



6:00 p.m.-Mayor Flannigan calls the meeting to order. Steve Aston, Alderman Ward I; Marsha Mills, Alderman Ward II; and Cody Quist Alderman, Ward II are present. Also in attendance is Linda Haynes, City Clerk and Cindy Davenport, City Attorney.

Mayor Flannigan states that he would like to move the agenda topic of appointing a new Alderman up for consideration at this time, so the new Alderman can participate in executive session. Cody Quist makes a motion to move this agenda item up for consideration at this time. Steve Aston seconds the motion. All are in favor.

In re: Appoint Alderman to fill vacant seat in Ward I-Mayor Flannigan states that he is nominating Thomas Gormley to fill the vacant seat in Ward I. Marsha Mills makes a motion to approve the Mayor's nomination of Thomas Gormley to fill the vacant seat. Steve Aston seconds the motion. Roll call vote is as follows: Marsha Mills-Aye, Steve Aston-Aye, Cody Quist-Aye.

Steve Aston makes a motion to adjourn to executive session per RSMo. 610.021 #1-Legal, #2-Real Estate, and #3-Personnel. Cody Quist seconds the motion. Roll call vote is as follows: Marsha Mills-Aye, Steve Aston-Aye, Tom Gormley-Aye, Cody Quist-Aye.

Executive session is held and adjourned.

Dwayne Washford-Maintenance Supervisor, Rob Hamilton, Public Work Supervisor, and A.J. Gironde. City Engineer are now in attendance. Chief Foster, Chief of Police, is absent. There are 17 guests in attendance.

In re: Pledge of Allegiance & Moment of Silence-Mayor Flannigan leads the Pledge of Allegiance and then a moment of silence is held.

In re: Appoint Alderman to fill vacant seat in Ward I-Mayor Flannigan announces that the new Aldermen, Tom Gormley, was appointed prior to going into executive session.

In re: Public Hearing-Roy Crane Jr. Constriction LLC ETAL-Zoning change from R-1A (Single Family Residential District) to R-2 (Two-Family Residential District)- A 8.91+- acre tract of land being part of the Northwest Quarter of Section 9, Township 48 North, Range 1 East, Lincoln County, Missouri, City of Moscow Mills-Roy Crane Jr. states that he feels there is a need for this type of housing. Duplexes offer low upkeep. There are other duplexes in this area as well. Cody Quist asks if the duplexes will be sold or rented. Roy Crane Jr. states he is unsure at this time. Quentin LeJeune asks if there is water and sewer existing in the area and is the development going to be Section 8. Mayor Flannigan states yes, there is water and sewer existing in the area, and no, it is not going to be Section 8. Verna and Mike Kersting state that the apartments down the street from them are NECAC. These people walk through their property on their private road. Their nephew wants to build a home in the area and was told there is an issue with the water supply. There used to be a sign in the area regarding deaf people walking and now it is gone. They are



concerned with more traffic in the area and the walkers from the nursing home getting hurt. They do not want NECAC in the area. The children in the area run wild in the summer so they need to be watched for as well. Their road is obviously a private road and people are still walking back there. There are no more comments from the public. Cody Quist makes a motion to adjourn the public hearing. Tom Gormley seconds the motion. All are in favor.

In re: Remarks of Visitors-There is no one signed up to speak.

In re: Approval of Consent Agenda items-Cody Quist makes a motion to remove the attendance of the City Clerk's annual training for separate discussion and to approve the rest on the consent agenda items which includes minutes from the January 10th Board of Aldermen meeting; financial reports; paid bills report; bills to pay report; Payroll Monitor report for January, Bank Statement Monitor report for December, Planning & Zoning minutes from January 3rd, Department Head reports from the Court Clerk, City Clerk, Maintenance Supervisor, Utility Supervisor, and Chief of Police; and Chief Foster's attendance at the Missouri Police Chief's Conference in Lake Ozark May 1st to May 4th. Steve Aston seconds the motion. Roll call vote is as follows: Marsha Mills-Aye, Steve Aston-Aye, Tom Gormley-Aye, Cody Quist-Aye.

In re: Missouri City Clerks and Finance Officers annual training-There is discussion regarding whether both the Clerk and Deputy Clerk should attend the annual training. Both attended last year when the training was virtual due to COVID. A short discussion is held regarding the March city meeting and payroll both being during this time, and the need to have a trained backup for the City Clerk. Linda Haynes states that she doesn't feel it is far off that a third person will be needed in the office, at which time both the Clerk and Deputy Clerk can both attend the annual training. Cody Quist makes a motion to approve only the City Clerk to attend the annual Missouri City Clerk's training in Columbia March 13th to March 17th. Steve Aston seconds the motion. All are in favor.

