

6:00 p.m.-Mayor Clynch calls the meeting to order. Matt Meyer, Alderman Ward I; Mark Spence, Alderman Ward I; Marsha Mills, Alderman Ward II; and Pat Flannigan, Alderman Ward II are present. Also in attendance is Linda Haynes, City Clerk and Cindy Davenport, City Attorney.

Marsha Mills makes a motion to adjourn to executive session per RSMo. 610.021 #1-Legal. Mark Spence seconds the motion. Roll call vote is as follows: Matt Meyer-Aye, Mark Spence-Aye, Marsha Mills-Aye, Pat Flannigan-Aye.

Executive session is held and adjourned. A short break is held to allow the public to enter.

6:30 p.m.-Mayor Clynch calls the meeting back to order. Donny Hopkins, Maintenance Superintendent and Chief Terry Foster are present. There are five guests in attendance.

In re: Pledge of Allegiance & Moment of Silence-Mayor Clynch leads the Pledge of Allegiance and then a moment of silence.

In re: Public Hearing-Facility Plan revisions-elimination of the Northwest Wastewater Treatment Facility-Matt Meyer makes a motion to open the public hearing. Mark Spence seconds the motion. All are in favor. Dennis Cantrell and Kierstyn Lorince from George Butler Associates are present. Kierstyn reads a statement, which is attached as a part of these minutes. Linda Haynes states that the public hearing notices for both hearings being held this evening were published in the Troy Free Press, Lincoln County Journal, and posted on the City's website. Mayor Clynch asks what the difference is between the estimated costs and the capital costs. Kierstyn states that one includes engineering fees and etc. Mayor Clynch asks if they anticipate any issues with obtaining the needed right of way. Dennis states that the existing right of way will be utilized when available to keep costs to a minimum. Mayor Clynch states that there is a lift station at Pine Tree Manor that the City is having problems with that is not included in this plan. Is this designed so that the City can do those improvements later and hook to this system? Dennis states that the City could appeal to MoDNR for an addition to the system. Mayor Clynch states that it is causing a lot of inflow and infiltration issues and he just doesn't want to miss an opportunity. Pat Flannigan asks if the system is sized large enough to add to it later. Dennis states yes, it is designed for future expansion. Mayor Clynch asks if the whole project is force main. Kierstyn states yes. There is also an equalization basin to handle peak flow versus average flow. Donny Hopkins asks if a lagoon closure will still be necessary since they are using part of the lagoon for the equalization basin, and if so how much does she anticipate that costing. Kierstyn states yes, and the estimated cost is \$50,000. Donny Hopkins states that he would like to see the details of that estimated cost. Kierstyn states she will get Donny that information. Dennis states that using the basin enhances the system and reduces the pump size. They will be doing the design later and that will be more detailed regarding size. Mayor Clynch asks if there any further questions from the Board or from those in attendance. There are no further questions. Mark Spence makes a motion to adjourn the public hearing. Marsha Mills seconds the motion. All are in favor.

In re: Public Hearing-Environmental impacts due to the elimination of the Northwest Wastewater Treatment Facility-Matt Meyer makes a motion to open the public hearing. Mark Spence seconds the motion. All are in favor. Kierstyn Lorince reads a statement, which is attached as a part of these minutes. Mayor Clynch asks if they anticipate any issues with the wetlands. Dennis Cantrell states that they do not anticipate much if any. Mayor Clynch asks if there any further questions from the Board or from those in attendance. There are no further questions. Pat Flannigan makes a motion to adjourn the public hearing. Marsha Mills seconds the motion. All are in favor.

In re: Opening of bids-City Hall Renovations and City Hall Telephone System-Linda Haynes opens the bids. All seven submitted bids are for the Telephone System. There were no bids submitted for the City Hall Renovations. The bids for the Telephone System seem to be varying services and equipment. A representative from Vertical Communications is present to answer any questions the Board has regarding their bid. Cindy Davenport suggests that the Board start with the lowest bid and see if it meets the specifications that the City put out. The Board decides to look over the bids and give their input to the City Clerk by noon on Friday. The bid award needs to be done by the end of the month.

In re: Remarks of Visitors-There are no remarks from visitors.

