

AN ORDINANCE AMENDING AND ADOPTING AN ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING ON JANUARY 1, 2021, AND APPROPRIATING FUNDS PURSUANT THERETO.

WHEREAS, THE City Clerk has presented to the Board of Aldermen an amended annual budget for the fiscal year beginning on January 1, 2021.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF MOSCOW MILLS, MISSOURI, AS FOLLOWS:

Section 1. The annual budget for the City of Moscow Mills, Missouri, for the fiscal year beginning January 1, 2021, a copy of which is attached hereto and made a part hereof as if fully set forth herein, having been heretofore submitted by the City Clerk is hereby adopted.

Section 2. Funds are hereby appropriated for the objects and purposes of expenditures set forth in said budget.

Section 3. This ordinance shall be in full force and effect from and after its passage by the Board of Aldermen.

Passed this 10<sup>th</sup> day of May, 2021.

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Patrick Flannigan, Mayor

ATTEST:

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Linda Haynes, City Clerk

## **2021 BUDGET MESSAGE**

Income and expenditures met 2020 guidelines.

### **STATUS OF 2020 GOALS**

#### **Maintenance Dept:**

1. Several asphalt roads that were deteriorating were patched, sections of concrete were replaced, and several streets were overlaid. These included Front Street, Second Street, Humphrey Drive, Vest Street, Mary Street, and Third Street
2. The Maintenance Superintendent attended the annual MIRMA conference in an effort to stay in compliance with new regulations to keep premium costs down. The MRWA conference was not attended.
3. Some worn road and traffic control signs were updated/replaced.
4. No steps have been taken to obtain easements, bid, and construct the water loop from the Hoelting property to Winchester Place.
5. A centrifuge, a tree puller and grapple, a command link for Sensus reading system, a laptop, a cordless stapler kit, a John Deere mower, a 2020 Ford F350 with Knapheid bed, a utility bench saw, a Dewalt grinder, a PH2 tester, a LDO kit, a Sensus Auto Gun, a trolling motor and boat for the lagoon, a salt spreader, and a hot water pressure washer were purchased. The metal detector, portable generator, harness, GPS, air compressor, tweezer, and concrete mixer were not purchased in 2020.
6. Some of the items to start a sewer lab testing facility were purchased.

#### **Police Dept:**

7. The police training fund was efficiently utilized to keep all police personnel POST certified.
8. Items to equip the new PUV, two laptops, a drone, spotlights, and mic holders were purchased. The final lease payments on the two 2018 vehicles were made. The lockers for the officers were not purchased.

#### **Office Dept:**

9. The City Clerk attend the MCCFOA Spring Conference, Fall Regionals (by videoconference), and MML Annual Conference (by videoconference). The Deputy Clerk attended the MIRMA Annual Conference.
10. A used paper folder/inserters, office furniture, two computer monitors, a cash drawer, and a laptop were purchased. File cabinets were not purchased.
11. The 2019 audit was completed.

#### **Court Dept:**

12. Deb Freise attended the Court Clerk's annual conferences. The Judge attended the Missouri Municipal and Associates Circuit Judges Association annual conference.
13. A scanner, fingerprinting system, laptop, printer, two monitors, and a desktop computer were purchased.

**Misc:**

14. The MML Annual Conference was attend by three Board of Aldermen members and the Mayor, it was held by videoconference. One Board member attended the MML Elected Official Conference, which was also held by videoconference.
15. Two percent employee wage/salary increase were given for most employees at the beginning of 2020. Exceptions were for employees being adjusted to fit within their pay scale, and new employees still on probation.
16. Grant funding was received on one half of the remaining EPA Compliance project, up to \$860,000. Cares Act funding was received for expenses related to the COVID19 pandemic.
17. A total of \$20,000 was remitted for the Site Lease/Lease Purchase agreement on the Mette Road facilities. The remaining water taps collected in 2020 are being retained for replacement of aging, outdated, undersized cast iron mains in old town.
18. The budget was reviewed by the Board of Aldermen on a quarterly basis.
19. Policies and procedures and city codes were updated as necessary.
20. Some renovations were completed in the City Clerk's office, emergency lighting was installed at all exits, a water hydrant was installed outside City Hall, and a new HVAC unit was installed for the Board room,
21. The six tablets for use at City meetings were purchased.