In re: Updates, repairs, etc. at water and sewer treatment plants & lift stations-

Lift station pump repairs-Following discussion, Dwayne Washford states that he will bring bids back next month for this item.

Northwest closure extra cost ratification-Cody Quist makes a motion to ratify the extra cost of \$5,250 on the Northwest lagoon closure with Orth Concrete Construction Company that was originally approved by e-mail. Marsha Mills seconds the motion. All are in favor.

Generator maintenance renewal-Following discussion, Cody Quist makes a motion to renew the generator maintenance agreement with Cummins for \$3,049.53. Marsha Mills seconds the motion. All are in favor.

Muffin Monster screen repair and replacement-Mayor Flannigan states the repairs to the Muffin Monster were almost complete, then upon install the screen was damaged and is not usable now. Rob Hamlin states that Elite Tool is going to repair and reinforce it. Next month they will provide a cost to use a crane to do the install.



In re: Well #5 project update-A.J. Girondo states that the topo is complete, the property survey is 90% done, and the site plan is being worked on.

In re: Evelyn Missey & Pat Kessler-POW/MIA signs-Mayor Flannigan states that Evelyn Missey and Pat Kessler could not be present this evening. This item will be moved to the March agenda.

In re: MML Use tax tool kit-Mayor Flannigan states that the City cannot promote, only educate regarding the use tax issue. The information needs to be placed on Facebook, the City's website, etc. The MML use tax tool kit contains information that can be used. A flyer will be included with the water bills as well.

In Re: Cannon General Contractors-Payment #4-Pine Tree and Byrd Street lift station rehab-A.J. Girondo states that he is recommending payment of \$57,243.60, which is the majority of the balance on the existing contract. This payment will leave around \$8,000 due. This does not include the change order that is still being negotiated. Cody Quist makes a motion to approve pay request #4 for \$57,243.60. Steve Aston seconds the motion. All are in favor.

In re: Water mains-Pine Tree Manor-Mayor Flannigan states that Monte Cannon wants to put in individual water meters at each home in Pine Tree Manor. He will put in the water lines and a 6" line along Hwy C from entrance to entrance of Pine Tree Manor. The City would like to upgrade the water line along Hwy C to 8". Monte said he'd consider doing the 8" line but would like the City to waive the water tap fees and pay for the meters and meter sets. Mayor Flannigan states that he told him he didn't think the Board would go for that, but might go for this arrangement if he would run the 8" line from the far corner by the bank property down to his property line by Tiffany Village. Mayor Flannigan states that he feels the City would come out ahead on this. He doesn't have any figures on this yet, he just wanted to let the Board know he would be presenting figures on this soon.

In re: Fire Department utilities-Mayor Flannigan states that every year the City sets part of collected tap fees back for replacement of cast iron mains. He would like to see the City replace this line along the fire department property while their construction is going on with an 8" line so the City is ready to go both ways in the future. A.J. has presented a cost estimate of around \$60,000. Mayor Flannigan states that he will get bids and bring it back to the Board. The Board is in agreement to allow the Mayor to obtain bids to replace the cast iron main with an 8" PVC main. Mayor Flannigan states that the electric that powers the lift station at Tiffany Village is currently behind the fire department on a pole with overhead wires. The fire department wants it moved. Ron Hamlin has suggested tying into the ground transformer the fire department is installing and setting a pedestal with a meter for the Tiffany Village electric. Following negotiation, the City's cost would be at total of \$4,110 to get electric to a new pedestal and meter on the Tiffany Village property for their sewer. Cody Quist makes a motion to move forward with the electric for the Tiffany Village sewer at a cost of \$4,110. Steve Aston seconds the motion. All are in favor. Cindy Davenport states that no agreement is needed for this.

In re: Ordinance #988-Roy Crane Jr. Constriction LLC ETAL-Zoning change from R-1A (Single Family Residential District) to R-2 (Two-Family Residential District)-A



8.91+- acre tract of land being part of the Northwest Quarter of Section 9, Township 48 North, Range 1 East, Lincoln County, Missouri, City of Moscow Mills-Mayor

Flannigan suggests that the Kerstings should consider taking down the street sign that says Velma Lane on their private drive, so that it is not mistaken for a public street. The water and sewer availability is being addressed. Mr. Crane has been informed regarding where he is going to need to pick up running the lines. The City is working on upgrading all of old town. The lines the developer will run will make it easier for others. Verna Kersting asks what about her nephew. Mayor Flannigan states that each developer has to pay for some of the costs of extending lines, not just the City. Linda Haynes reads the title of Ordinance #988 in full two times. Steve Aston makes a motion to approve Ordinance #988. Marsha Mills seconds the motion. Roll call vote is as follows: Marsha Mills-Aye, Steve Aston-Aye, Tom Gormley-Nay, Cody Quist-Aye.

