha Mills-Aye, Pat Flannigan-Aye.

In re: Darryl Sutton request to vacate a portion of two streets that adjoin lots 13 and 14, Block 3, New Moscow Mills-The applicant is currently outside. Pat Flannigan makes a motion to table this item. Mark Spence seconds the motion. All are in favor.

Donny Hopkins, Maintenance Superintendent, arrives during the following discussion.

In re: Employee health/dental/life insurance-Linda Haynes states that J.W. Terrill and MIRMA met with the employees June 9th and made presentations. It was unanimous that the employees want to stay with the current Anthem coverage through J.W. Terrill. Pat Flannigan makes a motion to renew the policy with Anthem. Mark Spence seconds the motion. All are in favor. Linda Haynes states that J.W. Terrill stated at that meeting that they would get some quotes on dental that rolls over the unused benefit year to year. The employees expressed that they would be okay with

the Board making the final decision on the dental after those quotes were received. The City Clerk states that she will contact the aldermen when the updated dental quotes come in.

Pat Flannigan makes a motion to amend the agenda to consider Ordinance #750. The ordinance was posted on Friday but the agenda had already been posted. Mark Spence seconds the motion. All are in favor.

In re: Ordinance #750-Amending section 23.195 Medical/Dental/Life Insurance Benefits-The Board decides that \$605 will be the amount to insert in the blanks for numbers four and six. Linda Haynes reads the title of Ordinance #750 in full two times. Mark Spence makes a motion to approve Ordinance #750. Marsha Mills seconds the motion. Roll call vote is as follows: Mark Spence-Aye, Marsha Mills-Aye, Pat Flannigan-Aye.

Darryl Sutton is now present and the Board they will return to his agenda item.

In re: Darryl Sutton request to vacate a portion of two streets that adjoin lots 13 and 14, Block 3, New Moscow Mills-Dane Colbert with All American Land Surveying makes a presentation to the Board of Aldermen regarding the request to vacate the street. There is discussion that the P&Z Commission didn't make a decision regarding the request because they wanted legal advice on how to proceed after Jeff Schaper made claims that his parents owned part of the street being requested. Dane states that in his experience the Board of Aldermen does not have to have a recommendation from the P&Z Commission to approve this request. Pat Flannigan states that Mr. Sutton has already been held up because of accidentally not being included on the April P&Z Agenda. Cindy Davenport states that the City can vacate the two streets as requested, regardless of the claims being made by Mr. Schaper. Pat Flannigan makes a motion to vacate the two portions of city streets being requested by Darryl Sutton, the lack of a recommendation from the P&Z Commission notwithstanding. Mark Spence seconds the motion. Roll call vote is as follows: Mark Spence-Aye, Marsha Mills-Aye, Pat Flannigan-Aye.

In re: RFQ's received for engineering services related to elimination of the City's Northwest Wastewater Treatment Plant and construction of a lift station and force main-Linda Haynes explains that the Board must first pick the engineer they feel is the most qualified, and then the City will negotiate with that engineer regarding costs for their services. DNR would like to see how the Board picked the engineering firm, so she has pulled a chart that was used in the past. The Board agrees to take these home and review the RFQ's and place this item back on the July agenda.

In re: Purchase and Sale Agreement with Troy R-III School District-Cindy Davenport states that she negotiated with the School within the parameters the Board had given her and the price to insert into the purchase and sale agreement is \$215,000. Pat Flannigan makes a motion to allow the Mayor to sign the purchase and sale agreement at \$215,000. Mark Spence seconds the motion. Roll call vote is as follows: Mark Spence-Aye, Marsha Mills-Aye, Pat Flannigan-Aye.

In re: Ordinance #745-Amending multiple sections of City Code regarding publications-Linda Haynes explains some of the issues she has ran into in her attempt to draft this ordinance. It is decided that Pat Flannigan will meet with the City Clerk to iron out

some of the details that are needed and this item will be presented at the July meeting.