In re: Approval of Consent Agenda items-Pat Flannigan makes a motion to remove the September 12th minutes from the consent agenda for separate discussion and to approve the remaining items which include the Board of Aldermen minutes from September 19th; financial reports; paid bills report; bills to pay report; Payroll Monitor report; Bank Statement Monitor report; and Donny Hopkins training request to attend the Missouri Rural Water Association training on October 27th and 28th at Lodge of the 4 Seasons. Mark Spence seconds the motion. Roll call vote is as follows: Matt Meyer-Aye, Mark Spence-Aye, Marsha Mills-Aye, Pat Flannigan-Aye.

In re: September 12th Board of Aldermen minutes-Pat Flannigan requests to change the work "force" in the September 12th minutes to "change". Linda Haynes notes the correction. Mark Spence makes a motion to approve the corrected minutes. Pat Flannigan seconds the motion. All are in favor.

In re: Professional Services Agreement for engineering services related to elimination of the City's Northwest Wastewater Treatment Plant and construction of a lift station and force main-Mayor Clynch states that this agreement includes the new reduced cost for engineering that resulted from Donny and his meeting with GBA after the initial estimated cost was presented. Cindy Davenport states that this agreement came in late last week and she has not have time to review it yet. Marsha Mills makes a motion to postpone consideration of this agreement to the budget meeting being held later this month so that Cindy Davenport can review it. Matt Meyer seconds the motion. All are in favor.

In re: Kristie Henke-4-H-Community garden-Mayor Clynch states that he spoke to Kristie Henke and she was interested in this community garden idea. She is not present so he would rather wait until she is here to discuss this.

In re: Lions Club lease regarding storage shed and pavilion near the Community Building-Mayor Clynch states that Andy Teschendorf contacted him, and he told them the Lions Club was okay to the end of the year. Marsha Mills states that the Lions Club does their breakfasts until April. Cindy Davenport states that due to items being discussed in executive session the City cannot give the Lions Club and answer right now. Mayor Clynch states that he will call Andy and let him know.

In re: Ordinance #760-Making direct deposit mandatory-Linda Haynes reads the title of Ordinance #760 two times. Pat Flannigan makes a motion to approve Ordinance #760, Mark Spence seconds the motion. Roll call vote is as follows: Matt Meyer-Nay, Mark Spence-Aye, Marsha Mills-Aye, Pat Flannigan-Aye.

In re: Progress Court and Main Street-lights and snow plowing-Mark Spence states that the City has only been plowing Progress Court due to the police station being on that street. Also, Main Street is going to be traveled much more soon and it is very dark. Linda Haynes states that the City is also paying for a street light on Progress Court for the same reason. The street has never been dedicated to the City. Donny Hopkins states that the original developer was Purler Cannon Schulte, which is no longer in business and one of the owners is deceased. Jack Cannon approached the City requesting dedication and the City asked for certain repairs to be done. They fixed the bad spots but never came back to the City to request dedication again. Linda Haynes states that she will check the file on this issue. Donny Hopkins states that they drive to their location with the plow down, so even though College Campus Drive and John Deer Drive are not City streets they plow them because they are on the way. If the City stops plowing Progress Court they will quit the service road area at Tropicana Village Drive. This item will be placed back on the November agenda for discussion. Mayor Clynch states that he has an item later on the agenda that could address the lighting on Main Street.

In re: Return the Court Clerk position to being an hourly employee-Pat Flannigan states that the three department heads that were still hourly were changed to salary back in the spring. The law was recently changed and will be effective December 1st. According to the new law the City will need to change the Court Clerk position back to hourly or increase that salary by \$7,000 to meet the new requirements. Linda Haynes states that all employees were given a 3% increase at the beginning of 2016. The Court Clerk hourly rate was \$19.14 per hour after that increase was given and before being changed to salary. Matt Meyer makes a motion to change the position of Court Clerk back to an hourly position at \$19.14 per hour following the last paycheck in November. Mark Spence seconds the motion. All are in favor.

In re: Set date for third quarter budget review and to work on 2017 budget-Pat Flannigan states that he would like to put together a process on picking apart the budget, eliminating items, and cost of living increases so the percentage is not arbitrary. The budget meeting is set for October 25th at 6:00 p.m. at the Community Building.

In re: Ground rules for temporary office help-Pat Flannigan states that the Board needs to discuss who will make the decision to call in the new temporary office help and for how long. After some discussion the Board decides that the City Clerk will make the decision of when the temporary office help is needed and there will be no minimum

hours within a day. The City Clerk is to inform the Payroll Monitor when the temporary office help is being called in to cover for the deputy clerk being absent.