**Budgetary Restrictions for 2020**

22. The hiring freeze remained in effect for all departments unless prior permission was given by the Board of Alderman.
23. Overtime and compensatory time was kept to a minimum.
24. Department heads carefully scrutinized all purchases and expenditures.
25. Monthly expenses were reviewed by the Board of Alderman to determine budget compliance.
26. No amounts were expended from the restricted cash accounts in General Revenue, Water Works, Sewer, Street, and the Street Repair/Replacement fund without prior approval of the Board of Aldermen.
27. Beginning 2020 restricted cash balances for the General Revenue fund, Water Works fund, Sewer fund, and Street fund were set at the unencumbered beginning checking balance as of January 1, 2020, unless the attached budget requires partial use of that amount. \$64,699.28 was transferred from the Street Fund to the Street Repair and replacement fund as of 1/2/2020, but was later increased to \$83,299.28 to cover expenses in that fund.

28. The restricted cash reserve amount in the General Revenue fund remained above the minimum \$530,000 during the 2020 budget year.

### **BUDGET GOALS FOR 2021**

#### **Maintenance Dept:**

1. Continue resurfacing roads that are deteriorating and patching streets that need repairs.
2. Maintenance Superintendent to attend the annual MIRMA conference and MRWA conference in an effort to stay in compliance with new regulations, which will keep insurance premium costs down.
3. Update/replace worn road and traffic control signs.
4. Obtain easements, bid, and construct the water loop from the Hoelting property to Winchester Place.
5. Purchase various equipment as listed in the budget details.
6. Purchase the necessary items to start a sewer lab testing facility.
7. Upgrade and repair current water and sewer treatment facilities as needed.
8. Continue with project for upgrading the Pine Tree Manor and Byrd Street lift stations, the new Well #5, and the water and sewer extension to the west side of Hwy 61 at Hwy C.

#### **Police Dept:**

9. Efficiently utilize the police training fund to keep all police personnel POST certified.
10. Purchase various equipment as listed in the budget details.

#### **Office Dept:**

11. City Clerk to attend the MCCFOA Spring Conference, Fall Regionals, MIRMA Annual Conference, and MML Annual Conference.
12. Purchase or upgrade computers, printers, monitors as needed.
13. Completion of and payment for the 2020 audit.

#### **Court Dept:**

14. Deb Freise to attend the Court Clerk's annual conferences. The Judge to attend the Missouri Municipal and Associates Circuit Judges Association annual conference.
15. Purchase or upgrade computers, printers, monitors as needed.

#### **Misc:**

16. Three Board of Aldermen members to attend the annual MML Conference that is being held in St. Louis this year, and two Board of Aldermen to attend the MML Elected Official Conference.

17. Employee wage/salary increases are scheduled for the employee's anniversary date for 2021. Exceptions are for employees being adjusted to fit within their pay scale, and new employees still on probation. Employees pay being increased to fit within their pay scale will receive half of that increase on 1/1/2021 and the other half on their anniversary date.
18. Obtain grants from local, state, and federal sources for the purpose of equipment acquisition and/or wages.
19. Remit payments when funds are available for the Site Lease/Lease Purchase agreement on the Mette Road facilities.
20. The budget will be reviewed by the Board of Aldermen on a quarterly basis.
21. Continue work on new policies and procedures and updates to city code.
22. Continue with remaining renovations on the City Hall, Police, and Court building located at 995 Main Street.

#### **Budgetary Restrictions for 2021**

23. Hiring freeze in all departments unless prior permission is given by the Board of Alderman.
24. All overtime and compensatory time is to be kept to a minimum.
25. Department heads to carefully scrutinize all purchases and expenditures.
26. Monthly expenses to be reviewed by the Board of Alderman to determine budget compliance.
27. No amounts from the restricted cash accounts in General Revenue fund, Water Works fund, Sewer fund, and Street fund shall be expended without prior approval of the Board of Aldermen.
28. Beginning 2021 restricted cash balances for the General Revenue fund, Water Works fund, Sewer fund, and Street fund shall be set at the unencumbered beginning checking balance as of January 1, 2021, unless the attached budget requires partial use of that amount. \$65,317.24 to be transferred from the Street Fund to the Street Repair and replacement fund as of 1/2/2021.
29. The General Revenue fund will continue to have a restricted cash reserve amount, set at \$646,000 for 2021, which is an amount equal to approximately six months of General Revenue operating expenses. This set amount will be reviewed annually.