In re: Ordinance #748-Amendment to prohibit basketball goals on the City street-

Linda Haynes reads the title of Ordinance #748 in full two times. Marsh Mills makes a motion to approve Ordinance #748. Mark Spence seconds the motion. Roll call vote is as follows: Mark Spence-Aye, Marsha Mills-Aye, Pat Flannigan-Aye.

In re: Ordinance #749-Amend 2016 Budget-

Linda Haynes reads the title of Ordinance #749 in full two times. Mark Spence makes a motion to approve Ordinance #749. Marsha Mills seconds the motion. Roll call vote is as follows: Mark Spence-Aye, Marsha Mills-Aye, Pat Flannigan-Aye.

In re: City website-cost to make mobile friendly-

Linda Haynes states that she has received feedback from people trying to go through the City's website for e-bill and e-pay that the site is not mobile friendly and difficult to navigate on their mobile devices. The cost per month to make the website mobile friendly is \$65 with a one-time setup fee of \$250. The City is saving on postage and cards by people using e-bill and e-pay. The Board decides to discuss this further at the 2nd quarter budget meeting.

In re: Cost estimate for lift station replacement and Byrd Street and Pine Tree

Manor-Mayor Clynch asks Doug Bjornstad of GBA if he can recall if the funds needed to replace the lift stations at Byrd Street and Pine Tree Manor were included in the cost submitted on the updated SRF application. Doug states that he is unsure and will check into it. Linda Haynes states that the amount did increase, but she is not sure what the increase included. She thought it was to address the issues from the Inflow and Infiltration study.

In re: Appoint a new Payroll Monitor-Marsha Mills makes a motion to appoint Mark Spence as the new Payroll Monitor. Pat Flannigan seconds the motion. All are in favor.

In re: Credit Card for the Police Department-After some discussion Pat Flannigan makes a motion to approve obtaining a credit card for Chief Foster with a credit limit of \$500 for use for City purchases. Mark Spence seconds the motion. All are in favor.

In re: Mulch loading-The loading of mulch by the City's maintenance workers is discussed, along with the liability. Pat Flannigan makes a motion, due to liability concerns, that the City will no longer help load mulch. Marsha Mills seconds the motion. All are in favor.

In re: Temporary office help agency fees-Pat Flannigan states that at City Hall there are two people in the office and when one is absent due to illness or vacation the City Clerk gets overwhelmed trying to do both jobs. That particular job has duties that must be done daily such as answering the phones and taking water bill payments. He has explored temporary services such as Robert Half. The cost is around \$20 to \$30 per hour depending on how skilled the employee is. The daily cost would be \$160 to \$240. Using the Court Clerk to assist at City Hall was explored in the past but he ran into issues. The Judge, Pat Flynn, told him that the Court Clerk only worked for him. Pat Flannigan states that he recently spoke to the Court Clerk on this matter and he believes that we may be able to work something out. He has sent the Judge an e-mail on the matter and has not received a response back yet. He is not asking for a motion on anything, he just wanted to share his information.

June 13, 2016-Regular Board Meeting-Moscow Mills Community Building-6:00 p.m.

Mark Spence makes a motion to adjourn the open section of the meeting. Marsha Mills seconds the motion. Roll call vote is as follows: Mark Spence-Aye, Marsha Mills-Aye, Pat Flannigan-Aye.

Mayor Clynch suggest taking a short break to allow the audience to exit before executive session.

Pat Flannigan makes a motion to open the executive session per RSMo.610.021 #1-legal, #2-real estate, and #3-personnel. Mark Spence seconds the motion. Roll call vote is as follows: Mark Spence-Aye, Marsha Mills-Aye, Pat Flannigan-Aye.

Executive session is held and adjourned. Mayor Clynch states that there were no decisions made in executive session that can be released at this time.

Mark Spence makes a motion to adjourn. Marsha Mills seconds the motion. All are in favor.

Respectfully Submitted:

Michael Clynch, Mayor

Linda Haynes, City Clerk