



6:00 p.m.-Mayor Flannigan calls the meeting to order. Mark Spence, Alderman Ward I; Steve Aston, Alderman Ward I; Marsha Mills, Alderman Ward II; and Cody Quist Alderman, Ward II (participating via Zoom video) are present. Also in attendance is Linda Haynes, City Clerk and Cindy Davenport, City Attorney.

Mark Spence makes a motion to adjourn to executive session per RSMo. 610.021 #1-Legal, #2-Real Estate, and #3-Personnel. Marsha Mills seconds the motion. Roll call vote is as follows: Mark Spence-Aye, Marsha Mills-Aye, Steve Aston-Aye, Cody Quist-Aye.

Executive session is held and adjourned.

6:30 p.m.-Mayor Flannigan calls the meeting back to order. Rob Hamlin, Utility Supervisor; Terry Foster, Chief of Police; and A.J. Girondo, City Engineer are present. Dwayne Washford, Maintenance Supervisor, is absent. There are five guests in attendance.

In re: Pledge of Allegiance & Moment of Silence-Mayor Flannigan leads the Pledge of Allegiance and then a moment of silence is held.

In re: Public Hearing-Revocation of business licenses-Linda Haynes states that the public hearing is no longer needed, all businesses have come into compliance

In re: Remarks of Visitors-Cynthia Davenport, City Attorney-States that the limits of insurance on the City agreements should be \$2.9 million per Missouri Municipal League. The City has sovereign immunity. There is new language suggested for City agreements by MIRMA due to some recent legal changes. The added language makes it clear that the City is not waiving its sovereign immunity. She plans on making a list to provide to bidders so they will know the City's requirements. Any existing agreements with \$2 million used as the limit on insurance can stay the way they are, but any new agreements need to state the \$2.9 million. She will have the list she mentioned by next meeting. Also, there are new regulations, called VESSA (Victims' Economic Security and Safety Act). It allows employees who are victims of domestic or sexual violence or who have family or household members who are victims of such violence to take up to twelve (12) weeks of unpaid leave per any twelve (12) month period to seek medical help, legal assistance, counseling, safety planning, and other assistance. The Act also prohibits employers from discriminating against employees who are victims of domestic or sexual violence or who have family or household members who are victims of domestic or sexual violence. This applies to the City, so she will prepare it for inclusion in the employee handbook. The leave is unpaid. Employees must be notified by October 27th.

Mayor Flannigan-States that last Friday the maintenance employees were on duty for 22 hours straight dealing with a water main break. He would like to thank all of them for their dedication and hard work.

In re: Approval of Consent Agenda items-Mark Spence makes a motion to approve the consent agenda items which includes the minutes from the August 8th and 30th Board of Aldermen meetings; financial reports; paid bills report; bills to pay report; Payroll Monitor report for August, Planning & Zoning minutes from August 2nd, Department Head reports



from the Court Clerk, City Clerk, Maintenance Supervisor, Utility Supervisor, and Chief of Police; and ratification of the list of items to establish the sewer testing lab totaling \$2,995. Steve Aston seconds the motion. Roll call vote is as follows: Marsha Mills-Aye, Steve Aston-Aye, Mark Spence-Aye, Cody Quist-Aye.

In re: Moscow Mills Bicentennial Committee update-Mayor Flannigan states that the Committee will be meeting the week he is on vacation, but Chief Foster will be attending. The agreement with Back Forty Bluegrass Park, LLC needs to be ratified and approved so a check can be issued. Mark Spence makes a motion to approve the agreement with Back Forty Bluegrass Park, LLC and to issue the check for \$3,350.00. Marsha Mills seconds the motion. Roll call vote is as follows: Marsha Mills-Aye, Steve Aston-Aye, Mark Spence-Aye, Cody Quist-Aye.

In re: Updates, repairs, etc. at water and sewer treatment plants & lift stations-Mayor Flannigan states that the Pine Tree & Bird Street lift station rehabs are almost finished. The final punch list is still pending, they have reminded them a second time. The agreements for the repairs on the list of projects presented to the Board in July & August are being completed. Robert Hamlin has been setting up the testing lab and doing some tests in house, which saves the City money in comparison to sending it out.