In re: Lincoln County Coalition-Mayor Clynch states that he spoke to the Department of Conservation and the City will be able to wait until spring to address the grant and project. Matt Meyer suggests that the City needs to find out if the Lincoln County Coalition is going to move forward. Cindy Davenport states that she knows one of the members, John Kinion, who is listed as the Treasurer. She will speak with him, and maybe he can attend the November meeting. Marsh Mills states that the City needs to know about the money the Coalition raised for this project.

In re: Update on progress of new City Hall building-Pat Flannigan states that he had mentioned that the air conditioning unit outside City Hall in the parking lot needs to be moved to the roof to avoid someone hitting it. By the time it was being addressed it was too late to do it before the parking lot paving was started. Donny obtained a verbal cost of around \$2,500 from Menne to move it. This item can be readdressed in the spring. The Board discusses the City Hall Renovation project. The project will be re-advertised for bid with the following details. It will be published in the October 18th Lincoln County Journal, the 19th Troy Free Press, and on the City's website. Bids will be due on November 14th by 4:30 p.m. and opened at 6:30 p.m. at the City meeting. The project dates will be from November 21st to January 20th. Donny Hopkins suggests also placing the project on the FW Dodge website. Linda Haynes states she will look into doing that. Mayor Clynch states that he will contact Charley Branham about the electronics that were left in the building.

In re: TAP Grant-Street lights or Main Street sidewalk-Mayor Clynch states that the stretch of Main Street from the new city hall to Hwy MM needs lighting and a sidewalk. The lights, being the historical ones, are more expensive than the sidewalk. There would be 10 to 12 lights at around \$10,000 per light. Or lighting could be applied for on Hwy C. Marsha Mills states that she feels the grant should be applied for to light up Main Street. Pat Flannigan asks where he is proposing to get the 20% grant match. Mayor Clynch states from the street fund. The grant award will be in January. Donny Hopkins asks what would happen if a grain truck hits one of the lights. Mayor Clynch states that the insurance should pay for it with the electric company making the repairs.

Pat Flannigan makes a motion to adjourn the open section of the meeting. Mark Spence seconds the motion. Roll call vote is as follows: Matt Meyer-Aye, Mark Spence-Aye, Marsha Mills-Aye, Pat Flannigan-Aye.

Mayor Clynch suggest taking a short break to allow the audience to exit before executive session.

Marsha Mills makes a motion to open the executive session per RSMo.610.021 #1-legal and #2-real estate. Matt Meyer seconds the motion. Roll call vote is as follows: Matt Meyer-Aye, Mark Spence-Aye, Marsha Mills-Aye, Pat Flannigan-Aye.

Executive session is held and adjourned. Mayor Clynch states that there were no decisions made in executive session that can be released at this time.

October 11, 2016-Regular Board Meeting-Moscow Mills Community Building-6:00 p.m.

Mark Spence makes a motion to adjourn. Marsha Mills seconds the motion. All are in favor.

Respectfully Submitted:

Michael Clynch, Mayor

Linda Haynes, City Clerk

FACILITIES PLAN PUBLIC HEARING

This public hearing has been scheduled for this, the 11th day of October, 2016 in order to solicit comments from the public concerning the Moscow Mills Northwest Treatment Facility Elimination project Facility Plan, as indicated in the advertisement that was published in the Troy Free Press on September 6, 2016. This hearing was advertised not less than 30 days in advance of the date of the hearing, and the proposed revisions to the Facility Plan have been available for public inspection at City Hall since the advertisement. My name is Kierstyn Lorince with GBA – the City’s consulting engineer for the project – and I am here to record any comments or questions from the public pertaining to the proposed revisions to the Facility Plan or the project in general. In addition, for the next seven (7) calendar days up to and including October 17, 2016, written comments may be submitted to the attention of Ms. Linda Haynes, City Clerk for the City of Moscow Mills at P.O. Box 36, Moscow Mills, MO 63362.

The purpose of this hearing is to discuss the Moscow Mills Northwest Treatment Facility Elimination Facility Plan.

In January 2013, the City of Moscow Mills entered into an Agreement of Consent with the EPA in response to violations of the City’s wastewater discharge permits. GBA assisted the City in evaluating alternatives to eliminate the discharge violations. The study resulted in a 2013 Wastewater Treatment Compliance Plan that recommended the City eliminate the Northwest Treatment Facility (NWTF) and construct a lift station and force main to convey wastewater to the existing Crooked Creek Treatment Facility. In 2016, the City prepared a Facility Plan for the proposed Northwest Treatment Facility Elimination project.

