



6:00 p.m.-Mayor Flannigan calls the meeting to order. Mark Spence, Alderman Ward I; Steve Aston, Alderman Ward I; Marsha Mills, Alderman Ward II; and Cody Quist Alderman, Ward II are present. Cindy Davenport is participating via Zoom. Also in attendance is Linda Haynes, City Clerk.

Mark Spence makes a motion to adjourn to executive session per RSMo. 610.021 #1- Legal and #2-Real Estate. Cody Quist seconds the motion. Roll call vote is as follows: Steve Aston-Aye, Mark Spence-Aye, Marsha Mills-Aye, Cody Quist-Aye.

Executive session is held and adjourned.

6:30 p.m.-Mayor Flannigan calls the meeting back to order. Dwayne Washford, Maintenance Supervisor; Rob Hamlin, Utility Supervisor; Terry Foster, Chief of Police; and A.J. Gironde, City Engineer are present. There are nineteen guests in attendance.

In re: Pledge of Allegiance & Moment of Silence-Mayor Flannigan leads the Pledge of Allegiance and then a moment of silence is held.

In re: Board of Adjustments-Public Hearing-Variance to allow exceptions to Section 46.120 G #1 & #2, which states that the front yard requirement shall be not less than 50 feet and the side yard requirement shall be not less than 15 feet in an area zoned C-3 General Commercial District. The variance being requested is to allow a 14 foot encroachment on the front yard requirement and a 5 foot encroachment on the northeast side yard at 675 Hwy C.-Mark Spence makes a motion to open the public hearing. Cody Quist seconds the motion. All are in favor. Fire Chief Mike Marlo and his engineer, Paul Boyer with CEDC Civil Engineering, give a presentation regarding the proposed new fire department building and the need for the variance. They have made changes so that the front yard variance is no longer needed, only the side yard variance of five feet is needed, which is on the side by Dollar General. They received signed consent from all but LDG Moscow Mills, which is the owner of the Dollar General property. Mayor Flannigan states that the City informed them by letter of the variance being applied for, and they have sent no one to speak on their behalf. Mayor Flannigan asks if there are any comments or questions from the public. There are none. Steve Aston makes a motion to close the public hearing. Cody Quist seconds the motion. All are in favor.

In re: Board of Adjustments-Action on-Variance to allow exceptions to Section 46.120 G #1 & #2, which states that the front yard requirement shall be not less than 50 feet and the side yard requirement shall be not less than 15 feet in an area zoned C-3 General Commercial District. The variance being requested is to allow a 14 foot encroachment on the front yard requirement and a 5 foot encroachment on the northeast side yard at 675 Hwy C.-Mayor Flannigan states that it is up to the Board to grant or deny the variance application. Cody Quist makes a motion to grant the variance of the five foot encroachment on the northeast side yard at 675 Hwy C. Steve Aston seconds the motion. Roll call vote is as follows: Steve Aston-Aye, Mark



Spence-Aye, Marsha Mills-Aye, Cody Quist-Aye. Mayor Flannigan states that the variance has been granted.

In re: Public hearing-Proposed changes to the City of Moscow Mills Zoning Code and Subdivision regulations-Steve Aston makes a motion to open the public hearing. Marsha Mills seconds the motion. All are in favor. Mayor Flannigan goes over the changes being presented and asks if there are any questions. There are none. Cody Quist makes a motion to close the public hearing. Mark Spence seconds the motion. All are in favor.

In re: Remarks of Visitors-Christine Shear-624 Lubbock Court-States that she is here to appeal her disconnect fee from June 24th, she has a letter from her bank stating that they sent her first payment of \$125.00 by check on May 28th, through her online bill pay. The City has not received that payment. She also sent a second smaller payment later for \$14.01 to cover the rest of her bill. The City did receive that payment on June 8th. Mayor Flannigan states that if the bank sent the check and the City didn't receive it, her issue is with the postal service. Mayor Flannigan states that the Board will take her request under advisement and the City Clerk will get back with her.

Madonna Williams-28 Eldorado Drive-States that she was also shut off on June 24th, because the City did not receive her payment she made through her online bill pay. She has lived in Moscow Mills for twenty years and has always paid on time. She had her payment set up to be sent by June 7th, and City Hall didn't receive that payment by mail until June 28th. Also, she has also not received a bill for July yet. States that she has checked with various utilities regarding their disconnect policies and states what those policies are. States that if she had received a second notice she would have known the payment was not received. She would like a refund of her \$50 disconnect fee and the 10% penalty she was charged. Or she can go see about this in court.

