

August 13, 2018-Regular Board Meeting-Moscow Mills City Hall-6:00 p.m.

6:00 p.m.-Mayor Flannigan calls the meeting to order. Steve Aston, Alderman Ward I; Mark Spence, Alderman Ward I; Marsha Mills, Alderman Ward II; and Mike Eilers, Alderman Ward II are present. Also in attendance is Linda Haynes, City Clerk; Terry Foster, Chief of Police; and Cindy Davenport, City Attorney.

Mark Spence makes a motion to adjourn to executive session per RSMo. 610.021 #1-Legal. Marsha Mills seconds the motion. Roll call vote is as follows: Steve Aston-Aye, Mark Spence-Aye, Marsha Mills-Aye, Mike Eilers-Aye.

Executive session is held and adjourned.

6:30 p.m.-Mayor Flannigan calls the meeting back to order. Chief Terry Foster and Donny Hopkins, Maintenance Superintendent are present. There are six guests in attendance.

**In re: Pledge of Allegiance & Moment of Silence**-Mayor Flannigan leads the Pledge of Allegiance and then a moment of silence.

**In re: Remarks of Visitors**-No visitors are signed up for remarks.

**In re: Code Violations Public Hearings**-Cindy Davenport asks if there is anyone present for the code violations public hearing. There is no one present for the public hearing. Cindy Davenport recommends postponing this public hearing to the September meeting. Steve Aston makes a motion to postpone the public hearing to the September meeting. Mike Eilers seconds the motion. All are in favor.

**In re: Approval of Consent Agenda items**-Mark Spence makes a motion to approve the consent agenda which includes the Board of Aldermen minutes from July 24<sup>th</sup> and August 1<sup>st</sup>, financial reports, paid bills report, bills to pay report, Payroll Monitor report for July, Bank Statement monitor report for July, and Planning & Zoning minutes from July 2<sup>nd</sup>. Steve Aston seconds the motion. Roll call vote is as follows: Steve Aston-Aye, Mark Spence-Aye, Marsha Mills-Aye, Mike Eilers-Aye.

**In re: Moscow Mills Bicentennial**-Mayor Flannigan states that no volunteers have come forward and he has not made any headway on grant funds. He would like this item placed back on the September agenda for a new update.

**In re: Ordinance #817-Amending Chapter 73-Animals**-After some discussion, Linda Haynes reads the title of Ordinance #817 in full two times. Steve Aston makes a motion to approve Ordinance #817. Marsha Mills seconds the motion. Roll call vote is as follows: Steve Aston-Aye, Mark Spence-Nay, Marsha Mills-Aye, Mike Eilers-Aye.

**In re: Presentation and acceptance of 2017 Audit-Michael Croghan-Croghan & Croghan**-Mike Croghan asks if there are any questions. There is some discussion regarding the tasks the auditors completed and internal controls. Cindy Davenport asks if he has recommendations on anything the City is doing wrong. Mike Croghan states no. The City's office is only two people, but it is great that the Board has the Payroll Monitor and the Bank Statement Monitor to look things over monthly. Mike Croghan states that the Board can contact him if they would like to speak with him. Mark Spence makes a motion to accept the 2017 audit. Marsha Mills seconds the motion. Roll call vote is as follows: Steve Aston-Aye, Mark Spence-Aye, Marsha Mills-Aye, Mike Eilers-Aye.

**In re: LAGERS-Jeff Pabst**-Mayor Flannigan states that Jeff Pabst has met with the employees. The next step is to put the study on public display for 45 days. Jeff Pabst

hands out information regarding the study and explains the program and the options to the Board of Aldermen. After questions are asked and answered, Mark Spence makes a motion to put the study on 45 day public display. Marsha Mills seconds the motion. Roll call vote is as follows: Steve Aston-Aye, Mark Spence-Aye, Marsha Mills-Aye, Mike Eilers-Aye.

**In re: Scott McAmis-Relic of Old Grist Mill**-Mayor Flannigan states that Mr. McAmis is not present. He would like to postpone this item to the September meeting. Mark Spence makes a motion to postpone this item to the September meeting. Mike Eilers seconds the motion. All are in favor.

**In re: Resolution #816-Amending Harassment Policy**-Linda Haynes reads the title of Resolution #816. Mark Spence makes a motion to approve Resolution #816. Marsha Mills seconds the motion. All are in favor.

**In re: Ordinance #818-Amending the 2018 Budget**-Linda Haynes reads the title of Ordinance #818 in full two times. Mark Spence makes a motion to approve Ordinance #818. Marsha Mills seconds the motion. Roll call vote is as follows: Steve Aston-Aye, Mark Spence-Aye, Marsha Mills-Aye, Mike Eilers-Aye.

