



6:00 p.m.-Mayor Flannigan calls the meeting to order. Mark Spence, Alderman Ward I; Steve Aston, Alderman Ward I; and Cody Quist-Alderman Ward II are present. Marsha Mills, Alderman Ward II is absent. Also in attendance is Linda Haynes, City Clerk and Cindy Davenport, City Attorney.

Mark Spence makes a motion to adjourn to executive session per RSMo. 610.021 #1-Legal and #2-Real Estate. Cody Quist seconds the motion. Roll call vote is as follows: Steve Aston-Aye, Mark Spence-Aye, Cody Quist-Aye.

Executive session is held and adjourned.

6:30 p.m.-Mayor Flannigan calls the meeting back to order. Rob Hamlin, Utility Supervisor; Terry Foster, Chief of Police; Dwayne Washford, Maintenance Supervisor; and A.J. Girondo, City Engineer are present. There are eight guests in attendance.

In re: Pledge of Allegiance & Moment of Silence-Mayor Flannigan leads the Pledge of Allegiance and then a moment of silence is held.

In re: Public Hearing-Wayne & Mark & Robert W. Baker Partners (Owner) & Adam Pollard-The Boulders at Moscow Mills (Developer)-Zoning change from C-3 (General Commercial District) to R-3 (Multiple Family Residential District)-A 3.92 acre tract of land being part of U.S. Survey 389, Township 48 North, Range 1 East, City of Moscow Mills, Lincoln County Missouri-Mark Spence makes a motion to open the public hearing. Cody Quist seconds the motion. All are in favor. Bart Korman and Adam Pollard are present to answer questions. Mayor Flannigan states that the question regarding the fuel pumps that used to be at this location was brought up at the Planning & Zoning public hearing. Bart Korman states that this remediation was already taken care of. Mark Spence asks about fire hydrants. Bart Korman states that there will be three of them. Chief Marlo states that their plans will need to be reviewed by the Fire Department. Mayor Flannigan asks if there are any more questions or comments. There are none. Mark Spence makes a motion to adjourn the public hearing. Cody Quist seconds the motion. All are in favor.

In re: Remarks of Visitors-None.

In re: Approval of Consent Agenda items-Cody Quist makes a motion to approve the consent agenda items which includes the minutes from the October 12th and 25th Board of Aldermen meetings; financial reports; paid bills report; bills to pay report; Payroll Monitor report for October; Planning & Zoning meeting minutes from September 8th ; Department Head reports from the Court Clerk, City Clerk, Maintenance Supervisor, Utility Supervisor, and Chief of Police; asset disposal for the Police Department; and request for the Utility Supervisor to purchase a used 8' x 40' shipping container for storage at the Crooked Creek Wastewater Treatment Facility and turn the existing shed into a lab. Cody Quist seconds the motion. Roll call vote is as follows: Steve Aston-Aye, Mark Spence-Aye; Cody Quist-Aye.



In re: Moscow Mills Bicentennial Committee update-Mayor Flannigan states that the next event is the Christmas tree lighting and caroling.

In re: Updates, repairs, etc. at water and sewer treatment plants & lift stations-Mayor Flannigan states they are waiting on the representative to tell them what is needed for the 911 lift station. Water line improvements are being discussed. Mayor Flannigan states that it is beginning to be difficult to get Sensus water meters. The City looked into Neptune meters a couple of years ago. The cost to start using the Neptune system would be around \$17,000 for their radio read system. The meters are about the same price as the Sensus meters. The City would be using both the Sensus and Neptune systems. Robert Hamlin states that he is requesting approval of a change order with Vandevanter Engineering upgrading the Omnisite service to include the Crystal Ball monitoring system for the Crooked Creek lift station. The extra cost is \$3,734, bringing the total contract to \$25,637. Cody Quist makes a motion to approve the \$3,734 change order and allow the Mayor to sign the appropriate paperwork. Mark Spence seconds the motion. All are in favor.

In re: Well #5 project-update-Mayor Flannigan states that the City is talking with the Missouri Dept of Natural Resources to determine the site, depth, and other specifications for the new well.

In re: Siren grant update-Mayor Flannigan states that he has provided a summary of the bids that were received. Following discussion regarding the bids, Cody Quist makes a motion to approve the bid from Outdoor Warning Consulting LLC with the solar option for \$112,761.00 and to allow the Mayor to sign the appropriate paperwork. Mark Spence seconds the motion. Roll call vote is as follows: Steve Aston-Aye, Mark Spence-Aye, Cody Quist. Mayor Flannigan states that the two existing sirens will be kept for future expansion.

In re: Lincoln County R-III School District-Modular unit at William Cappel Elementary-A. J. Girondo states that the school used to have two of these modular buildings. The Planning and Zoning Commission has recommended the application for approval. Mark Spence makes a motion to approve the application. Steve Aston seconds the motion. All are in favor.

In re: Payment to Schoenfelder on Site Lease/Lease Purchase Agreement-After some discussion, Mark Spence makes a motion to send \$20,000 for the site lease/lease purchase agreement and to retain the remaining tap fees paid in 2021 for replacement of cast iron water mains. Steve Aston seconds the motion. All are in favor.

In re: Ordinance #976-Amending the 2021 Budget-Linda Haynes reads the title of Ordinance #976 in full two times. Mark Spence makes a motion to approve Ordinance #976. Cody Quist seconds the motion. Roll call vote is as follows: Steve Aston-Aye, Mark Spence-Aye, Cody Quist-Aye.