In re: Approval of Consent Agenda items-Mark Spence makes a motion to approve the consent agenda items which includes the minutes from the June 14th Board of Aldermen meeting; financial reports; paid bills report; bills to pay report; Payroll Monitor report for June; Bank Statement Monitor report for May and June, Planning and Zoning Commission minutes from their June 7th meeting; Department Head reports from the Court Clerk, City Clerk, Maintenance Supervisor, and Chief of Police; ratification of the hiring of the new Water and Sewer Supervisor, Rob Hamlin; requests for approval for outside employment for Chief Terry Foster and Lieutenant Nick Brimager to do security consulting and auditing; and asset disposal for various items for the Maintenance Department. Cody Quist seconds the motion. Roll call vote is as follows: Steve Aston-Aye, Mark Spence-Aye, Marsha Mills-Aye, Cody Quist-Aye.

In re: Moscow Mills Bicentennial Committee update-Mayor Flannigan states that the next Committee meeting will be on July 28th. The next function they are planning for is the Bluegrass Festive, which is being held at Eagle Fork on September 25th.



In re: Updates, repairs, and sludge at sewer treatment plants-Mayor Flannigan presents a list of projects needed to get the water and sewer system operating as it should. The list totals \$303,596 with option A or \$292,296 with option B. These projects can be paid for with the American Rescue Plan Act funding (ARPA) the City is receiving, so this will no longer be done by piece meal. The first ARPA funding payment the City is expected to get will be for around \$352,000. Cody Quist makes a motion to approve the list of ten projects, using option A, totaling \$303,596. Mark Spence seconds the motion. All are in favor.

In re: Well #5 project-update-A.J. Girondo states that he is waiting for a call back from the manufacturer, and that he will get with Rob Hamlin to see what the City already has and what is needed.

In re: Introduction of new Water & Sewer Superintendent-Mayor Flannigan introduces Rob Hamlin. Rob Hamlin thanks the City for giving him this opportunity and states that he looks forward to working with them.

In re: Siren grant update-Mayor Flannigan states that he has a call into the City's representative at Boonslick Regional Planning. He has not heard back from him yet.

In re: Officer restructure-Chief Foster states that he would like to postpone this item to the budget meeting.

In re: Lincoln Co Economic Development-Julie Rodgers hands items out to the Board and goes over those items, which include a report she provides to the Lincoln County Commissioners every two weeks, a Development Plan, and a survey regarding a community center. She would like everyone to share the survey so they can get a lot of feedback. States that she attended the ribbon cutting at Elite Tool and Frank Roth telling everyone how good it was to work with the City. This type of good feedback gets passed on to other businesses that are looking to relocate or establish a new business in Moscow Mills.

In re: Resolution #958-Amend Employee Handbook-Travel Reimbursement-After some discussion, Linda Haynes reads the title of Resolution #958. Mark Spence makes a motion to insert 20% into the blank in the resolution and approve Resolution #958. Cody Quist seconds the motion. All are in favor.

In re: Ordinance #959-Amending 46.465.2 Final Plat Requirements-Mayor Flannigan states that this is the first of three ordinances that make the changes to the City's planning and zoning code that were included in the public hearing this evening. Linda Haynes reads the title of Ordinance #959 in full two times. Cody Quist makes a motion to approve Ordinance #959. Steve Aston seconds the motion. Roll call vote is as follows: Steve Aston-Aye, Mark Spence-Aye, Marsha Mills-Aye, Cody Quist-Aye.

In re: Ordinance #960-Amending 46.090 R-3 Multiple-Family Residential District to allow for higher density development-Linda Haynes reads the title of Ordinance



#960 in full two times. Cody Quist makes a motion to approve Ordinance #960. Mark Spence seconds the motion. Roll call vote is as follows: Steve Aston-Aye, Mark Spence-Aye, Marsha Mills-Aye, Cody Quist-Aye.

In re: Ordinance #961-Amending 46.102 R-S Senior Residential District to eliminate the requirement of one-car garages-Linda Haynes reads the title of Ordinance #961 in full two times. Mark Spence makes a motion to approve Ordinance #961. Steve Aston seconds the motion. Roll call vote is as follows: Steve Aston-Aye, Mark Spence-Aye, Marsha Mills-Aye, Cody Quist-Aye.

In re: Bank of Old Monroe-Internet services agreement-Linda Haynes states that there were two items that were supposed to be presented last month for the Bank, but she had only included the ODFI Origination Agreement in the packets. Therefore, she now needs approval for the Internet Services Agreement. Mark Spence makes a motion to approve the Internet Services Agreement with the Bank of Old Monroe and to allow the City Clerk to sign the agreement. Cody Quist seconds the motion. Roll call vote is as follows: Steve Aston-Aye, Mark Spence-Aye, Marsha Mills-Aye, Cody Quist-Aye.

In re: MML Conference St. Louis-Sept. 26-29, 2021-Mark Spence states he may want to go. Cody Quist states no, he will definitely not be attending. Linda Haynes states that this item can be brought back up at the budget meeting.

In re: Renew Annual Contract with City Attorney-Mark Spence makes a motion to approve the annual contract with the City Attorney and to allow the Mayor to sign the document. Marsha Mills seconds the motion. Roll call vote is as follows: Steve Aston-Aye, Mark Spence-Aye, Marsha Mills-Aye, Cody Quist-Aye.

