

6:00 p.m.-Mayor Clynch calls the meeting to order. Mark Spence, Alderman Ward I; Marsha Mills, Alderman Ward II; and Pat Flannigan, Alderman Ward II are present. Matt Meyer, Alderman Ward I arrives later in the meeting. Also in attendance is Linda Haynes, City Clerk and Cindy Davenport, City Attorney.

Mark Spence makes a motion to adjourn to executive session per RSMo. 610.021 #1-Legal. Marsha Mills seconds the motion. Roll call vote is as follows: Mark Spence-Aye, Marsha Mills-Aye, Pat Flannigan-Aye.

Executive session is held and adjourned. A short break is held to allow the public to enter.

6:30 p.m.-Mayor Clynch calls the meeting back to order. Donny Hopkins, Maintenance Superintendent and Chief Terry Foster are present. There are three guests in attendance.

**In re: Pledge of Allegiance & Moment of Silence**-Mayor Clynch leads the Pledge of Allegiance and then a moment of silence is held.

Matt Meyer arrives.

**In re: Remarks of Visitors**-Mayor Clynch states that he would like to thank the Board for their assistance while he was absent due to a family emergency. He would also like to thank the police department on their work on the missing child case recently. The City received a personal thank you from the mother of the child.

**In re: Approval of Consent Agenda items**-Pat Flannigan makes a motion to approve the consent agenda items which include the Board of Aldermen minutes from December 6<sup>th</sup> and December 12<sup>th</sup>, financial reports; paid bills report; bills to pay report; Payroll Monitor report; and Bank Statement Monitor report. Mark Spence seconds the motion. Roll call vote is as follows: Matt Meyer-Aye, Mark Spence-Aye, Marsha Mills-Aye, Pat Flannigan-Aye.

**In re: Update regarding requested pending dedications**-Linda Haynes states that she still needs to go through the status of all of the pending dedications and get the information to Donny Hopkins so that he can review the current condition of the items.

**In re: Financing options-CMS Homes, LLC and Tom Anderson Development LLC development agreement**-Linda Haynes states that the Mayor requested information from Dale Black that Steve Goehl of D.A. Davidson needed to be able to determine SRF funding, and that has not been received yet. According to Liz Grove's with Missouri Rural Water, the City would need to be at around 1150 customers to be able to afford paying this debt without a rate increase. Basically it would take 72 customers to pay \$696,000 at the 2% SRF rate. The City is currently at 1112 customers therefore around 38 more customers is needed. Chestnut Ridge will be adding 40 more homes. Pat Flannigan suggests checking with Dale and Tom to see what their timeline is. Cindy Davenport states that it is to the City's benefit to pay this off to these developers sooner to avoid the extra interest. Mayor Clynch states that he will get with Tom and Dale, and

he will contact Tim Blattel to see what the time frame is on the 40 new homes for Chestnut Ridge.

**In re: 2017 dispatching fees-**Linda Haynes states that she has not received a bill from the County for the 2017 dispatching yet. Mayor Clynch states that he doesn't agree with this increase. If the Board has any suggestions to let him know. Pat Flannigan states that the number of calls are down and the costs have increased. Can the City see why the costs have not went down also? Mayor Clynch states that he looked online and couldn't find the 911 costs/budget. Cindy Davenport recommends that further discussion on this matter be moved to executive session.

**In re: Christian Disposal, Inc. is now Meridian Waste Solutions, Inc.-**Linda Haynes states that, per the City Attorney, Christian has been advised that something signed by both parties is needed to assign the contract from Christian to Meridian. The Board would also need to approve it. She has not received the requested documentation. She has informed Christian that monthly payments for trash pickup will continue to be issued to Christian Disposal, Inc. until this requirement has been satisfied.