In re: Ordinance #977-Amend development fee schedule for placement only shed permits-Linda Haynes reads the title of Ordinance #977 in full two times. Mark Spence makes a motion to approve Ordinance #977. Cody Quist seconds the motion. Roll call vote is as follows: Steve Aston-Aye, Mark Spence-Aye, Cody Quist-Aye.



In re: Ordinance #978-Wayne & Mark & Robert W. Baker Partners (Owner) & Adam Pollard-The Boulders at Moscow Mills (Developer)-Zoning change from C-3 (General Commercial District) to R-3 (Multiple Family Residential District)-A 3.92 acre tract of land being part of U.S. Survey 389, Township 48 North, Range 1 East, City of Moscow Mills, Lincoln County Missouri-Linda Haynes reads the title of Ordinance #978 in full two times. Cody Quist makes a motion to approve Ordinance #978. Steve Aston seconds the motion. Roll call vote is as follows: Steve Aston-Aye, Mark Spence-Aye, Cody Quist-Aye.

In re: Resolution #979-Appointing member to the P&Z Commission-Mayor Flannigan introduces Mike Gantner. Mike tells the Board about himself and past experience. Linda Haynes reads the title of Resolution #979. Steve Aston makes a motion to approve Resolution #979. Cody Quist seconds the motion. All are in favor.

In re: Resolution #980-Board of Aldermen Salaries-Mayor Flannigan states that the Aldermen salaries have not been increased since 1998, and they are being tasked with more. This would increase that pay from \$100 per month to \$250 a month for any officials elected to a new term. Linda Haynes reads the title of Resolution #980. Cody Quist makes a motion to approve Resolution #980. Steve Aston seconds the motion. All are in favor.

In re: Resolution #981-Estoppel agreement with Hadley Grove-Cindy Davenport states that if all parties sign this estoppel agreement the City would be able to do the snow plowing and winter maintenance on the streets in Hadley Grove, even though they do not belong to the City yet. Linda Haynes reads the title of Resolution #981. Mark Spence makes a motion to approve Resolution #981. Steve Aston seconds the motion. Roll call vote is as follows: Steve Aston-Aye, Mark Spence-Aye, Cody Quist-Abstains.

In re: Backup water operator-Robert Hamlin states that Brian Lourance has agreed to be the City's backup water operator for \$100 per month and \$50.00 per hour if he has to come in. He will be touching base with Rob quarterly. He can also fill in if the City's water operator is not able to be here. Cody Quist makes a motion to contract with Brian Lourance to be the City's backup water operator and allow the Mayor to sign the agreement. Mark Spence seconds the motion. All are in favor.

In re: Water mains-Pine Tree Manor-Mayor Flannigan states that Monte Cannon has proposed that he replace the water mains in Pine Tree Manor and install water meters at each home and then turn them over to the City for maintenance and billing of the water, sewer, and trash. Currently, the City bills Pine Tree Manor for their use that is monitored through one meter that serves the whole park. He has requested that Monte Cannon also replace the existing cast iron main along his front property line to the northeast corner of Hwy C and College Campus Drive, and upgrade to 8" pipe. Monte Cannon states he is still in the planning stages and is exploring the costs to see if the project is feasible. If the Board is in favor of this he will continue exploring the costs and bring some information back to the Board. Mark Spence makes a motion to postpone any action on this item until more information is provided by Monte Cannon. Steve Aston seconds the motion. All are in favor.



In re: Police vehicle leases-Linda Haynes states that she needs approval for the lease terms on the three new police vehicles, the down payments to be made on the vehicles and equipment, the first lease payments on the two leases, and to allow the Mayor to sign the lease paperwork. Cindy Davenport will review the final lease documents prior to signing. Cody Quist makes the motion. Steve Aston seconds the motion. All are in favor.

In re: Interpretation of holiday time off policy-Mayor Flannigan states that the current policy was put into place without consideration of Christmas and New Year falling on a Saturday or Sunday. In that event, the employees would already be off on the eve. He is suggesting that the four extra hours not be given this year, and that new language be crafted to cover all cases. Mark Spence makes a motion to not give the four hours off for Christmas Eve and New Years' Eve this year. Cody Quist seconds the motion. All are in favor.

In re: Utility easement from LDG Property (Dollar General)-Mayor Flannigan states that the City will need to approve signing of the easement from Dollar General, then later an easement from the Fire Department. Cody Quist makes a motion to approve the easement from Dollar General and allow the Mayor to sign the document. Steve Aston seconds the motion. All are in favor.

In re: Change Order #5-Cannon General Contractors-Pine Tree and Byrd Street Lift Station Project-A.J. Girondo recommends postponing action on this item and the next agenda item. Mark Spence makes a motion to postpone action on this item. Cody Quist seconds the motion. All are in favor.

In re: Cannon General Contractors-Payment #4-Pine Tree and Byrd Street lift station rehab project-Cody Quist makes a motion to postpone action on this item. Steve Aston seconds the motion. All are in favor.

Mark Spence makes a motion to amend the agenda to include a discussion regarding grading plan approvals. Cody Quist seconds the motion. All are in favor.

In re: Grading Plan Approvals-There is discussion regarding the process for approval of grading plan applications. A.J. Girondo states that these applications should not require Planning and Zoning Commission approval, only Engineer approval. Mark Spence makes a motion to only require Engineer approval on grading permit applications. Steve Aston seconds the motion. All are in favor.

Mayor Flannigan states that a second executive session is not needed this evening.

Steve Aston makes a motion to adjourn. Cody Quist seconds the motion. All are in favor.

Respectfully Submitted:

Linda Haynes, City Clerk

Patrick Flannigan, Mayor