



6:00 p.m.-Mayor Flannigan calls the meeting to order. Steve Aston, Alderman Ward I; Mark Spence, Alderman Ward I; and Cody Quist Alderman, Ward II are present. Marsha Mills, Alderman Ward II is absent. Also in attendance is Linda Haynes, City Clerk and Cindy Davenport, City Attorney.

Mark Spence makes a motion to adjourn to executive session per RSMo. 610.021 #1-Legal & #2-Real Estate. Cody Quist seconds the motion. Roll call vote is as follows: Mark Spence-Aye, Steve Aston-Aye, Cody Quist-Aye.

Executive session is held and adjourned.

6:30 p.m.-Mayor Flannigan calls the meeting back to order. Dwayne Washford, Assistant Maintenance Superintendent; Lieutenant Nick Brimager, and A.J. Girondo, City Engineer are present. There is one guest in attendance.

In re: Pledge of Allegiance & Moment of Silence-Mayor Flannigan leads the Pledge of Allegiance and then a moment of silence is held.

In re: Remarks of Visitors-None

In re: Approval of Consent Agenda items-Mark Spence makes a motion to remove the item regarding training for the City Clerk and Deputy City Clerk for separate discussion, and approve the rest of the consent agenda items which includes the minutes from the January 19th Board of Aldermen meetings; financial reports; paid bills report; bills to pay report; Payroll Monitor report for January; Bank Statement Monitor report for January; Planning and Zoning Commission minutes from their January 4th meeting; and Department Head reports from the Court Clerk, City Clerk, Assistant Superintendent, and Chief of Police. Steve Aston seconds the motion. Roll call vote is as follows: Steve Aston-Aye, Mark Spence-Aye, Cody Quist-Aye.

In re: Training for City Clerk and Deputy City Clerk-Mayor Flannigan states that the Deputy Clerk needs to be trained to do the City Clerk's duties. Is the Board receptive to the City Clerk's request to close their office from March 8th to March 11th so that both of them can attend the annual conference virtually? Linda Haynes states that they will be checking the phone remotely a few times a day, in case of any emergencies. Since they are both attending virtually, she will be at the March 8th City meeting. Cody Quist makes a motion to approve the training and to close their City offices March 8th to March 11th. Mark Spence seconds the motion. All are in favor.

In re: Moscow Mills Bicentennial Committee update-Mayor Flannigan states that the preparations are shifting into high gear. There will be an 1820's day parade. He has the police department preparing the approval to have it. They are also looking into vendors being able to sell alcohol along the street.



In re: Updates, repairs, and sludge at sewer treatment plants-A.J. Girondo updates the Board on the items that were given to the City by the supplier's representative. What is still needed is a solenoid valve, transducer, and screw set. The quote for those items is \$2,410.01. He has gotten two quotes for the installation. Equipment Pro Incorporated's quote was \$6,177.79 and Heggemann Inc. was \$13,647.00. Equipment Pro was recommended by the manufacturer. He is unsure why there is such a discrepancy between the two quotes. Mayor Flannigan states that the sludge at the old Northwest Wastewater Treatment Facility needs to be removed. The estimated cost is going to be around \$70,000. He has one bid for \$67,650. Due to the amount, bids will need to be accepted through the formal bid process. A.J. Girondo suggests having a pre-bid meeting on site to answer questions. A.J. states that he will write the bid advertisement. Cody Quist makes a motion to approve the bid from JWC Environmental of \$2,240.01 for the parts, and the bid from Equipment Pro of \$6,177.79 for the installation, and allow the Mayor to sign the necessary agreements. Mark Spence seconds the motion. All are in favor.

In re: Location of Christmas decorations-Mayor Flannigan states that he would like to see the decorations placed along the more traveled routes in Moscow Mills. After some discussion, Cody Quist makes a motion to place the decorations along Hwy MM and Hwy C, and down Main Street toward City Hall next year. Steve Aston seconds the motion. All are in favor.

Mayor Flannigan requests to amend the agenda to consider Ordinance #936-Austin Oaks-Plat 9. Mark Spence makes a motion to amend the agenda to include this item. Cody Quist seconds the motion. All are in favor.

In re: Ordinance #936-Austin Oaks Plat 9-Mayor Flannigan states that he has obtained e-mail approval from the P&Z Commission on this plat. They will have this on their March meeting agenda to ratify the vote. Cindy Davenport reads Ordinance #936 in full. Mark Spence makes a motion to approve Ordinance #936. Cody Quist seconds the motion. Roll call vote is as follows: Steve Aston-Aye, Mark Spence-Aye, Cody Quist-Aye.

In re: Ordinance #927-MOU with Lincoln County and City of Troy regarding outer road project-Linda Haynes states that the agenda was prepared before this item was received, and it is an ordinance, not a resolution. Mark Spence asks who will be maintaining the road after it is put in. Cindy Davenport states that MODOT will still own it, but the part that is within Moscow Mills city limits will be maintained by Moscow Mills, the part in Troy's city limits will be maintained by Troy, and the rest by MODOT. Cindy Davenport reads the title of Ordinance #927 in full two times. Cody Quist makes a motion to approve Ordinance #927. Mark Spence seconds the motion. Roll call vote is as follows: Steve Aston-Aye, Mark Spence-Aye, Cody Quist-Aye.