2021 Budget-1st Quarter Amendment

City of Moscow Mills, Missouri  
 Budget Summary  
 Budget Period January 1, 2021 to December 31, 2021

Fund #	Description	Cash & C.D. Balance January 1, 2021	Estimated Revenues	Transfers In	Estimated Expenditures	Transfers Out	Cash & C.D. Estimated Balance December 31, 2021	
1	General	1,040,550.56	1,186,164.84	-	1,460,213.36	-	766,502.04	Note 1
2	Water	1,278,628.90	985,525.00	-	1,115,386.91	396,415.70	752,351.29	Note 2
3	Sewer	\$1,482,294.60	1,211,350.00	-	805,555.30	405,794.70	1,482,294.60	Note 3
4	Street	85,317.24	274,275.00	-	268,647.09	70,945.15	20,000.00	Note 4
6	Debt Service-2014 R	355,128.90	660.00	409,000.00	409,600.00	-	355,188.90	
7	Water R&R	840,105.62	1,635.00	149,915.70	797,476.51	-	194,179.81	
8	Sewer R&R	535,765.32	820.00	117,294.70	463,838.65		190,041.37	
9	Project Fund	773,603.04	-	-	773,603.04		0.00	
10	Trash	50,649.39	172,720.00	-	223,369.39	-	0.00	Note 5
11	Street R&R	90,465.64	1,420.00	70,945.15	162,830.79	-	(0.00)	Note 6
12	Debt Service-2019A	1,487.33	-	127,000.00	126,500.00	-	1,987.33	
Totals		6,533,996.54	3,834,569.84	874,155.55	6,607,021.04	873,155.55	3,762,545.34	

Note 1 Beginning balance in the General Revenue Fund includes \$8,915. in court bonds held.

Expenses include a reserve amount of \$1,000.. \$274,048.52 of the beginning balance is being used for current year expenses.

Note 2 Beginning balance in the Water Works Fund includes \$85,217 in customer deposits held, \$3,202.49 in unearned revenue, and \$4,937.71 in sales tax liability.

Expenses include a reserve amount of \$97,055.26. \$526,277.61 of the beginning balance is being used for current year expenses.

Note 3 Beginning balance in the Sewer Fund includes \$85,217 in customer deposits held,

Expenses include a reserve amount of \$119,469.95. \$0.00 of the beginning balance is being used for current year expenses.

Note 4 Expenses include a reserve amount of \$2,108.61. \$65,317.24 of the beginning balance is being used for current year expenses.

\$65,317.24 of beginning restricted cash is being transferred to the Street R&R Account as of 1/1/2021 which leaves \$20,000.00 in beginning restricted cash.

Note 5 Beginning balance in the Solid Waste Fund includes \$40.00 in customer deposits held,

