



6:00 p.m.-Mayor Flannigan calls the meeting to order. Steve Aston-Alderman Ward I, Tom Gormley-Alderman Ward I, Gerald Green-Alderman Ward II, and Cody Quist-Alderman Ward II are present. Also in attendance is Linda Haynes, City Clerk and Cindy Davenport, City Attorney.

Cody Quist makes a motion to adjourn to executive session per RSMo. 610.021 #1-Legal, #2-Real Estate & #3-Personnel. Tom Gormley seconds the motion. Roll call vote is as follows: Steve Aston-Aye, Tom Gormley-Aye, Jerry Green-Aye, Cody Quist-Aye.

Executive session is held and adjourned.

Rob Hamlin-Public Works Superintendent, A.J. Gironde-City Engineer, and Terry Foster-Chief of Police are now in attendance. There are four guests in attendance.

In re: Pledge of Allegiance & Moment of Silence-Mayor Flannigan leads the Pledge of Allegiance and then a moment of silence is held.

In re: Remarks of Visitors-There is no one signed up to speak.

In re: Approval of Consent Agenda items-Cody Quist makes a motion to approve the consent agenda items which includes minutes from the October 17th and November 1st Board of Aldermen meetings; financial reports; paid bills report; bills to pay report; Planning & Zoning minutes from the October 3rd meeting; and Department Head reports from the Court Clerk, City Clerk, Utility Superintendent, and Chief of Police. Jerry Green seconds the motion. Roll call vote is as follows: Steve Aston-Aye, Tom Gormley-Aye, Jerry Green-Aye, Cody Quist-Aye.

In re: Updates, repairs, etc. at water and sewer treatment plants & lift stations-Rob Hamlin, Utilities Superintendent, does a verbal presentation of the written report he provided to the Board. Rob states that the snow plows and salt spreaders are ready to go. Rob informs the Board that there was miscommunication with Ron Smith Tree Service, and an error on their bid. The error on the bid was it should have been \$3,500 versus the \$2,500 that was approved by the Board. This was still the lowest bid. After discussion with him, the tree service agreed to accept \$3,000, but they cut the tree down before the extra amount was approved by the Board. Cody Quist makes a motion to approve the amended amount of \$3,000. Jerry Green seconds the motion. All are in favor.

In re: Well #5 project update-A.J. Gironde states that Mo DNR approval is still pending. The application was sent 30 days ago. As soon as that approval is obtained, they will be putting the project out to bid.



In re: Change Order #1-George Butler Associates-engineering fees-A.J. Girondo states that the design of well #5 was completely done, then the location changed. This change order is for the re-design at the new location. Cody Quist makes a motion to approve the engineering change order #1 for the Well #5 project with George Butler Associates, which adds \$60,000 to the project design cost. Jerry Green seconds the motion. Roll call vote is as follows: Steve Aston-Aye, Tom Gormley-Aye, Jerry Green-Aye, Cody Quist-Aye.

In re: Comprehensive Plan quote update-Mayor Flannigan states that he will be at Boonslick Regional Planning this week and will start asking pointed questions regarding when they can get to this project.

In re: Bids received on selling tack oiler and roller-Rob Hamlin states that only one bid was received for each item, \$8,005 for the Ingersoll-Rand DD-24 roller and \$10,100 for the LeeBoy tack oiler. He believes these to be fair bids and recommends them for approval to the Board. Cody Quist makes a motion to approve the two bids and sell both items. Tom Gormley seconds the motion. Roll call vote is as follows: Steve Aston-Aye, Tom Gormley-Aye, Jerry Green-Aye, Cody Quist-Aye.

In re: MIRMA-Kelly Beets-Risk grant award-Kelly Beets states that the City has been awarded grants for a sewer camera (up to \$7,500), fall protection (\$678 was funded-75%), and manhole cleaning tools (\$890.25 was funded-75%). Kelly presents the grant award to Rob Hamlin.

In re: Elite Tool-1011 Industrial Court-5 sign permits-Dales Sign Service, Inc-Chris Smith-Mayor Flannigan states that the one wall sign and four yard signs have been recommended for approval by the Planning and Zoning Commission. Cody Quist makes a motion to approve the five sign permits. Steve Aston seconds the motion. All are in favor.

In re: Ordinance #1017-Amending the 2022 Budget-Linda Haynes reads the title of Ordinance #1017 in full two times. Jerry Green makes a motion to approve Ordinance #1017. Tom Gormley seconds the motion. Roll call vote is as follows: Steve Aston-Aye, Tom Gormley-Aye, Jerry Green-Aye, Cody Quist-Aye.

In re: Discussion of business license ordinances-Cindy Davenport states that she has provided the Board what current code says regarding business licenses and solicitor licenses and a draft food truck ordinance to discuss. It is similar to Warrenton's. There are variables she needs input from the Board for. During discussion the following items were agreed upon by the Board: A food truck being in one location for less than 30 days with permission of the land owner will not be required to obtain a Solicitor's license. If the food truck selling in Moscow Mills for more than 30 days, or six consecutive days at one location, they will be required to get a permit under the mobile food vending ordinance. They should be allowed to set up one table, one



sign, and one waste container. They should be allowed in residential districts, with a two day limit and permission of the property owner. An inspection from any county's health inspector will be required. Cindy Davenport states she will come back with a final draft. Some changes may need to be made to the current business and solicitor license codes as well, to make these three items clear. There is discussion regarding the food trucks collecting City sales tax. Cindy Davenport states that they must collect Moscow Mills sales tax if they are selling from Moscow Mills.