In re: Ordinance #962-Use tax-providing for submission of the proposal to the qualified voters at the April 5, 2022 municipal election-Linda Haynes reads the title of Ordinance #962 in full two times. Cody Quist makes a motion to approve Ordinance #962. Mark Spence seconds the motion. Roll call vote is as follows: Steve Aston-Aye, Mark Spence-Aye, Marsha Mills-Aye, Cody Quist-Aye.

In re: Ordinance #963-Amending Sections 112.090 & 112.100 Backflow Prevention Procedures-Linda Haynes reads the title of Ordinance #963 in full two times. Steve Aston makes a motion to approve Ordinance #963. Mark Spence seconds the motion. Roll call vote is as follows: Steve Aston-Aye, Mark Spence-Aye, Marsha Mills-Aye, Cody Quist-Aye.

In re: Ordinance #964-Adding Sections 76.500 – 76.510 Traffic Snow Emergency-Mayor Flannigan states that passing this now gives the City time to inform the residents by social media, the website, and possibly letters in with the bills. Linda Haynes reads the title of Ordinance #964 in full two times. Cody Quist makes a motion to approve Ordinance #964. Steve Aston seconds the motion. Roll call vote is as follows: Steve Aston-Aye, Mark Spence-Aye, Marsha Mills-Aye, Cody Quist-Aye.



In re: Gateway Fiber service-Dan Tlapek, Jim Roseman, and Cathy Lenihan of Gateway Fiber are present. Mayor Flannigan states that the cost to move to Gateway Fiber service is \$150 per month for 250 Mbps and \$250 per month for 1Gbps for each location. The City is currently with Charter for this service, and pays \$235 a month for the two locations. There have been many complaints that the internet service on the police side of the building is very slow. The service Gateway is offering is way faster than what we currently have. There is discussion regarding what the City needs. Several questions are asked and answered by the Gateway Fiber representatives. Cody Quist makes a motion to go with the \$150 per month, 250 Mbps for both of the City's locations, with the thought that it can be increased to 1 Gbps later, if needed. Steve Aston seconds the motion. All are in favor.

In re: Construction noise-Mayor Flannigan states that the current code states there will be no construction noise prior to 7:00 a.m. Monday through Friday. This item has been discussed before, and at the time the Board did not want to make any changes. Policies with other Cities are discussed. Travis Key, the project manager for CMS Homes, states that they like to start earlier in the warmer months so that they can get their work done earlier. After more discussion, Cody Quist makes a motion to draw up and ordinance amendment for presentation at the next meeting changing the time to 6:00 a.m. that construction noise can start during the hotter months, which are from May 15th to September 15th. And to make this change effective immediately. Mark Spence seconds the motion. All are in favor.

In re: Maintenance uniforms-Mayor Flannigan states that Dwayne Washford discovered that the City was not being charged the government rates for the uniform service with Cintas. They recently contacted the City about signing a new five year contract, which is when this came to light. The prices under the new proposed contract are much cheaper than the City has been paying. Steve Aston makes a motion to approve the new five year contract with Cintas and to allow the Mayor to sign the contract. Cody Quist seconds the motion. Roll call vote is as follows: Steve Aston-Aye, Mark Spence-Aye, Marsha Mills-Aye, Cody Quist-Aye.

In re: Replace police records management system-Chief Foster states that the current service has not delivered what they said they were going to, so he is ending the service with them. The Regis system being presented is actually a better system. Chief hands out information on the Regis system. After some discussion, Cody Quist makes a motion to approve the Regis service for \$7,266 and to allow the Mayor to sign the agreement. Mark Spence seconds the motion. Roll call vote is as follows: Steve Aston-Aye, Mark Spence-Aye, Marsha Mills-Aye, Cody Quist-Aye.

In re: Set date for quarterly budget review-The budget meeting is scheduled for July 26th at 6:00 p.m.

Mark Spence makes a motion to adjourn the open section of the meeting. Cody Quist, seconds the motion. Roll call vote is as follows: Steve Aston-Aye, Mark Spence-Aye, Marsha Mills-Aye, Cody Quist-Aye.



Mayor Flannigan suggests taking a short break to allow the audience to exit before executive session.

Cody Quist makes a motion to open the executive session per RSMo. 610.201 #1-Legal, and #2-Real Estate. Mark Spence seconds the motion. Roll call vote is as follows: Steve Aston-Aye, Mark Spence-Aye, Marsha Mills-Aye, Cody Quist-Aye.

Executive session is held and adjourned. Mayor Flannigan states that there were no decisions made in executive session that can be released at this time.

Mark Spence makes a motion to adjourn. Cody Quist seconds the motion. All are in favor.

Respectfully Submitted:

Linda Haynes, City Clerk

Patrick Flannigan, Mayor