**In re: Truck for Maintenance Department**-Donny Hopkins states that he has gotten bids from Joe Machens \$44,011, Broadway \$44,508, and Dave Sinclair \$45,000. Jim Trenary Ford is \$44,600, which is \$600 higher than the lowest bid. This includes the Knaphide bed and it is a 2019 model at 2018 prices. The lead time is six to twelve weeks. He would like to include \$3,500 more for the lights and etc. that he will need to purchase for the truck after it is delivered. The truck is a diesel, one ton, 4 x 4, single cab, single rear wheel model. Mayor Flannigan states that it is \$600 to keep the purchase local. Marsha Mills makes a motion to purchase the truck from Jim Trenary Ford for \$44,600 and to allow up to \$3,500 for light and other items to get the truck read to be in service. Mark Spence seconds the motion. All are in favor.

**In re: Renewal of Loan with Bank of Old Monroe-995 Main Street property**-Linda Haynes states that the terms of the loan will not change, according to Mike Miller. The terms are currently 5% interest and a monthly payment of \$1,200. Mark Spence makes a motion to allow the Mayor to sign the loan renewal paperwork for the building located at 995 Main Street. Steve Aston seconds the motion. Roll call vote is as follows: Steve Aston-Aye, Mark Spence-Aye, Marsha Mills-Aye, Mike Eilers-Aye.

**In re: Set date for property tax rate public hearing**-After some discussion it is decided to hold the property tax rate public hearing on August 30<sup>th</sup> at 6:00 p.m.

**In re: Ordinance #819-Amending Chapter 21 Subchapter I-Disclosure of Potential Conflicts of Interest and Substantial Interests**-Linda Haynes states that this ordinance has to be passed every two years to keep the current policy, which is the Mayor being the only official that has to file. Linda Haynes reads the title of Ordinance #819 in full two times. Mark Spence makes a motion to approve Ordinance #819. Marsha Mills seconds the motion. Roll call vote is as follows: Steve Aston-Aye, Mark Spence-Aye, Marsha Mills-Aye, Mike Eilers-Aye.

**In re: De-humidifier for Mette Road Water Treatment Facility**-Mayor Flannigan states that the de-humidifier at the Mette Road Water Treatment Facility is broken and it is cheaper to buy a new one than repair it. The cost to replace it is \$9,985. It is expensive but the City has \$20,000 in each control panel in the building. The de-humidifier protects the

equipment and control panels from rusting and deterioration. Mark Spence asks if there is a warranty for the new de-humidifier. Mayor Flannigan states that they did not mention a warranty. Mark Spence asks if the de-humidifier is budgeted. Donny Hopkins states no, he doesn't believe it is. This equipment is an exact replacement for what was there. Mark Spence makes a motion to purchase the de-humidifier for \$9,985. Marsha Mills seconds the motion. All are in favor.

**In re: Moscow Mills Lumber-Street exchange-**Mayor Flannigan states that Moscow Mills Lumber would like the City to give them the section of Washington Street that lies between Second Street and Front Street and goes between the lumber yard properties. It would be about 80% of it, the rest would have to be kept open for the resident that lives at the end. They would like to give the City the third of an acre that they own at Briarwood, which the City's lift station is located on. Cindy Davenport states that since the whole street is not being abandoned a survey will be needed. Cindy Davenport asks if he has spoken to the resident at the end. Mayor Flannigan states no, he has not. Mark Spence asks if there any water or sewer lines through that area. Donny Hopkins states that water lines does come through there, he would have to check on the sewer lines. Mayor Flannigan states an easement can be retained. Mark Spence makes a motion to get with Dan Prendergast to see if the details can be worked out. Mike Eilers seconds the motion. All are in favor. Mayor Flannigan states that he will bring this back to the Board for final approval.

**In re: Ordinance #820-Amend section 23.010-Probationary period-**Cindy Davenport states that this change came up because the Police Department was concerned about getting good law enforcement employees and retaining them. With this change law enforcement personnel will be on probation for twelve months, and regular employees will remain at being on probation for six months. Also, a section regarding hearings and such is being deleted, because hearings are not required by state statute. A statement has been added that when this policy conflicts with the Police Department Policy, the Police Department Policy prevails. Linda Haynes reads the title of Ordinance #820 in full two times. Steve Aston makes a motion to approve Ordinance #820. Marsha Mills seconds the motion. Roll call vote is as follows: Steve Aston-Aye, Mark Spence-Aye, Marsha Mills-Aye, Mike Eilers-Aye.

**In re: Ordinance #821-Amend section 76.590-Financial Responsibility and Ordinance #822-Amend section 76.600-All Terrane Vehicles-**Cindy Davenport states that Police and the Court Clerk brought up that the City's current policy regarding financial responsibility is not up to date with state statute. While researching this she noticed that the ATV ordinance needed to be updated. Linda Haynes reads the title of Ordinance #821 in full two times and the title of Ordinance #822 in full two times. Mark Spence makes a motion to approve Ordinance #821 and Ordinance #822. Steve Aston seconds the motion. Roll call vote is as follows: Steve Aston-Aye, Mark Spence-Aye, Marsha Mills-Aye, Mike Eilers-Aye.

Mark Spence makes a motion to adjourn. Marsha Mills seconds the motion. All are in favor.

Respectfully Submitted:

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Patrick Flannigan, Mayor

Linda Haynes, City Clerk