Expenses include a reserve amount of \$44,299.18

Note 6 Expenses include a reserve amount of \$630.79

2021 Budget-1st Quarter Amendment

				Actual 2018	Actual 2019	Actual 2020	Budget 2020	Budget 2021		
<b>01-General Revenue Fund</b>									<b>General Revenue Fund</b>	
			<b>Beginning Restricted and Unrestricted Checking Balance</b>					<b>\$1,040,550.56</b>		
							<b>Minus-Bonds held by court</b>		<b>\$8,915.00</b>	At beginning of year-in beginning checking balance
							<b>Beginning Restricted Cash Account</b>		<b>\$757,587.04</b>	
			<b>Amount being used in budget from beginning checking balance</b>						<b>\$274,048.52</b>	\$89,385 from land proceeds, \$184,663.52 being used for other current year expenses
01 00	403	PERSONAL PROPERTY TAX REVENUE		29,750.07	25,848.49	35,864.03	32,000.00	28,000.00		
01 00	406	REAL ESTATE TAXES REVENUE		61,343.46	62,083.01	71,387.06	67,000.00	70,000.00		
01 00	409	INTEREST ON TAXES REVENUE		928.20	1,699.20	1,636.76	1,600.00	1,600.00	includes real estate, personal property, and sales tax interest	
01 00	415	SALES TAX REVENUE		385,002.80	427,362.61	500,699.69	470,000.00	470,000.00		
01 00	418	FRANCHISE TAX REVENUE		161,229.05	148,372.99	153,792.05	145,000.00	146,000.00		
01 00	421	FINANCIAL INSTITUTION TAX REVENUE		0.00	8.38	0.26	0.26	0.00		
01 00	424	SUR TAX REVENUE		1,914.48	2,211.14	2,082.60	2,080.00	2,000.00		
01 00	427	FUEL TAX REVENUE		33,688.99	33,972.70	31,839.48	30,500.00	24,400.00	40% here, 60% in Streets	
01 00	430	MOTOR VEHICLE SALES TAX REVENUE		11,336.54	11,369.88	11,803.21	9,500.00	7,600.00	40% here, 60% in Streets	
01 00	433	MOTOR VEHICLE FEE INCREASES REVENUE		5,651.68	5,750.27	5,599.76	5,000.00	4,000.00	40% here, 60% in Streets	
01 00	451	BAD CHECK AND FEES REVENUE		0.00	(10.00)	30.00	30.00	10.00		
01 00	460	MERCHANT/BUSINESS LICENSE REVENUE		12,701.57	9,004.82	8,488.30	8,200.00	8,000.00	no fireworks permits included for this year	
01 00	463	DOG LICENSES & FINES REVENUE		190.00	200.00	145.00	150.00	150.00		
01 00	466	BUILDING PERMIT REVENUE		76,121.79	46,695.98	93,362.91	85,000.00	70,000.00	85% gets paid out to GBA	
01 00	467	DEVELOPMENT FEE REVENUE		7,393.75	3,201.50	7,412.50	4,350.00	2,000.00	85% gets paid out to GBA	
01 00	469	FILING FEE REVENUE		20.00	20.00	20.00	20.00	20.00		
01 00	487	CHECKING INTEREST REVENUE		1,668.51	2,108.98	1,542.40	1,850.00	1,700.00		
01 00	496	OTHER REVENUE		8,114.69	83,213.69	19,962.01	500.00	40,500.00	Mayor's estimate on sale of property at Hwy MM and Railroad Street \$40,000, misc. \$500	
