

6:00 p.m.-Mayor Clynch calls the meeting to order. Mark Spence, Alderman Ward I; Marsha Mills, Alderman Ward II; and Pat Flannigan, Alderman Ward II are present. Matt Meyer, Alderman Ward I is absent. Also in attendance is Linda Haynes, City Clerk; Donny Hopkins, Maintenance Superintendent; and Terry Foster, Chief of Police. There is one guest in attendance.

**In re: Pledge of Allegiance & Moment of Silence**-Mayor Clynch leads the Pledge of Allegiance and then a moment of silence is held.

**In re: Third Quarter Budget Review**

**Payment to Schoenfelder-Mette Road tower lease purchase**-Linda Haynes states that there has been \$35,280 in water taps collected so far in 2017. At this time of year the Board usually authorizes her to pay the collected amount to the Schoenfelder-Mette Road tower lease purchase. There is discussion regarding the City's responsibility to remit these funds, but only if they are not needed to operate the water system. Mayor Clynch is going to contact Shannon Creighton of Gilmore & Bell to get further details. Pat Flannigan makes a motion to postpone this item to the November meeting agenda. Mark Spence seconds the motion. All are in favor.

**Police car #3**-Chief Foster states that cars #3 and #4 are both at around 150,000 miles. He is suggesting obtaining another used vehicle from the Missouri Highway Patrol and keeping the two cars for backup vehicles. The new vehicle would be for his use and his current vehicle would be used for traffic. His current vehicle should be suitable for traffic use for two years. If the City gets on the list for one of these vehicles, and gets a call that they are next to choose from what is available, the Highway Patrol will not hold a vehicle until the next board meeting. A decision will need to be made right away. Therefore, he is requesting approval of up to \$18,000 for a vehicle. Upon inspection of the available vehicles, if none are satisfactory the City has no obligation to purchase one. The plan would be for him and the Mayor to drive down and if a vehicle is purchased the Mayor can drive it back. Pat Flannigan makes a motion to approve the vehicle purchase for up to \$18,000. Marsha Mills seconds the motion. All are in favor. This item will be added to the 2017 budget.

**Authorize a survey/preparation of a legal description and appraisal of the remaining Community Building property**-Mayor Clynch asks for authorization to have a new survey, legal description, and appraisal of the remaining Community Building Property. Pat Flannigan suggests that a bid should be obtained from All American. Mayor Clynch states that he will also contact Lewis Bade, and Cochran. Mayor Clynch states that Humphrey Appraisal did the first appraisal so he would like to use them again. Mark Spence makes a motion to proceed with the survey, legal description, and appraisal of the remaining Community Building property, going with the lowest bid. Marsha Mills seconds the motion. All are in favor. This item will be added to the 2017 budget.

**Review and approval of bids for the new city hall sign and outdoor lighting for flag poles and sign**-Mayor Clynch states that the Board has been provided with copies of the bids. The bids for lighting are from Outdoor Lighting Perspective at \$1,850 (copper) or \$2,240 (cast bronze), and Radiant Exterior Lighting for \$1,340. For the sign he has bids from Reece Masonry, Inc. for \$9,800 and Landesign, LLC for \$9,908. The bid from Landesign includes the lighting, and George Tucker is going to throw in \$1,000 in landscaping. He had also contacted Hershel's Custom Signs and Graphics, but when he met with him he found out that he used Landesign for his masonry work. Pat Flannigan makes a motion to approve the bid

from Landesign, LLC. Mark Spence seconds the motion. All are in favor. After some discussion it is decided that the sign should say "City of Moscow Mills". This item will be moved up to current year expenses on the list of City Hall expenses and included in the 2017 budget.

**Review and approval of bids for the replacement windows in city hall-**Mayor Clynch states that the Board has been provided with bids from Champion Windows \$23,205.70, Moscow Mills Lumber \$6,464.10, and Sun Windows \$9,739. The bid from Moscow Mills Lumber does not include the labor to install the windows. The City would need to hire someone to install them. Mark Spence makes a motion to approve the bid from Sun Windows. Marsha Mills seconds the motion. All are in favor. This item will be moved up to current year expenses on the list of City Hall expenses and included in the 2017 budget.

**E-mail notifications on City's website-**Mayor Clynch states that he researched the fees for Nixel and it is \$4,000 plus per year. The Board agrees that is not an avenue they want to pursue due to the excessive cost. Mayor Clynch states that for a \$150 set up fee Tracker Design can do the e-mail notifications on the City's website. Marsha Mills states that the City's website is not user friendly. Mayor Clynch states that he will work on sprucing up the website with Tracker Design.

**Approval for payment of medical loss ratio rebates to employees-**After a short discussion, Marsha Mills makes a motion to approve payment of the medical loss ratio rebate to the City's employees. Mark Spence seconds the motion. All are in favor.

**In re: 2018 Budget requests/drafts-**Linda Haynes states that she does not have a compiled draft of the 2018 budget because she does not have Donny Hopkins Maintenance Department budget. The budget paperwork went out late and Donny was at a conference for three days last week. Pat Flannigan asks when Donny expects to have it submitted, and when a compiled draft can be done by the City Clerk. Donny Hopkins states that he can have it by the end of this week. Linda Haynes states that she can have a compiled draft by mid to end of next week. Pat Flannigan states that he feels the City's greatest need is for an additional police officer, then retirement, then another police officer. He would like to see at least the first two steps. Both may not be possible right away. He would like to see the compiled draft budget before making a decision. Linda Haynes states that she has not received any budget requests from the Board. Pat Flannigan states that he would like to see \$500 included for polo shirts for the Board to wear to conferences and City events.

**In re: Outside employment request-**Marsha Mills makes a motion to approve the request from Casey Powelson to be allowed to continue doing cosmetology from her home and bookkeeping for Davenport Law a few hours a month. Pat Flannigan seconds the motion. Linda Haynes states that neither item will interfere with her daytime city duties. All are in favor.

Mark Spence makes a motion to adjourn. Marsha Mills seconds the motion. All are in favor.

Respectfully Submitted:

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Michael Clynch, Mayor

Linda Haynes, City Clerk