

6:00 p.m.-Mayor Clynch calls the meeting to order. Matt Meyer, Alderman Ward I; Mark Spence, Alderman Ward I; Marsha Mills, Alderman Ward II; and Pat Flannigan, Alderman Ward II are present. Also in attendance is Linda Haynes, City Clerk and Cindy Davenport, City Attorney.

Mark Spence makes a motion to adjourn to executive session per RSMo. 610.021 #1-Legal. Matt Meyer seconds the motion. Roll call vote is as follows: Matt Meyer-Aye, Mark Spence-Aye, Marsha Mills-Aye, Pat Flannigan-Aye.

Executive session is held and adjourned.

6:30 p.m.-Mayor Clynch calls the meeting back to order. Donny Hopkins, Maintenance Superintendent and Chief Terry Foster are in attendance. There are five guests in attendance.

**In re: Pledge of Allegiance & Moment of Silence**-Mayor Clynch leads the Pledge of Allegiance and then a moment of silence is held.

**In re: Remarks of Visitors**-No one is signed up for remarks of visitors.

**In re: Approval of Consent Agenda items**-Linda Haynes states that there are no Board of Aldermen minutes to be approved this evening. Pat Flannigan makes a motion to approve the consent agenda items which include financial reports; paid bills report; bills to pay report; Payroll Monitor report; Bank Statement Monitor report; Planning & Zoning Commission minutes from August 7<sup>th</sup>; Chief Foster's request to attend the annual Police Chief's Conference in Jefferson City December 5<sup>th</sup>-8<sup>th</sup>, Sergeant Ringeisen's request to attend the annual Police Chief's Conference in Jefferson City on December 6<sup>th</sup>-8<sup>th</sup>, and Chief Foster's request to apply for the LLEBG from the State of Missouri for officer safety equipment up to \$10,000 with a zero percent match. Marsha Mills seconds the motion. Roll call vote is as follows: Matt Meyer-Aye, Mark Spence-Aye, Marsha Mills-Aye, Pat Flannigan-Aye.

**In re: Engineering report on Highway MM and Railroad Street turn-grain trucks**-Pat Flannigan states that Doug Bjornstad has provided a construction estimate of \$70,000, plus there any extra engineering cost. Due to this cost being so high, he is recommending that the City hold off on doing anything with this and see how the harvest goes this year with the trucks waiting in the street at the elevator. If it is determined that this is the only solution, the City could approach the elevator about paying for a portion of the costs.

**In re: Tree, limb, brush pickup and drop off policy**-Pat Flannigan states that no policy has been drafted yet, and makes a motion to postpone this item to the October agenda. Mark Spence seconds the motion. All are in favor.

**In re: Ordinance #787-Amend Chapter 46-Zoning Code and Subdivisions Regulations**-Linda Haynes reads the title of Ordinance #787 in full two times. Mayor Clynch states that he took the concerns expressed by the Board at the August meeting back to the P&Z Commission for consideration. The Planning & Zoning Commission decided they wanted to proceed with their original recommendation with no changes. Pat Flannigan makes a motion to approve Ordinance #787. Marsha Mills seconds the

motion. Roll call vote is as follows: Matt Meyer-Nay, Mark Spence-Nay, Marsha Mills-Aye, Pat Flannigan-Aye. Mayor Clynch votes Aye to break the tie.

**In re: Nick Purler-water and sewer on Mette Road**-Mayor Clynch states that Nick Purler wants water and sewer services for his property near Mette Road for a wrestling school. Mo DNR has given his permission to use a temporary sewer holding tank that he will have to get pumped by a company such as All Star. So for right now the issue is water. He is not in the City's limits so he has been informed that he would have to pay double rates. He said he is okay with that. He is using Lewis Bade to help him check on easements. He will have around 700 kids a session. He will have more information on this in the future.

**In re: City Hall-bids for flag poles, sign and lighting, and permission to seek bids on new windows**-Mayor Clynch presents a bid from American Heritage for \$5,762. This includes three flag poles and providing the City their own City flag. He has not heard back from the second company he contacted, but when checking in the past they were close in costs. There is only two companies in this area that provide this. Mark Spence makes a motion to approve the purchase of the poles and flag from American Heritage for \$5,762. Pat Flannigan seconds the motion. Roll call vote is as follows: Matt Meyer-Nay, Mark Spence-Aye, Marsh Mills-Aye, Pat Flannigan-Aye. Cindy Davenport will write the agreement. Mayor Clynch states that he is going to ask Representative Cornejo if a state flag can be donated to the City. Mayor Clynch states that he only has one bid on the sign and the lighting so he would like to wait on those two issues. Also, he would like permission to seek bids on the windows. There are 17 plus the four in the Chief's office. Mark Spence makes a motion to allow Mayor Clynch seek bids for the window replacements. Marsha Mills seconds the motion. All are in favor.