<b>Total Non-Departmental Revenue</b>				<b>\$797,055.58</b>	<b>\$863,113.64</b>	<b>\$945,668.02</b>	<b>\$862,780.26</b>	<b>\$875,980.00</b>		
01 03	475	POLICE REPORT REVENUE		305.00	370.00	270.00	225.00	200.00		
01 03	488	GRANT REVENUE-EQUIPMENT		4,200.85	0.00	0.00	0.00	2,933.40	60% of \$4,889 body cameras	
01 03	489	GRANT REVENUE-WAGES		0.00	0.00	171,126.05	244,793.81	71,851.44	Steve Davis in cyber task force-wages, ss & mc match, LAGERS, & city's part health/dental, CARES Act grant last year	
01 03	496	OTHER REVENUE		1,000.00	16,797.04	0.00	0.00	26,000.00	From MIRMA-totaled 2018 Explorer- less deductible of \$1,000	
<b>Total Police Department Revenue</b>				<b>\$5,505.85</b>	<b>\$17,167.04</b>	<b>\$171,396.05</b>	<b>\$245,018.81</b>	<b>\$100,984.84</b>		
01 05	451	BAD CHECKS AND FEES REVENUE		0.00	0.00	0.00	0.00	0.00		
01 05	470	DOMESTIC VIOLENCE SHELTER REVENUE		1,714.00	2,046.00	1,570.00	1,600.00	1,600.00		
01 05	471	INMATE FEE REVENUE		2,441.00	2,338.00	1,566.00	1,600.00	1,600.00		
01 05	472	COURT FINE REVENUE		124,306.90	154,507.50	126,152.00	125,000.00	160,000.00		
01 05	473	LAW ENFORCEMENT TRAINING FUND REVENUE		2,497.60	2,941.60	2,423.10	2,600.00	2,600.00	\$1,600 through court and \$1000 annual POST	
01 05	474	CLERK FEE REVENUE		10,292.00	12,292.00	9,396.00	9,500.00	9,500.00		
01 05	476	CRIME VICTIMS COMPENSATION FUND REVENUE		6,427.50	7,687.50	4,710.31	6,500.00	6,000.00		
01 05	477	PEACE OFFICERS STANDARDS & TRAINING FUND REVENUE		858.00	1,023.00	622.00	1,000.00	1,000.00		
01 05	479	DWI RECOUPMENTS		19.50	94.65	32.86	50.00	50.00		
01 05	480	TRANSPORT FEES REVENUE		59.22	0.00	0.00	250.00	250.00		
01 05	482	SHERIFFS' RETIREMENT SYSTEM REVENUE		2,553.00	3,075.00	1,860.00	2,200.00	2,200.00		
01 05	496	OTHER REVENUE		0.00	0.00	6,000.00	0.00	14,400.00	\$1,200 per month from Hawk Point for Municipal Court Services	
<b>Total Court Department Revenue</b>				<b>\$151,168.72</b>	<b>\$186,005.25</b>	<b>\$154,332.27</b>	<b>\$150,300.00</b>	<b>\$199,200.00</b>		
01 06	484	PARK RENTAL REVENUE		12,500.00	9,167.74	0.00	0.00	0.00		
01 06	496	OTHER REVENUE		0.00	140,825.00	13,615.00	6,950.00	10,000.00	Bicentennial receipts estimate	
<b>Total Park Department Revenue</b>				<b>\$12,500.00</b>	<b>\$149,992.74</b>	<b>\$13,615.00</b>	<b>\$6,950.00</b>	<b>\$10,000.00</b>		
<b>TOTAL REVENUE</b>				<b>\$966,230.15</b>	<b>\$1,216,278.67</b>	<b>\$1,285,011.34</b>	<b>\$1,265,049.07</b>	<b>\$1,186,164.84</b>		