In re: Appoint new President of the Board and Budget Officer-Marsha Mills makes a motion to appoint Cody Quist as the President of the Board. Steve Aston seconds the motion. Roll call vote is as follows: Marsha Mills-Aye, Steve Aston-Aye, Tom Gormley-Aye, Cody Quist-Abstains. Following a short discussion, Steve Aston makes a motion to appoint Cody Quist as the Budget Officer. Marsha Mills seconds the motion. Roll call vote is as follows: Marsha Mills-Aye, Steve Aston-Aye, Tom Gormley-Aye, Cody Quist-Abstains. Cody Quist states that he'd be willing to give Bank Statement Monitor to Tom Gormley. The duties are discussed. Cody Quist makes a motion to appoint Tom Gormley as the Bank Statement Monitor. Marsha Mills seconds the motion. Roll call vote is as follows: Marsha Mills-Aye, Steve Aston-Aye, Tom Gormley-Abstains, Cody Quist-Aye.

In re: Annexations-Cindy Davenport explains that the Board voted several months ago to send letters to property owners adjacent to or surrounded by City limits. She, the City's Economic Development Coordinator, and the Mayor met and determined who letters would be sent to and developed a phase one and phase two. Letters were sent to the property owners to see who would be interested and who would not be interested in annexation. She has been collecting responses to those letters, but some of the people who received letters had questions she could not answer. Some are here this evening. Robert Hall states he received a letter. His property is right along the river and floods. No one is going to want to develop in this area. The properties in this area are on working wells and they maintain their own roads. They used to use the levy to get in an out, but it was blocked off so now they are using Vernett's road. He is not for annexation. He would not want the public traffic, their taxes would go up, and the City would want to impose their rules regarding outbuildings, burning, etc. He has been there for 39 years and this would change his way of life. The way out via the levy was their emergency way out. Is it even legal that it was blocked off? They are not an island in the middle of the City. The City limits are only on one side of them. Quinten LeJueune states that he agrees with what Robert Hall is saying. He and his brothers have property along the river that their Dad gave to them. They use it for camping with their children. If they were in City limits the fire department would be called every time they had a camp fire or the police if they are playing the radio too loud. He doesn't want to deal with that. The old bridge being removed is sad, but it eliminated a lot of bad as well. He is growing trees and trying to stop the water. He votes no to any City taxation or water and sewer down to the area. Sharron Broyles states that she and her family have lived there for over 65 years. She doesn't see what it could be used for, due to the flooding. She does not want to pay \$120 a year for City taxes and she



doesn't want water or sewer. She wants things to remain as it is and the road to remain private. She doesn't want nosy people around and is not interested in being in the City. Verna Kersting states that it is her road these property owners are using. Their property is right by the river. Has the Board seen this area? Her family has helped these families out when the water came up and back in when the water went down. Developing in this area is not a good idea.

In re: Mayor's pay increase-Cody Quist states that after many years of no pay increases the Aldermen just voted in a pay increase for the Aldermen, starting with the new officials being elected in April. He would also like to see a pay increase for the Mayor. The Mayor is spending full time hours at City Hall. He would recommend \$1,500 per month. Mayor Flannigan states that he is flattered, but he doesn't want to make holding the position of Mayor a lucrative position, and then when he no longer serves the new Mayor only spending two to three hours a week on the job. When he leaves he thinks the City needs to have a City Administrator. The City's money should be saved for that. He will veto anything he thinks is too high. Tom Gormley suggests making the position hourly with a limit on the number of hours. Cody Quist states that hourly wouldn't be an option, who would police it? Following further discussion, Cody Quist makes a motion to postpone this item to the March meeting. Steve Aston seconds the motion. All are in favor.

The Board adjourns for a five minute break and then reconvenes.

In re: Award bid-Water and Sewer extension under Hwy C project-Mayor Flannigan states that several bids were received, the lowest bid was thrown out because it was incomplete. A.J. Girondo states that he has provided the Board with the three lowest bids. He suggests awarding the bid to Mick Mehler and Sons who bid \$208,890. Mick Mehler and Sons is the lowest, since the one bidder didn't follow directions like the rest did. Cody Quist makes a motion to award the bid to Mick Mehler & Sons and to allow the Mayor to sign the agreement. Marsha Mills seconds the motion. Roll call vote is as follows: Marsha Mills-Aye, Steve Aston-Aye, Tom Gormley-Aye, Cody Quist-Aye.

