



6:00 p.m.-Mayor Flannigan calls the meeting to order. Steve Aston-Alderman Ward I, Amy Vollmer-Alderman Ward I, Jerry Green-Alderman Ward II, and Cody Quist-Alderman Ward II are present. Also in attendance is Linda Haynes-City Clerk. Cindy Davenport-City Attorney, is participating via Zoom.

Jerry Green makes a motion to adjourn to executive session per RSMo. 610.021 #1-Legal and #3-Personnel. Steve Aston seconds the motion. Roll call vote is as follows: Steve Aston-Aye, Amy Vollmer-Aye, Jerry Green-Aye, Cody Quist-Aye.

Executive session is held and adjourned.

Rob Hamlin-Public Works Superintendent, Terry Foster-Chief of Police, and A.J. Gironde-City Engineer are now in attendance. There are four guests in attendance.

**In re: Pledge of Allegiance & Moment of Silence**-Mayor Flannigan leads the Pledge of Allegiance and then a moment of silence is held.

**In re: Remarks of Visitors**-None.

**In re: Approval of Consent Agenda items**-Cody Quist makes a motion to pull the asset disposal and the Chief's training from the consent agenda for separate discussion, and to approve the rest of the consent agenda items which includes corrected minutes for the May 8<sup>th</sup> meeting and minutes from the June 12<sup>th</sup> Board of Aldermen meetings; financial reports; paid bills report; bills to pay report; Payroll Monitor reports for March and June; Department Head reports from the Court Clerk, City Clerk, Utility Superintendent, and Chief of Police. Amy Vollmer seconds the motion. Roll call vote is as follows: Steve Aston-Aye, Amy Vollmer-Aye, Jerry Green-Aye, Cody Quist-Aye.

**In re: Chief's training**-Cody Quist asks Chief Foster about the training for the other officers. Chief Foster states that Lieutenant Pirtle will be attending the Command College in November, which is an advanced training. Cody Quist makes a motion to approve the training request for Chief Foster to attend the Southern Police Institute's Advanced Administrative Officer Training in Covington, KY from 7-21-2023 to 7-28-2023. Amy Vollmer seconds the motion. Roll call vote is as follows: Steve Aston-Aye, Amy Vollmer-Aye, Jerry Green-Aye, Cody Quist-Aye.

**In re: Asset disposal**-Mayor Flannigan states that the mower sold for \$1,200. The chipper did not sell. The highest bid on it was \$5,859, but it was only listed for ten days. Following a short discussion, it is decided to re-list the chipper for a 30 day bidding period and to set the reserve at \$8,000. Cody Quist makes a motion to approve the asset disposal of the John Deer mower that was sold. Steve Aston seconds the motion. All are in favor.

**In re: Construction of Well #5-Update**-A.J. Gironde states that the roadway is in and



the electric is partially in. Flynn should be drilling at the end of this week.

**In re: CCWWTF operating permit renewal-update-**A.J. Girondo states that the permit was submitted on June 29<sup>th</sup>. They are waiting for the draft permit. They will review it to see if adjustments need to be made.

**In re: Request for approval of using QuickBooks Time for the Public Works Department's time clock-**Mayor Flannigan states that this tracks the hours spent on each task that the employee is doing. This is beneficial when a total number of hours spent on a task is needed. Rob Hamlin states that he and Dan Hacker have been using it. The hourly employees have been doing both the old handwritten time cards and the Quick Books Time. The application is on the city issued phones but does not track by GPS once the employee is clocked out. Following some discussion, Cody Quist makes a motion to move forward with the use and purchase of the QuickBooks Time for an annual amount of \$1320.00. Jerry Green seconds the motion. All are in favor. Mayor Flannigan asks if the employee handbook needs to be amended to address this change. Cindy Davenport states no change is needed.

**In re: Rehmann Storage-water main-**Mayor Flannigan states that this property owner approached him about getting water service to his property, because the Fire Marshall has been putting pressure on him. He wants the City to pay the cost of extending the main to appease the Fire Marshall. Since he did not show up tonight, this matter can be postponed indefinitely.

**In re: 125 Elm Tree Road-Will Hahn-water and sewer mains-**Mayor Flannigan states that the property owners are present. They have gotten a bid from Mehler's to extend the water and sewer to the property for \$115,000. The cost is higher since the City is requiring the services to be ran out to the front and a fire hydrant installed. Rob Hamlin has stated that the City could put in the water line to help them out, but he does not recommend installing any sewer items. Mayor Flannigan states that the benefit to the City is fire protection, and the ability to run on down Elm Tree Road. Will Hahn states that some of the extra cost is because the City wants a six inch line, when their project only requires a two inch line, and running it all the way to the front of the property. Mayor Flannigan states that the property owner will still run the laterals. Cody Quist makes a motion to install the water main line. Jerry Green seconds the motion. Roll call vote is as follows: Steve Aston-Aye, Amy Vollmer-Aye, Jerry Green-Aye, Cody Quist-Aye.

**In re: Ordinance #1040-Amend business license fees beginning July of 2024-**Linda Haynes reads the title of Ordinance #1040 in full two times. Cody Quist makes a motion to approve Ordinance #1040. Amy Vollmer seconds the motion. Steve Aston-Aye, Amy Vollmer-Aye, Jerry Green-Aye, Cody Quist-Aye.