The proposed Facility Plan consists of the following key items:

- Construction of a flow equalization basin and lift station at the current Northwest Treatment Facility site.
- Construction of approximately 11,000 feet of force main to convey flow to the Crooked Creek Treatment Facility.
- Repair of corroded concrete at the City Hall Lift Station, north of Hwy MM and Austin Oaks Drive, and three adjacent manholes
- Closure of Northwest Treatment Facility
- Closure of Byrd St. Lift Station

No significant change in population trends is expected to result directly from this project. No significant relocation of people or structures is anticipated to result from this project. No significant change in land use trends is expected to result from this project. No development of sensitive areas is anticipated. Secondary environmental impacts caused by this project are not expected to be significant. Impacts to personal property will be minimal and will consist primarily of obtaining construction easements where required.

That concludes our overview of the proposed revisions to the Facility Plan. At this time we will take questions or comments from the public.

ENVIRONMENTAL IMPACTS PUBLIC HEARING

This public hearing has been scheduled for this, the 11th day of October, 2016 in order to solicit comments from the public concerning environmental impacts associated with the proposed Moscow Mills Northwest Treatment Facility Elimination lift station and force main project. This hearing was advertised in the Troy Free Press on September 6, 2016, the published date not less than 30 days in advance of the date of the hearing. My name is Kierstyn Lorince with GBA, the City's consulting engineer for the design of the Moscow Mills Northwest Treatment Facility Elimination lift station and force main project. As the designer of the conveyance system improvements, I am here to record any comments or questions from the public pertaining to environmental impacts associated with the proposed improvements. In addition, for the next seven (7) calendar days up to and including October 17th, 2016, written comments may be submitted to the attention of Ms. Linda Haynes, City Clerk for the City of Moscow Mills at P.O. Box 36, Moscow Mills, MO 63362.

In January 2013, the City of Moscow Mills entered into an Agreement of Consent with the EPA in response to violations of the City's wastewater discharge permits. GBA assisted the City in evaluating alternatives to eliminate the discharge violations. The study resulted in a 2013 Wastewater Treatment Compliance Plan that recommended the City eliminate the Northwest Treatment Facility (NWTF) and construct a lift station and force main to convey wastewater to the existing Crooked Creek Treatment Facility. In 2016, the City prepared a Facility Plan for the proposed Northwest Treatment Facility Elimination project.

The Facility Plan describes the key work items as construction of a new lift station and flow equalization basin at the site of the existing NWTF and approximately 11,000 feet of force main to convey flow to the Crooked Creek Treatment Facility. The following activities related to addressing potential environmental concerns are currently in progress:

- Several state agencies and other potential stakeholders have been apprised of the project and given the opportunity to review and comment, including:
 - State Historic Preservation Office
 - Missouri Geological Survey
 - Missouri Division of State Parks
 - Missouri Department of Conservation
 - Missouri Federal Clearinghouse
 - US Fish and Wildlife Service
 - US Army Corps of Engineers

With the exception of the US Army Corps of Engineers, all of these agencies have responded and indicated they have no concerns regarding the project. Correspondence with the Corps of Engineers indicated that potential wooded wetlands may be impacted in the project area and therefore may require a permit.

- An archaeological survey was conducted over the currently undisturbed areas of the project. This survey concluded that no historic properties will be affected by the project.

Some environmental impacts are unavoidable during the construction process, including blowing dust, temporary surface disruption, and noise from construction equipment. However, impacts such as these are expected to be minor and temporary in nature. These impacts will be minimized to the extent practical during construction.

The overall project will have a positive impact on water quality in Cuivre River and Crooked Creek and will not result in significant adverse impacts on rare or endangered species, floodplains, wetlands, recreational areas, cultural or archaeological sites, or air quality. Population densities and land use trends will not be significantly affected. Where minor impacts will occur, primarily associated with the construction process, appropriate mitigation measures will be implemented. We have therefore determined that there will be no significant environmental impacts resulting from the proposed Northwest Treatment Facility Elimination lift station and force main project.

That concludes our overview of the environmental impacts associated with the project. At this time we will take questions or comments from the public.