In re: Well #5 project-update-Mayor Flannigan states that previously authorization had been given to design well #5 as an 8" well located at the Jefferson Street treatment plant. Several things have come up. The filter media at the treatment plant on Jefferson Street has been sitting for five years. Many of the valves are frozen in and around the facility. There was a recent scare when the floats at the Mette Treatment Facility were not operating correctly. One of the two motors are pulling higher amperage, which could indicate that it is going out. A new pump has been found and secured, in case that happens. It may be time to abandon the 8" well using the treatment plant on Jefferson Street and change up to a 12" well near the treatment plant on Mette Road, which is already set up to handle treating two wells. With the larger well the City wouldn't have to worry about running out of water. A.J. Girondo states that the new well would be at about the same depth as the existing one, just up sized to 12". The capacity would be 30 to 40 percent higher. The original cost was around \$420,000. Upsizing would bring the cost up to \$550,000 to \$600,000 for the well and engineering. It would be located about 1,000 feet away from the existing well. Land acquisition is not included in that cost. The City is growing and adding many connections, so the larger well will be needed. Steve Aston makes a motion to proceed with the design of the 12" well near the existing Mette Road treatment facility. Mark Spence seconds the motion. All are in favor.

In re: Siren grant update-Mayor Flannigan states that Boonslick Regional Planning is getting ready to put the siren project out for bids.

In re: Moscow Mills Auto Sales-wall sign permit-37 Hampel Road-Mayor Flannigan states that the P&Z Commission has reviewed the application and is recommending it for approval. Mark Spence makes a motion to approve the sign permit application. Marsha Mills seconds the motion. All are in favor.



In re: Woodruff Auto Sales-wall sign permit-160 Hwy C Plaza-Mayor Flannigan states that the P&Z Commission had reviewed the application and is recommending it for approval. Mark Spence makes a motion to approve the sign permit application. Steve Aston seconds the motion. All are in favor.

In re: Lincoln County Emergency Management-Adam Stanek goes over the changes to the agreement. Mark Spence makes a motion to approve the Standard Operating Procedures and to allow the Mayor to sign the document. Marsha Mills seconds the motion. Roll call vote is as follows: Marsha Mills-Aye, Steve Aston-Aye, Mark Spence-Aye, Cody Quist-Aye. Mayor Flannigan signs the document and provides it to Mr. Stanek.

In re: Emergency fresh water connection-Mayor Flannigan states that Robert Hamlin has spoken to the City of Troy operator and they may be able to work out an agreement for sharing water during times of need. It would involve extending some water lines and it would be metered both ways. The estimated cost of \$30,000 would be split between Troy and Moscow Mills. Mark Spence makes a motion to move forward with this project and allow the expense. Steve Aston seconds the motion. All are in favor.

In re: Sewer gas monitoring meter-Dwayne Washford states that he has presented two quotes, Schulte Supply \$938.50 and USA Bluebook is \$1,155.89 for the sewer gas monitoring meter. He could only find two places to give a quote. He would prefer the one from Schulte Supply, since they are the only company around that will calibrate the gas meter, which is done four times a year at \$95 each time. The only additional cost would be \$193.75 for a case. Mark Spence makes a motion to waive the requirement for three bids and approve the purchase from Schulte Supply of \$1,132.25 for the gas meter and case. Steve Aston seconds the motion. All are in favor.

In re: City Credit Card for Rob Hamlin- Mayor Flannigan explains that there are now two people making purchases in the maintenance/utility department. One already has a City credit card, so a card is needed for Robert Hamlin. Mark Spence makes a motion to obtain a credit card for Robert Hamlin with a credit limit of \$2,500. Steve Aston seconds the motion. Roll call vote is as follows: Steve Aston-Aye, Mark Spence-Aye, Marsha Mills-Aye, Cody Quist-Aye.

In re: Ordinance #969-Use tax-providing for submission of the proposal to the qualified voters at the April 5, 2022 municipal election-Cindy Davenport explains that the Missouri Municipal League updated the language they are suggesting to use for the ballot question. They deleted a sentence, so this new Ordinance reflects that change. Cindy Davenport reads the title of Ordinance #969 in full two times. Linda Haynes asks, for clarification, this covers the once cent that is collected for general revenue and the half cent that is collected for streets. Cindy Davenport states yes, it covers both. Mark Spence makes a motion to approve Ordinance #969. Steve Aston seconds the motion. Roll call vote is as follows: Steve Aston-Aye, Mark Spence-Aye, Marsha Mills-Aye, Cody Quist-Aye.

In re: Resolution #970-Amending policy Chapter 54-Gym membership for Police Officers-After a short discussion, Linda Haynes reads the title of Resolution #970. Mark Spence makes a motion to approve Resolution #970. Steve Aston seconds the motion. All are in favor.