2021 Budget-1st Quarter Amendment

				Actual	Actual	Actual	Budget	Budget	
				2018	2019	2020	2020	2021	
01	00	503	RETIREMENT EXPENSE	6,443.76	36,312.36	43,773.55	49,105.77	64,009.20	Based on pay chart
01	00	504	ELECTRIC & GAS UTILITY EXPENSE	14,801.69	13,885.10	13,239.88	16,000.00	16,000.00	
01	00	508	ENGINEER EXPENSE	8,655.17	11,289.95	10,686.50	12,000.00	12,000.00	\$10,000 attend P&Z and BOA meetings, \$2,000 misc. projects
01	00	510	LEGAL EXPENSE	24,228.00	25,727.50	26,343.50	30,000.00	30,000.00	General legal
01	00	512	ACCOUNTANT EXPENSE	3,062.50	3,212.50	3,812.50	3,812.50	4,000.00	1/4 2020 Audit
01	00	518	SUPPLIES EXPENSE	556.25	685.61	1,363.11	1,000.00	1,000.00	TP, PT, soap, etc. at City Hall-66.6%
01	00	519	CONTRACTED SERVICES EXPENSE	3,083.50	8,492.50	4,772.50	5,595.00	14,710.00	Web site= \$2,915 (Monthly SEO \$800, Annual Hosting \$450, Annual Mobile Site \$800, Annual Domain Name Registration \$50, Quarterly Updates \$400, Annual SSL secure certificate \$175, Annual Cloud Flare blocking and monitoring \$240) CTI-Annual Firewall Maintenance \$600, Cooper Train Management \$500, E-code 360 annual fee \$995, other E-code updates \$2,500, 1/2 Fast Bryant fees \$7,200
01	00	521	MISCELLANEOUS INSURANCE	(1,346.00)	0.00	0.00	0.00	0.00	MIRMA premium for attorney used to be here
01	00	522	HEALTH INSURANCE EXPENSE	53,987.72	60,763.02	81,571.59	84,641.62	137,220.41	See payroll schedule
01	00	530	ANIMAL CONTROL EXPENSE	60.50	61.50	61.50	400.00	400.00	
01	00	534	ELECTION EXPENSE	1,575.55	2,398.63	1,902.37	2,500.00	2,500.00	
01	00	536	PUBLICATION EXPENSE	4,950.06	5,084.03	5,177.55	6,000.00	6,000.00	
01	00	538	DRUG TESTING & PRE EMPLOYMENT PHYSICALS EXPENSE	1,889.55	1,431.80	2,570.55	3,000.00	3,000.00	
01	00	542	COLLECTOR/ASSESSOR FEES EXPENSE	5,580.86	4,701.25	5,662.01	6,000.00	6,000.00	
01	00	544	POSTAGE EXPENSE	1,143.91	1,395.94	590.46	800.00	1,400.00	last year was using up extra postage from 2019
01	00	546	PUBLIC & COMMUNITY RELATIONS	369.96	0.00	608.32	625.00	500.00	
01	00	551	BUILDING LOAN PAYMENTS	9,600.00	9,600.00	9,875.48	9,600.00	19,780.20	66.6% payments
01	00	556	BUILDING PERMIT EXPENSE	71,540.26	43,684.97	78,092.53	72,250.00	59,500.00	85% of revenue
01	00	557	DEVELOPMENT FEE EXPENSSE	5,956.15	1,202.56	5,917.41	3,697.50	1,700.00	85% of revenue
01	00	585	UNEMPLOYMENT EXPENSE	0.00	0.00	9.23	1,500.00	3,000.00	
01	00	586	BUILDING MAINTENANCE EXPENSE	16,241.28	11,328.68	5,959.69	13,365.00	12,865.00	1/3 of Projects at 995 Main being carried over and new projects
01	00	588	RECORDING FEE EXPENSE	0.00	33.00	0.00	150.00	150.00	
01	00	589	RESERVE EXPENSE	0.00	0.00	0.00	146,542.48	1,000.00	Reserve can be used for unbudgeted or emergency purchase items which can be classified correctly during budget reviews.
01	00	590	OTHER EXPENSE	12,562.74	8,293.00	64,735.23	61,250.00	4,000.00	\$2,000 Misc., carry over from 2020 \$20,000 contribution to demo old bridge, 66.6% down payment on land adjacent to city hall \$29,970, \$2,000 chairs for meeting room and desk for hallway
<b>Total Non-Departmental Expenses</b>				<b>\$244,943.41</b>	<b>\$249,583.90</b>	<b>\$366,725.46</b>	<b>\$529,834.87</b>	<b>\$400,734.81</b>	
01	01	500	SALARIES EXPENSE	12,775.50	21,798.12	18,305.36	21,500.00	25,200.00	Based on pay chart
01	01	502	PAYROLL TAX EXPENSE	932.15	1,601.34	1,317.51	1,644.75	1,927.80	% of salaries
01	01	506	TELEPHONE EXPENSE	291.60	680.94	740.04	750.00	952.00	Sprint-Dwayne W., add \$21/month lease fee per phone
01	01	514	EQUIPMENT REPAIR EXPENSE	409.96	708.73	(19.44)	1,000.00	1,000.00	Siren repairs
01	01	516	EQUIPMENT PURCHASE EXPENSE	6,660.07	24,757.04	0.00	3,500.00	35,500.00	holiday decorations \$2,500, city's portion of siren costs (rest is by grant) \$33,000
01	01	518	SUPPLIES EXPENSE	135.48	362.94	405.56	500.00	500.00	
01	01	521	MISCELLANEOUS INSURANCE	1,322.17	1,131.07	2,038.01	2,050.00	2,535.75	MIRMA-increased for more employee wages than 2020 plus 5% premium increase
01	01	528	FUEL & MILEAGE EXPENSE	1,224.94	1,402.16	1,018.69	2,000.00	2,000.00	
01	01	590	OTHER EXPENSE	0.00	20.00	0.00	200.00	200.00	
<b>Total Maintenance Department Expenses</b>				<b>\$23,751.87</b>	<b>\$52,462.34</b>	<b>\$23,805.73</b>	<b>\$33,144.75</b>	<b>\$69,815.55</b>	