**In re: 911 phone options for Community Building-**Linda Haynes states that she contacted Centurylink and they said the cost for a 911 only phone line is about the same cost as the City is currently paying for the phone at the Community Building. It is not available in all areas. They checked and it is not available at the Community Building. Charter stated that they can provide a 911 only line, this type of phone service is typically used at places like swimming pools. When you pick it up it immediately dials 911. The cost would be the same as a regular phone there, which would be \$29.99 a month, but there would be an install fee of \$99.00. Pat Flannigan states it first needs to be determined if a phone is still wanted. Mayor Clynch states that someone needs to make a motion to keep the phone. Marsha Mills makes a motion that phone service should continue to be provided by the City at the Community Building. Pat Flannigan seconds the motion. Roll call vote is as follows: Matt Meyer-Nay, Mark Spence-Nay, Marsha Mills-Aye, Pat Flannigan-Nay. The City Clerk is instructed to end the phone service at the Community Building at the end of the next billing cycle, to make two signs to be put up in the building indicating the address, and to add to the rental contract that there is no public phone at the building.

**In re: Pine Tree lift station-**Doug Bjornstad states that the engineering report has been started, but he needs to come and take a look at what is there. Mayor Clynch asks if the report can be submitted to CDBG. Doug states yes. Mayor Clynch states that he will let Doug know when the CDBG deadline is.

**In re: New City Hall-**Mayor Clynch states that he and Pat Flannigan have been doing cleaning. The maintenance department has replaced all five toilets and they are flushing better now. He is working with Kyle from CTI on the dates that the phone and internet service will be moved to the new building. They have already been in the building running cables for the services. The Police and Court will be moving on January 20<sup>th</sup> and the rest will be moving on the 30<sup>th</sup>. All meetings and court starting in February will be at the new location. Thanks go out to the maintenance department for doing the renovations, it looks fantastic. Pat Flannigan states that the City is waiting on the engineering report regarding the floor in the meeting room. This report should

inform the City what will need to be done and an estimated cost. Doug Bjornstad states that the cost for the engineering report is \$4,900. Linda Haynes mentions the need to purchase a refrigerator for the new city hall and a printer for the Mayor's office. Pat Flannigan makes a motion to allow the purchase of a new refrigerator up to a cost of \$500. Matt Meyer seconds the motion. All are in favor. Mark Spence makes a motion to allow the purchase of a black and white laser printer/copier/scanner for the Mayor's office up to a cost of \$300.00. Marsha Mills seconds the motion. All are in favor.

**In re: Saturday, January 28th, 2017 planning session to create a Strategic Plan for Moscow Mills**-Pat Flannigan states that Dr. Gina Cooper of Cooper Management Training and Consulting is recommending that the City have a strategic plan. Without one the City wonders aimlessly. The plan can be modified, but it is important to have a direction. The department heads and employees should attend. There is discussion on the meeting date and time. Cindy Davenport states that a strategic plan works with the City's comprehensive plan. Pat Flannigan polls the Board and department heads on times that would be good for this meeting. He will contact Gina Cooper and get a new date and time set for this meeting. He will let everyone know when that is.

**In re: Approval to contract with Croghan & Croghan for 2016 audit**-Linda Haynes states that she would like approval to contract with Croghan & Croghan for the 2016 audit. She would like to get started with them as soon as they can. Mark Spence makes a motion to contract with Croghan & Croghan to do the 2016 audit. Marsha Mills seconds the motion. All are in favor.

Mark Spence makes a motion to adjourn the open section of the meeting. Matt Meyer seconds the motion. Roll call vote is as follows: Matt Meyer-Aye, Mark Spence-Aye, Marsha Mills-Aye, Pat Flannigan-Aye.

Mayor Clynch suggest taking a short break to allow the audience to exit before executive session.

Matt Meyer makes a motion to open the executive session per RSMo.610.021 #1 legal. Mark Spence seconds the motion. Roll call vote is as follows: Matt Meyer-Aye, Mark Spence-Aye, Marsha Mills-Aye, Pat Flannigan-Aye.

Executive session is held and adjourned. Mayor Clynch states that there were no decisions made in executive session that can be released at this time.

Pat Flannigan makes a motion to adjourn. Matt Meyer seconds the motion. All are in favor.

Respectfully Submitted:

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Michael Clynch, Mayor

Linda Haynes, City Clerk