**In re: Agreement of Contracted Services-Lincoln County Central Communications**-Cindy Davenport states that she has reviewed the agreement and it is legally okay. Matt Meyer makes a motion to enter into the agreement for dispatching services with Lincoln County Central Communications at an annual rate of \$46,121.44. Mark Spence seconds the motion. Roll call vote is as follows: Matt Meyer-Aye, Mark Spence-Aye, Marsh Mills-Aye, Pat Flannigan-Aye.

**In re: Chestnut Ridge-invoice for half of lift station costs**-Cindy Davenport states that she can draft an agreement regarding this issue if the Board would like one. Donny Hopkins asks if the developer will still be required to dedicate the lift station. Cindy Davenport states yes. Mark Spence makes a motion to enter into a written agreement drafted by Cindy to pay half of the lift station costs as long as it passes Donny Hopkins and Doug Bjornstad's inspection. Matt Meyer seconds the motion. Roll call vote is as follows: Matt Meyer-Aye, Mark Spence-Aye, Marsh Mills-Aye, Pat Flannigan-Aye.

**In re: Extension of vacation time for Donny Hopkins to Friday, November 24<sup>th</sup>**-Mayor Clynch states that Donny has requested to extend the time he can use the vacation he currently has. His department has been short staffed which has caused him to not be able to use it. His anniversary date is at the end of September, but he would like an extension to use that time to November 24<sup>th</sup>. Pat Flannigan makes a motion to allow Donny the extension to November 24<sup>th</sup> to use his vacation time. Matt Meyer seconds the motion. All are in favor.

**In re: Review Monster Dash dates, times, and procedures-**Mayor Clynch states that the Monster Dash is scheduled for October 13<sup>th</sup> this year. All of the events will be held on this side of Hwy MM. They will be meeting to put all of the event details together.

**In re: \$2 Fee for phone call payments, starting with payments made in November-**Mayor Clynch states that he would like the Board to consider charging a \$2 fee for taking payments over the phone. He has witnessed the phone ringing off the hook with person after person wanting to pay over the phone. It takes a great deal of time to take all of these phone payments. The office employees are having to stop what they are doing to take the payments, which keeps them from doing other work. This is just something to think about. He would like to see people move toward using the City's website to pay. Marsha Mills states that the City's e-bill e-pay website is not user friendly, which is deters people from using it.

**In re: Increase City Clerk's salary-**Mayor Clynch states that a mistake was made which resulted in the Chief and the Maintenance Superintendent making more than the City Clerk. Pat Flannigan states that he was not convinced that all three department heads should be making the same salary until the last meeting with Gina Cooper. Salary schedules have been being drafted and she made the case that all three department heads should currently be equal before work on the salary schedules can proceed. Pat Flannigan makes a motion to increase the City Clerk's salary by \$1,200 per year so that it is the same as the Maintenance Superintendent and Chief of Police. Matt Meyer seconds the motion. Mark Spence asks if the increase is going to be retroactive back to April 1<sup>st</sup>. Pat Flannigan states that he will amend his motion to include that the increase of \$1,200 be retroactive back to April 1<sup>st</sup>. Mark Spence seconds the motion. All are in favor. Pat Flannigan states that he appreciates Linda's recent hard work and efforts to keep the office caught up.

Mark Spence makes a motion to adjourn the open section of the meeting. Marsha Mills seconds the motion. Roll call vote is as follows: Matt Meyer-Aye, Mark Spence-Aye, Marsha Mills-Aye, Pat Flannigan-Aye.

Mayor Clynch suggest taking a short break to allow the audience to exit before executive session.

Matt Meyer makes a motion to open the executive session per RSMo.610.021 #1 Legal and #3 Personnel. Mark Spence seconds the motion. Roll call vote is as follows: Matt Meyer-Aye, Mark Spence-Aye, Marsha Mills-Aye, Pat Flannigan-Aye.

Executive session is held and adjourned. Mayor Clynch states that there were no decisions made in executive session that can be released at this time.

Pat Flannigan makes a motion to adjourn. Marsha Mills seconds the motion. All are in favor.

Respectfully Submitted:

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Michael Clynch, Mayor

Linda Haynes, City Clerk