

**MOSCOW MILLS, MO.**  
**MISCELLANEOUS BUILDING PERMIT**

(for use on projects with an estimated cost of construction of \$9,000 or less)

- A. Miscellaneous Permit Requirements and Exemptions:
1. Miscellaneous permit shall include permits to alter, repair, demolish, relocate or construct pools, decks, fences, signs, finished-basements, room additions, sheds, electrical, plumbing or mechanical.
  2. Miscellaneous permit fees will be charged a minimum of thirty-five dollars (\$35.00) for the first nine thousand dollars (\$9,000.00) worth of work for residential buildings, fifty-five dollars (\$55.00) for a deck, and fifty dollars (\$50.00) for commercial buildings. Additional fees will be calculated based upon the estimated cost of construction multiplied by 0.0055.
  3. Exemptions: Work of a minor nature in residential occupancies such as the replacement of faucets or light fixtures.
  4. Contact the City's Building Inspector at (636)240-2444 for inspections.

B. Date: \_\_\_\_\_

Estimated Completion Date: \_\_\_\_\_

C. Project Address: \_\_\_\_\_  
Property Owner: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone#: \_\_\_\_\_  
E-mail: \_\_\_\_\_

D. Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone #: \_\_\_\_\_  
E-mail: \_\_\_\_\_

E. Project Description: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Estimated Project Cost: \$ \_\_\_\_\_

Each of the following shall be submitted on an 8 ½" x 11" drawing to scale

The following:

1. Location plan showing property lines, structures and dimensions between proposed miscellaneous improvements and lot lines and other structures.

2. Detail drawing of proposed miscellaneous improvements. For decks, it must include structural members, columns and footings.

**Please submit items to:**

City Hall  
P. O. Box 36  
995 Main Street  
Moscow Mills, MO 63362

Phone: (636) 356-4220

---

**Official Use Only**

1. Date of Receipt of Building Permit Application: \_\_\_\_\_ Received by: \_\_\_\_\_

2. Payment date \_\_\_\_\_:

a. Check: reference # \_\_\_\_\_ \$ \_\_\_\_\_

b. Money Order: reference # \_\_\_\_\_ \$ \_\_\_\_\_

c. Credit/Debit: reference # \_\_\_\_\_ \$ \_\_\_\_\_

d. Cash: \_\$ \_\_\_\_\_

e. Total Paid: \$ \_\_\_\_\_

3. Date and Time copy of permit sent to City Engineer: \_\_\_\_\_ by \_\_\_\_\_

4. Date and Time copy of permit sent to Building Inspector: \_\_\_\_\_ by \_\_\_\_\_

5. Building Inspectors Review and Comments:

\_\_\_\_\_ Approved on \_\_\_\_\_ (date)

\_\_\_\_\_ Denied on \_\_\_\_\_ (date)

\_\_\_\_\_ Revise and Resubmit on \_\_\_\_\_ (date)

Building Inspector Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Building Inspector's Signature: \_\_\_\_\_

6. Issuance of Permit:

Permit # \_\_\_\_\_ Date issued: \_\_\_\_\_

Expiration Date: \_\_\_\_\_ Clerk's Signature: \_\_\_\_\_