

6:00 p.m.-Mayor Clynch calls the meeting to order. Matt Meyer, Alderman Ward I; Mark Spence, Alderman Ward I; Marsha Mills, Alderman Ward II; and Pat Flannigan, Alderman Ward II are present. Also in attendance is Linda Haynes, City Clerk and Cindy Davenport, City Attorney.

Mark Spence makes a motion to adjourn to executive session per RSMo. 610.021 #1-Legal. Matt Meyer seconds the motion. Roll call vote is as follows: Matt Meyer-Aye, Mark Spence-Aye, Marsha Mills-Aye, Pat Flannigan-Aye.

Executive session is held and adjourned.

6:30 p.m.-Mayor Clynch calls the meeting back to order. Terry Foster, Chief of Police and Donny Hopkins, Maintenance Superintendent are absent. There are four guests in attendance.

**In re: Pledge of Allegiance & Moment of Silence**-Mayor Clynch leads the Pledge of Allegiance and then a moment of silence is held.

**In re: Remarks of Visitors**-No visitors are signed up for remarks.

**In re: Approval of Consent Agenda items**-Mark Spence makes a motion to approve the consent agenda items which include the Board of Aldermen minutes from November 13<sup>th</sup> and 20<sup>th</sup>; financial reports; paid bills report; bills to pay report; Payroll Monitor report; and Bank Statement Monitor report. Matt Meyer seconds the motion. Roll call vote is as follows: Matt Meyer-Aye, Mark Spence-Aye, Marsha Mills-Aye, Pat Flannigan-Aye.

**In re: City Hall-bids for fence around dumpster and concrete behind the building**-Pat Flannigan states that he has gotten material bids for the dumpster area fence. The bids are from Vinyl Fence Wholesaler \$1,999, Moscow Mills Lumber \$1574.23, and two bids from Precision Fence at \$1,690.45 and \$1,341.16. There will also be added costs for curb stops and concrete. The bids and the quality of the materials are discussed. Pat Flannigan makes a motion to purchase the materials from Precision Fence, and the additional necessary materials with a total cost up to \$2,500. Matt Meyer seconds the motion. All are in favor.

**In re: Update regarding new building code adoption**-A. J. Girando states that they have done research on the adoption of the 2015 building codes and have gotten the Building Inspector's input. He will get the information to the City for review.

**In re: Community Building property-Rick Meyer-Meyer Real Estate**-Rick Meyer states that the Mayor contacted him about possibly listing the remaining Community Building property. It is a good time to list it with Dollar General near opening. The actual building is likely a detriment. There is a little over 1.5 acres, which includes three parcels. Dollar General took a lot of the frontage. There is a shared access drive. He highly recommends getting the property appraised and zoning it commercial. There is an alley issue that needs to be addressed as well. Rick states that it would help to also list the Swan property. He will get a hold of her and see what she wants to do. Mayor Clynch asks if the City should purchase the Swan property. Rick states that if the City is not interested in purchasing the Swan property then he would definitely like to approach her about listing it. Mayor Clynch states that the Swan property increases the Hwy C frontage. There are two accesses to the remaining Community Building property, the shared drive off of Hwy C and the back entrance off of Fourth Street. Rick Meyer states that the property toward the back could be

used for storage or multi-family. Pat Flannigan asks if Rick Meyer thinks the City would break even on the cost of the Swan lots, including the survey and appraisal costs. Rick Meyer states that he believes the City would recover the purchase price and selling fees. Pat Flannigan states public funds are being used, so he doesn't want to lose even \$100. Mayor Clynch agrees. Rick Meyer states that he could just list both, with Swan still owning her lots. Mayor Clynch states that he will move forward with the appraisal and Rick Meyer can speak with Beverly Swan. Matt Meyer asks if the City should consider demolishing the building. Rick Meyer states no, he would suggest waiting to be sure that someone doesn't want to remodel the building.

**In re: Community Building property-Appraisal**-Mayor Clynch states that the cost for the appraisal with Humphrey Appraisal is \$800. Marsha Mills makes a motion to have Humphrey Appraisal do the appraisal for the cost of \$800. Matt Meyer seconds the motion. All are in favor.

**In re: Ordinance #792-Adopting the 2018 Budget**-Linda Haynes reads the title of Ordinance #792 in full two times. Mark Spence makes a motion to approve Ordinance #792. Marsha Mills seconds the motion. Roll call vote is as follows: Matt Meyer-Aye, Mark Spence-Aye, Marsha Mills-Aye, Pat Flannigan-Aye.

**In re: Employee coaching and disciplinary forms**-Pat Flannigan makes a motion to approve use of the employee coaching and disciplinary forms that were drafted by Cooper Management Training & Consulting. Matt Meyer seconds the motion. All are in favor.

**In re: Ordinance #793-Amending Chapter 23-Personnel**-Linda Haynes reads the title of Ordinance #793 in full two times. Mark Spence makes a motion to approve Ordinance #793. Marsha Mills seconds the motion. Roll call vote is as follows: Matt Meyer-Aye, Mark Spence-Aye, Marsha Mills-Aye, Pat Flannigan-Aye. Mayor Clynch asks Cindy Davenport if the use of the coaching form needs to be added to the ordinance as well, because this amendment only addressed the disciplinary form use. Cindy Davenport states no.

**In re: Renewal of annual Lions Club lease on pavilion and storage area**-Mark Spence makes a motion to allow the Mayor to enter into a new lease with the Lions Club for the period of January 1, 2018 through April 30, 2018, and to revisit the lease at the April meeting. Matt Meyer seconds the motion. All are in favor.

**In re: Add Deputy City Clerk as a signer on City's bank account**-Pat Flannigan makes a motion to add Casey Powelson as a signer on the City's bank account. Marsha Mills seconds the motion. All are in favor. Mark Spence asks if there is bonding in place. Linda Haynes states that there used to be a separate policy for that, but when the City joined MIRMA it was eliminated. She will double check with MIRMA regarding the City having this type of coverage.

**In re: Luncheon in December**-Pat Flannigan and Mayor Clynch state that there will be an employee luncheon in December. The Board and Attorney are invited as well.

Mark Spence makes a motion to adjourn the open section of the meeting. Marsha Mills seconds the motion. Roll call vote is as follows: Matt Meyer-Aye, Mark Spence-Aye, Marsha Mills-Aye, Pat Flannigan-Aye.

Mayor Clynch suggest taking a short break to allow the audience to exit before executive session.

December 11, 2017-Regular Board Meeting-Moscow Mills City Hall-6:00 p.m.

Matt Meyer makes a motion to open the executive session per RSMo.610.021 #1 Legal. Mark Spence seconds the motion. Roll call vote is as follows: Matt Meyer-Aye, Mark Spence-Aye, Marsha Mills-Aye, Pat Flannigan-Aye.

Executive session is held and adjourned. Mayor Clynch states that there were no decisions made in executive session that can be released at this time.

Mark Spence makes a motion to adjourn. Matt Meyer seconds the motion. All are in favor.

Respectfully Submitted:

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Michael Clynch, Mayor

Linda Haynes, City Clerk