In re: Filling open Superintendent position-Mayor Flannigan states that he would like to promote Rob Hamlin to the position of Superintendent and leave the position of Utilities Supervisor open for now. He is suggesting an annual salary of \$71,190, retroactive back to February 1st, and an additional 2% on his anniversary date which would be \$72,613.80. Following discussion, Marsha Mills makes a motion to promote Rob Hamlin to the position of Superintendent with an annual salary of \$71,190 retroactive back to February 1st, and increased another 2% to \$72,613.80 on his anniversary date. Steve Aston seconds the motion. Roll call vote is as follows: Marsha Mills-Aye, Steve Aston-Aye, Tom Gormley-Aye, Cody Quist-Aye.

In re: New base pay scales-Mayor Flannigan states that since 2019 the City has had pay scales that provided 10% grade and 2% step increases. The City gets in situations that they have to do something creative to consider current employee's years of service in relation to new hires who have experience. The type of pay scale being presented makes that possible. It does not go by 10%. Other cities analyze their pay in comparison to industry standards and make changes occasionally also. The pay scale being presented is discussed further. Cody Quist makes a motion to approve the pay scale presented.



Marsha Mills seconds the motion. All are in favor.

In re: Water Distribution System Construction Standards-Amended-A.J. Girondo states that these standards are being updated, with input from the Moscow Mills employees. HDPE pipe will be allowed with engineer approval, no PVC and cast iron only in limited situations. Cody Quist makes a motion to approve the new Water Distribution System Construction Standards. Steve Aston seconds the motion. Roll call vote is as follows: Marsha Mills-Aye, Steve Aston-Aye, Tom Gormley-Aye, Cody Quist-Aye.

In re: Resolution #987-Credit Card policy-Linda Haynes reads the title of Resolution #987. Cody Quist makes a motion to approve Resolution #987. Steve Aston seconds the motion. All are in favor.

In re: Resolution #989-Amending Chapter 15-Safety Incentive policy-Following discussion regarding the changes being presented, language will be further changed to state that any potential loss of a safety day will be reviewed by the Safety Committee for final decision. Linda Haynes reads the title of Resolution #989. Marsha Mills makes a motion to approve Resolution #989. Steve Aston seconds the motion. All are in favor.

In re: Addition of five GPS units-Clearpath-Mayor Flannigan states that he would like to purchase five more GPS units for use on the police vehicles, there are currently five in use on the maintenance vehicles. The extra cost would be \$20 per month each. They recently learned that one of the City's police officers was at home waiting for calls. Cody Quist makes a motion to approve the five GPS units. Marsha Mills seconds the motion. All are in favor.

In re: Resolution #990-Amending Chapter 4-Communicable Diseases Policy-Mayor Flannigan states that this addition to the Communicable Disease Policy regarding sanitation of vehicles and use of masks in vehicles was suggested by the Maintenance Supervisor. Linda Haynes reads the title of Resolution #990. Cody Quist makes a motion to approve Resolution #990. Steve Aston seconds the motion. All are in favor.

In re: Attorney General-Consent judgement ratification-Cindy Davenport states that after the consent judgement was discussed in executive session last month the Board decided to approve the final version by e-mail as soon as it was available, which they did. The vote tonight is to ratify the prior e-mail vote. Cody Quist makes a motion to ratify the prior e-mail vote approving the consent judgement. Marsha Mills seconds the motion. Roll call vote is as follows: Roll call vote is as follows: Marsha Mills-Aye, Steve Aston-Aye, Tom Gormley-Abstains, Cody Quist-Aye.

In re: Disposition of two police vehicles-Mayor Flannigan states that approval has already been given for selling the Charger. He and Chief have decided it would be a good idea to keep one of the other two vehicles that was going to be sold as a spare. It has a new engine and transmission. Chief Foster will be requesting to dispose of the other vehicle next month on the consent agenda. Cody Quist makes a motion to keep the police vehicle that has the new engine and transmission. Steve Aston seconds the motion. All are in favor.



Cody Quist makes a motion to adjourn the open section of the meeting. Steve Aston seconds the motion. Roll call vote is as follows: Marsha Mills-Aye, Steve Aston-Aye, Tom Gormley-Aye, Cody Quist-Aye.

Mayor Flannigan suggests taking a short break to allow the audience to exit before executive session.

Cody Quist makes a motion to open the executive session per RSMo. 610.201 #1 Legal, #2 Real Estate, and #3 Personnel. Tom Gormley seconds the motion. Roll call vote is as follows: Marsha Mills-Aye, Steve Aston-Aye, Tom Gormley-Aye, Cody Quist-Aye.

Executive session is held and adjourned. Mayor Flannigan states that there were no decisions made in executive session that can be released at this time.

Cody Quist makes a motion to adjourn. Steve Aston seconds the motion. All are in favor.

Respectfully Submitted:

Linda Haynes, City Clerk

Patrick Flannigan, Mayor