**In re: Meridian Waste contract-**Mayor Flannigan states that the Board has been presented with the cost Meridian Waste has proposed for year four under the current contract, and a comparison with two other cities' costs. This would be the cost for the



calendar year of 2024. The fees are \$20.95 for regular service and \$10.48 for senior service. This does not include the extra \$1 for regular service and \$0.50 for senior service the City adds for recycling programs. Cody Quist makes a motion to approve the stated fees and to allow the Mayor to sign the agreement. Jerry Green seconds the motion. Roll call vote is as follows: Steve Aston-Aye, Amy Vollmer-Aye, Jerry Green-Aye, Cody Quist-Aye.

**In re: Revised annual list of bills that are okay to pay without Board of Aldermen approval-**Linda Haynes states that a lot has changed since this list was presented in April, so she has revised the list. The list is passed around for signing.

**In re: Resolution #1041-Amend on call compensation, add Mo LAGERS and 457-B to employee handbook-**Mayor Flannigan states that the on call employee is required to be available five nights a week and the two weekend days. The City has been paying \$100 per week, plus any hours called in to work. He has done some research with other cities and feels that an increase to \$175 is within the average. This resolution also changes the language regarding response time and adds Mo LAGERS and the 457B plan to the benefits section of the handbook. Linda Haynes reads the title of Resolution #1041. Cody Quist makes a motion to approve Resolution #1041, with the change to \$175 a week for on call to start at the beginning of the next pay period. Amy Vollmer seconds the motion. All are in favor.

**In re: LCFPD #1-MDA collection-**Mayor Flannigan states that he has asked Cindy Davenport if allowing this opens the City up to having to allow it for anyone who wants to stand at the intersections and collect money. Cindy Davenport has stated that it shouldn't be a problem, as long as Chief Foster is okay with it. The event will be on September 12<sup>th</sup> and 30<sup>th</sup>. Chief Foster states he is okay with the Fire Department collecting for MDA at the intersections on these days. Jerry Green makes a motion to allow the Fire Department to do collection for MDA on September 12<sup>th</sup> and 30<sup>th</sup> at the intersection of Hwy C and Gracie Lane/College Campus Drive. Steve Aston seconds the motion. All are in favor.

**In re: Renew annual contract with City Attorney-**Cindy Davenport states that these are the same terms as previous years. Cody Quist makes a motion to approve the annual contract with the City Attorney and allow the Mayor to sign the contract. Amy Vollmer seconds the motion. Roll call vote is as follows: Steve Aston-Aye, Amy Vollmer-Aye, Jerry Green-Aye, Cody Quist-Aye.

**In re: Set date for second quarter budget review-**Following a short discussion the second quarter budget meeting is set for July 31<sup>st</sup> at 6:00 p.m.

**In re: Moscow Mills Lumber sewer electric-**Mayor Flannigan states that Moscow Mills Lumber wants \$750 to extend the electric to hook the lift station electric into their box, plus a one-time payment of \$250 to offset their electric costs. Cody Quist makes a motion to pay the \$1,000.00 one-time fee to Moscow Mills Lumber for them to extend electric to, and take over the monthly bill for electric to the lift station. Jerry Green



seconds the motion. All are in favor.

**In re: Cuivre River Electric Cooperative-easement-500 Hwy MM property-**Mayor Flannigan states that this easement is on the north side of the 500 Hwy MM property. Cindy Davenport states that they realized there was a problem, and she sees no issue with working with them. Cody Quist makes a motion to approve the easement and allow the Mayor to sign the easement documents. Steve Aston seconds the motion. Roll call vote is as follows: Steve Aston-Aye, Amy Vollmer-Aye, Jerry Green-Aye, Cody Quist-Aye.

**In re: Outer road cost share payment-**Following a short discussion, Cody Quist makes a motion to approve the payment of \$66,799.45 to Lincoln County. Amy Vollmer seconds the motion. Roll call vote is as follows: Steve Aston-Aye, Amy Vollmer-Aye, Jerry Green-Aye, Cody Quist-Aye.

Cody Quist makes a motion, at the Mayor's request, to amend the agenda to include Martin General Contractors Pay request #1 and auxiliary booster pumps to increase water pressure. Amy Vollmer seconds the motion. All are in favor.

**In re: Martin General Contractors-Payment #1-Well #5 project-**Cody Quist makes a motion to approve pay request #1 for \$201,794.25 for the Well #5 project. Amy Vollmer seconds the motion. Roll call vote is as follows: Steve Aston-Aye, Amy Vollmer-Aye, Jerry Green-Aye, Cody Quist-Aye.

**In re: Auxiliary booster pumps to increase water pressure-**Mayor Flannigan states that the new development, Orchard Grove, is currently only getting 39 pounds of water pressure. A.J. Gironde and Rob Hamlin have looked into booster pumps. Vandevanter Engineering has offered two solutions. One would be for normal water pressure use under normal conditions. The other would be for normal use plus fire suppression. As a budget figure they have quoted \$80,000 for the first option and \$160,000 for the second option. He has spoken to Dale Black, and Dale didn't seem opposed to paying a cost of \$50,000 to \$100,000 for boosting the pressure. Cody Quist makes a motion to include \$80,000 in the budget for the City's half of doing the normal use plus fire suppression booster pumps, with CMS Homes doing the other half of the \$160,000. Jerry Green seconds the motion. All are in favor.

Cody Quist makes a motion to adjourn. Jerry Green seconds the motion. All are in favor.

Respectfully Submitted:

Linda Haynes, City Clerk

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Patrick Flannigan, Mayor