In re: Ordinance #933-Acceptance of Elm Tree Commons Drive-Cindy Davenport reads the title of Ordinance #933 in full two times. Cody Quist makes a motion to



approve Ordinance #933. Mark Spence seconds the motion. Roll call vote is as follows: Steve Aston-Aye, Mark Spence-Aye, Cody Quist-Aye.

In re: Resolution #934-Regarding the swearing in of elected officials-Cindy Davenport states that this resolution clears up some items such as who gets paid, and moves the April meeting to the third Monday to allow for the 10 day period following the election for the County Clerk to certify the election results. Cindy Davenport reads the title of Resolution #934. Cody Quist makes a motion to approve Resolution #934. Mark Spence seconds the motion. All are in favor.

In re: Ordinance #935-Repealing and replacing 76.100 setting speed limits-Mayor Flannigan states that this amendment makes it possible to set a city wide speed limit of 20 miles per hour, except on the streets specifically listed in section 76.103. Cindy Davenport reads the title of Ordinance #935 in full two times. Cody Quist makes a motion to approve Ordinance #935. Steve Aston seconds the motion. Roll call vote is as follows: Steve Aston-Aye, Mark Spence-Aye, Cody Quist-Aye.

In re: Cannon General Contractors-Pay Request #1-Pine Tree and Byrd St. Lift Station Rehab-A.J. Girondo states that he recommends this payment, he has checked and the items have been received. Mark Spence makes a motion to approve pay request #1 on the Pine Tree and Byrd St. lift stations project for \$203,225.75. Cody Quist seconds the motion. All are in favor.

In re: Siren Grant-Mayor Flannigan states that the City has been awarded a 75% grant of \$96,671.75 for storm warning sirens. The City's 25% portion is already included in the budget. He needs approval to accept the grant and to sign the agreement. Mark Spence makes a motion to accept the grant and allow the Mayor to sign the required paperwork. Steve Aston seconds the motion. All are in favor. Mark Spence thanks Mayor Flannigan for his hard work that made this grant possible.

In re: Ratification of budget change-payroll-Linda Haynes states that these changes will be made to the budget during the 1st quarter budget review process. Mark Spence makes a motion to ratify the e-mailed vote regarding the payroll budget changes. Cody Quist seconds the motion. All are in favor.

In re: Approval to contract with Croghan & Croghan for 2020 audit-Cody Quist makes a motion to have Croghan & Croghan prepare the 2020 audit and to allow the Mayor to sign the engagement letter. Steve Aston seconds the motion. All are in favor.

In re: Waiver of TDD audit for 2020- Mark Spence makes a motion to waive the TDD audit for 2020, per the request of David Brown of Lewis Rice. Steve Aston seconds the motion. Roll call vote is as follows: Steve Aston-Aye, Mark Spence-Aye, Cody Quist-Aye.

In re: Repair backhoe-Mayor Flannigan states that the boom on the backhoe has



been acting erratically. There was an incident a while back where an employee was knocked down by the boom. This behavior has been witnessed by more than one employee. When it was sent in for repairs they could not replicate or identify the problem. This backhoe has low hours, so he is recommending they replace the hydraulics. The service quotes that have been provided total around \$14,100, which is way less than the purchase of a new backhoe. Advanced Rental has a backhoe available that can be rented if the City needs one while the equipment is being repaired. Mark Spence makes a motion to approve the backhoe hydraulic replacement. Cody Quist seconds the motion. All are in favor.

In re: Chair purchase-After some discussion, Mark Spence makes a motion to allow the Mayor to purchase nine matching chairs for the meeting room, and a new desk for the hallway at the clerk's window for up to \$2,000. The existing chairs will be used in the conference room and Mayor's office, where there are currently some broken chairs. Cody Quist seconds the motion. All are in favor.

In re: Timing of pay increases within a pay period-Linda Haynes states she needs guidance regarding when an employee will receive a pay increase following their anniversary date. Their rate of pay can be increased the first day of the pay period that includes the anniversary date, the first day of the following pay period, or two different pay rates can be paid in a period. Mayor Flannigan states that the last option leaves too much room for error. He would prefer that the rate increase the first day of the pay period that includes the anniversary date. Steve Aston makes a motion to make the pay rate increases effective the first day of the pay period that includes the anniversary date. Mark Spence seconds the motion. All are in favor. Linda Haynes asks Cindy Davenport if this needs to be put in the employee handbook. Cindy Davenport states no, it does not.

Mayor Flannigan states that a second executive session is not needed this evening.

Mark Spence makes a motion to adjourn. Steve Aston seconds the motion. All are in favor.

Respectfully Submitted:

Linda Haynes, City Clerk

Patrick Flannigan, Mayor