In re: Discussion of parking on grass ordinance-Cindy Davenport states that the Board attempted in July to address parking of recreational vehicles, boats, and trailers by adding a section outside of the zoning code, to the traffic code. There are still issues with this. Residential properties in old town often have gravel drive ways, and is gravel allowed for the commercial properties? What if the residential property owner pours a concrete pad behind the house that has no concrete access to the street? Are pavers an acceptable material? There is discussion regarding Frito Lay trucks on Blackburn Court. It is stated that parking on gravel in commercial districts isn't the issue. It's parking on the grass. There is discussion that existing properties should only be made to come into compliance with the zoning code if the use changes, then they would be required to put in asphalt or concrete. Cindy Davenport states that she will come up with a definition of poured concrete and draft the input that was provided tonight for presentation.

In re: Wehmeyer Farms-Payment #2-Hwy C water line extension project-A.J.
Girondo states that this project is complete, except for one tie in they will have to come back to do. Cody Quist makes a motion to approve payment #2 to Wehmeyer Farms for \$113,050.00 for this project. Jerry Green seconds the motion. Roll call vote is as follows: Steve Aston-Aye, Tom Gormley-Aye, Jerry Green-Aye, Cody Quist-Aye.

In re: Wehmeyer Farms-Change Order #1-Hwy C water line extension project-A.J.
Girondo explains that the change order is to add tee valves to make it easier for Pine Tree Manor to hook on to the new line, because there were a few services that were not known about, and for the Fire Department. The total change order is for \$19,500. Jerry Green makes a motion to approve change order #1. Cody Quist seconds the motion. Roll call vote is as follows: Steve Aston-Aye, Tom Gormley-Aye, Jerry Green-Aye, Cody Quist-Aye.

In re: Tree lighting-Mayor Flannigan states he has planned a tree lighting ceremony for December 2nd at 6:00 p.m. There will be cyder and hot chocolate served. Anyone is welcome to attend.

In re: Tire recycling-Mayor Flannigan states that the tire recycling program can be continued as a year around program. The cost to the City would be \$1,800 twice per year. The tractor trailer would be left down at 500 Hwy MM. Once a quarter the area could be open to the public on the weekend. There is discussion that a city employee



would have to be paid to assist with the tires, and that the City could accept yard wastes that day as well, and Christmas trees if done after the first of the year. Rob Hamilton states that Christmas trees do not chip well. Cody Quist makes a motion to try the tire recycling program out, as outlined by the Mayor. Steve Aston seconds the motion. All are in favor.

In re: Health Insurance review-Mayor Flannigan states that in the past the City has gone out for bids with the broker, J.W. Terrill, and the City employees have elected to stay with the current grandfathered Anthem plan. The plan was made more affordable for the employees by switching to the City covering 75% for the employee and 50% for the spouse or dependents. He has been receiving employee feedback that the employee portion is still too costly. If a more affordable option can be found the City would save money as well. He is requesting permission to do the research with other companies. His plan is to have the research completed by the end of January and to the Board in June. Tom Gormley suggests forming a committee. Mayor Flannigan asks who will chair it and who would be on the committee. Cody Quist asks who has to put in time to do the research. Mayor Flannigan states the broker does. He didn't want to put in the effort until he knew if the Board was interested. Cody Quist makes a motion to allow the Mayor to do the research. Steve Aston seconds the motion. All are in favor.

In re: Part time Police Officer-Chief Foster states that he needs a part time officer to cover shifts when someone is absent. Following discussion, Cody Quist makes a motion to hire a part time officer to work up to 48 hours per month, and to include this position in the 2023 budget. Jerry Green seconds the motion. All are in favor.

In re: Bids to demolish building at 202 Mary Street-Mayor Flannigan states that he solicited four companies for a bid, but only two returned a bid. Cannon Excavating Co. LLC for \$7,900 and 2 Dump It for \$14,500 plus \$3,700 to haul off the block foundation. Following a short discussion, Cody Quist makes a motion to approve the bid from Cannon Excavating Co. LLC and to allow the Mayor to sign the agreement. Jerry Green seconds the motion. Roll call vote is as follows: Steve Aston-Aye, Tom Gormley-Aye, Jerry Green-Aye, Cody Quist-Aye.

Cody Quist makes a motion to adjourn the open section of the meeting. Jerry Green seconds the motion. Roll call vote is as follows: Steve Aston-Aye, Tom Gormley-Aye, Jerry Green-Aye, Cody Quist-Aye.

Mayor Flannigan suggests taking a short break to allow the audience to exit before executive session.

Cody Quist makes a motion to adjourn to executive session per RSMo. 610.021 #1-Legal, #2-Real Estate & #3-Personnel. Tom Gormley seconds the motion. Roll call vote is as follows: Steve Aston-Aye, Tom Gormley-Aye, Jerry Green-Aye, Cody Quist-Aye.



Executive session is held and adjourned. Mayor Flannigan states that there were no decisions made in executive session that can be released at this time.

Tom Gormley makes a motion to adjourn. Jerry Green seconds the motion. All are in favor.

Respectfully Submitted:

Linda Haynes, City Clerk

Patrick Flannigan, Mayor