In re: Placement only accessory buildings-A.J. Girondo states that when the 2015 building codes were adopted the City amended the original code that stated that any accessory building 200 square feet or under did not require a building permit to state 120 square feet instead. A permit for 120 square feet or smaller is a placement only permit. He is not sure why this was amended to the smaller square footage, but is recommending to the Board to change it to the 200 square feet originally stated in the 2015 building code. Cindy Davenport states that this change would have to be on public display and have a public hearing held before it could be changed. She recommends that the Board vote on whether to make the change, subject to the public hearing and public display provisions. If a permit for an accessory building over 120 square feet, but 200 square feet or less comes up between now and the time the code is officially changed it should be charged the placement only permit fee of \$20.00 and come to the Board of Aldermen for final approval. Mark Spence makes a motion to move forward with changing the code to states that an accessory building 200 square feet or less will be placement only. Steve Aston seconds the motion. All are in favor.

In re: A/C for clerk's office-Mayor Flannigan states that he has obtained three quotes for replacing the a/c unit and electric furnace that serves the clerk's office. They are Brush's Heating and Cooling \$4,197. Menne Heating and Cooling \$5,771.43, and Reifel Heating and Cooling \$5,250. Mayor Flannigan states that he would prefer going with Menne Heating and Cooling due to the longer warranty. Mark Spence makes a motion to approve the bid of \$5,771.43 with Menne Heating and Cooling and to allow the Mayor to sign the agreement. Marsha Mills seconds the motion. All are in favor.

In re: Awning repairs-Mayor Flannigan states that there is no way to get bids on the repairs because it cannot be determined what the extent of the repairs are until the contractor starts taking it apart. He does have a quote from Heartland Restoration for work to be charged by time and material. He will be present to monitor the work as it is done. Cindy Davenport states that no separate agreement will be necessary, just the signing of the proposal from Heartland Restoration. Mark Spence makes a motion to waive the City's three bid requirement, to hire Heartland Restoration and allow the Mayor to sign the proposal. Marsha Mills seconds the motion. All are in favor.

In re: Economic Development position-Mayor Flannigan states that this item can be skipped.

In re: Utilities mapping-Mayor Flannigan states that the City's water and sewer lines need to be properly mapped. He asked George Butler how much it would cost for them to do the mapping. GBA's cost was estimated at over \$382,000. Missouri Rural Water Association can do it for \$20,000, plus the per diem cost of a person's food, lodging, and mileage, which is estimated at around \$10,000. Following a short discussion, Mark Spence makes a motion to enter into the agreement with Missouri Rural Water Association to do the water and sewer line mapping at a total possible cost of \$30,000. Marsha Mills seconds the motion. All are in favor.

In re: Firewall support-Mayor Flannigan states that Systec has provided a bid of \$3,059.97 to replace the firewall and support. Officer Graham has reviewed the proposal and is doubtful that the City would be able to get competitive bids because Systec already



complies with CJIS requirements for the work they do for Lincoln County. Following a short discussion, Mark Spence makes a motion to waive the City's three bid requirement, contract with Systec for this project, and allow the Mayor to sign the acceptance of the quote. Steve Aston seconds the motion. All are in favor.

In re: Annexation discussion-Cindy Davenport states that this discussion is not needed at this time. Mayor Flannigan states that it will be brought back up at a later date.

Steve Aston makes a motion to adjourn the open section of the meeting. Mark Spence seconds the motion. Roll call vote is as follows: Marsha Mills-Aye, Steve Aston-Aye, Mark Spence-Aye, Cody Quist-Aye.

Mayor Flannigan suggests taking a short break to allow the audience to exit before executive session.

Mark Spence makes a motion to open the executive session per RSMo. 610.201 #1 Legal, #2 Real Estate, and #3 Personnel. Steve Aston seconds the motion. Roll call vote is as follows: Marsha Mills-Aye, Steve Aston-Aye, Mark Spence-Aye, Cody Quist-Aye.

Executive session is held and adjourned. Mayor Flannigan states that there were no decisions made in executive session that can be released at this time.

Mark Spence makes a motion to amend the agenda to discuss the some pay and hiring changes in the police department. Steve Aston seconds the motion. All are in favor.

In re: Police personnel-Following a short discussion, Mark Spence makes a motion to increase one of the police department officers from Grade 6 Step 4 to Grade 6 Step 5 in the pay scales, one from Grade 5 Step 3 to Grade 5 Step 4, and to hire the current part time office as full time at Grade 5 Step 6. Steve Aston seconds the motion. All are in favor.

Mark Spence makes a motion to adjourn. Marsha Mills seconds the motion. All are in favor.

Respectfully Submitted:

Linda Haynes, City Clerk

Patrick Flannigan, Mayor