

# City of Moscow Mills

500 Highway MM  
P.O. Box 36 Moscow Mills, Missouri 63362  
P 636-356-4220 F 636-356-4010

## **Planning and Zoning Commission** **Application for Improvement Plan Approval**

Date: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_

Address of Applicant: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Is above address for home or business: \_\_\_\_\_

Applicant's Phone No: \_\_\_\_\_

Application's Fax No: \_\_\_\_\_

Applicant's E-mail Address: \_\_\_\_\_

Is the Applicant also the Owner of the Property  
under Consideration for Development: YES or NO

Is the Applicant also the Developer of the Property under consideration for  
development: YES or NO

Name of Development: \_\_\_\_\_

\_\_\_\_\_

Address (or U.S. G. S. location) of Property under Consideration for Development:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Have All the pertinent State and/or Federal permits been acquired for The  
Development: YES or NO

If YES, submit copies of permits with this Application.

If NO, copies of all pertinent permits must be submitted to the City before final approval can be given to Improvement Plans.

If the Development is to be completed in phases, what phases do the submitted Improvement Plans cover: \_\_\_\_\_

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Is a bound, detailed Stormwater Detention Design Report included with The Improvement Plans: YES or NO

Submit five (5) copies of the Improvement Plans and Specifications to the City Clerk at City Hall for review by the Planning and Zoning Commission and the City Engineer. Construction of improvements is prohibited until the improvement plans are approved. The improvement plans must include the following:

1. The preferred drawing size shall be 24" x 36"; no drawings shall exceed 36" x 42". White line prints on blue background will not be acceptable. Good drafting practices, either manual or automated (CAD) at a minimum fifty (50) feet to an inch shall be followed.
2. Professional Requirements:
  - (a.) The construction drawings, project specifications and hydraulic and hydrology calculations shall be prepared by a Registered Professional Engineer as required by chapter 327 of the Revised Statutes of the State of Missouri.
  - (b.) All construction documents shall bear an original embossed or wet ink seal, original ink signature and date the documents were sealed by the Registered Professional Engineer.
    - i. Each of the Construction drawings shall be sealed by a Registered Professional Engineer.
    - ii. Only the cover sheet of project specifications and hydraulic or
3. Two (2) digital submittals of approved improvement plans on CD-ROM in Auto Cad format for use in upgrading City maps.
4. The Construction drawings, as a minimum, shall include the following sheets:
  - (a.) Cover sheet - cover sheet may contain project specifications, if space is available, otherwise the project specifications shall be submitted as a separate, bound book.
  - (b.) Site plan sheet -sheet showing existing contours
  - (c.) Final grade plan -sheet showing final contours
  - (d.) Sanitary and storm sewer plan and profile sheets -The storm sewer profile shall include hydraulic grade lines and profile of storm detention facilities.
  - (e.) Street profile sheet
  - (f.) Water line plan
  - (g.) Miscellaneous details

5. A copy of all pertinent Federal State and Country permits shall be submitted to the city before final approval. They shall include but not be limited to the following.
  - (a.) 404 permit from Corp. of Engineers  
(land disturbance)
  - (b.) 401 permits from MDONR  
(land disturbance)
  - (c.) Sewer line extension permit from MDONR
  - (d.) Water line extension permit from MDONR
6. Legal description of property.

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Applicant Signature

Date

City Clerk/Deputy City Clerk

Date