2021 Budget-1st Quarter Amendment

				Actual	Actual	Actual	Budget	Budget	
				2018	2019	2020	2020	2021	
01	02	500	SALARIES EXPENSE	39,900.04	39,505.41	42,459.86	43,300.00	49,000.00	Based on pay chart
01	02	502	PAYROLL TAX EXPENSE	2,843.68	2,806.39	3,061.61	3,312.45	3,748.50	% of salary
01	02	506	TELEPHONE EXPENSE	597.68	760.17	807.22	840.00	840.00	20% of Sprint, 1/3 Charter phone bills, rest from water & sewer
01	02	514	EQUIPMENT REPAIR EXPENSE	0.00	22.20	25.00	500.00	500.00	misc
01	02	516	EQUIPMENT PURCHASE EXPENSE	0.00	1,904.28	1,037.31	3,500.00	1,000.00	1/3 filing cabinets/book shelves \$1,000, 1/3 new office phones \$400
01	02	517	SOFTWARE PURCHASE EXPENSE	300.00	196.67	0.00	400.00	600.00	upgrade current software
01	02	518	SUPPLIES EXPENSE	14.52	1.99	0.00	100.00	100.00	
01	02	519	CONTRACTED SERVICES EXPENSE	1,986.40	2,163.92	2,069.45	2,830.00	2,930.00	1/3 copier maintenance agreement \$350, 1/3 Asyst annual support fees \$2000, 1/3 virus protection \$35, 1/3 computer work \$200, \$75.00-20% of security camera fees, 1/3-e-mail fees (Microsoft 365) for 2 e-mails set-up \$70 annual fee \$100, 1/3 misc \$100
01	02	520	OFFICE SUPPLIES EXPENSE	509.76	850.68	451.30	800.00	800.00	20% general, 40% water & sewer each
01	02	521	MISCELLANEOUS INSURANCE	3,828.66	3,582.09	3,802.81	3,805.00	4,000.00	MIRMA + 5%
01	02	526	UNIFORM EXPENSE	453.85	398.53	213.41	600.00	600.00	Shirts, jackets
01	02	528	FUEL & MILEAGE EXPENSE	448.45	654.92	590.90	800.00	1,000.00	Errands, trainings
01	02	540	DUES & SCHOOLING EXPENSE	1,655.67	1,686.18	2,656.04	4,760.00	4,760.00	MoCCFOA meetings \$200.00, MoCCFOA dues \$100.00, MoCCFOA Spring Conference \$950.00, Regionals \$200.00, MIRMA annual meeting \$750.00, MIRMA Employment Practices Seminar \$50.00, IIMC dues \$260.00, Notary \$100.00, MML dues \$700.00, MML Conference \$1,300, misc \$150.00
01	02	590	OTHER EXPENSE	0.00	99.66	26.25	500.00	500.00	Misc.
<b>Total Office Department Expenses</b>				<b>\$52,538.71</b>	<b>\$54,633.09</b>	<b>\$57,201.16</b>	<b>\$66,047.45</b>	<b>\$70,378.50</b>	
01	03	500	SALARIES EXPENSE	301,616.92	303,567.83	381,582.85	395,000.00	490,000.00	Based on pay chart
01	03	502	PAYROLL TAX EXPENSE	21,889.92	22,056.46	27,108.83	30,217.50	37,485.00	% based on salaries
01	03	506	TELEPHONE EXPENSE	2,715.83	3,983.24	4,091.55	4,020.00	4,080.00	Charter is \$130 monthly (2 phone lines) and Sprint is \$210 monthly (4 cell phones).
01	03	510	LEGAL EXPENSE	14,400.00	14,400.00	14,400.00	14,400.00	14,400.00	Prosecutorial fees-\$1,200 per month
01	03	514	EQUIPMENT REPAIR EXPENSE	8,163.76	5,515.41	12,497.20	14,300.00	12,000.00	
01	03	516	EQUIPMENT PURCHASE EXPENSE	58,658.52	73,963.87	28,684.21	34,750.00	93,364.00	Lease payments on 2 vehicles \$30,000 total, equipment for two new vehicles \$17,000, fire extinguishers for patrol vehicles \$600, duty bags for vehicles \$400, duty pistols \$1,800, handheld radios \$1,000, flash lights \$400, pop up tent \$500, cooler \$75, desktop computer \$1,700, body cameras \$4,889.00 (60% to be reimbursed MIRMA grant), 3 new office phones \$1,800, down payment on replacement vehicle \$19,000, equipment for replacement vehicle \$10,000, lease payments on replacement vehicle \$6,000
01	03	517	SOFTWARE PURCHASE EXPENSE	309.87	179.88	479.86	500.00	500.00	
01	03	518	SUPPLIES EXPENSE	2,210.42	3,100.63	1,475.82	5,350.00	5,000.00	ticket books, ammunition, taser cartridges, taser batteries, nitrile disposable safety gloves

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				Actual 2018	Actual 2019	Actual 2020	Budget 2020	Budget 2021	
01	03	519	CONTRACTED SERVICES EXPENSE	14,468.64	12,615.76	20,301.44	22,636.00	24,180.00	Agisent \$5,500, Lexipol \$2,800, Citizen serve \$2,400, Leads Online \$2,200, Sprint data cards \$1,510, MULES \$1,500, Accurint (LexisNexis) \$1,500, Drug Task Force \$1,500, Copier maint. agreement \$900, Huber & Associates/Enterpol \$750, IACP.net \$275, Benchrest membership \$250, Rejis \$100, Misc \$700, e-mail fees (Microsoft 365) for 9 emails-\$945 set-up and \$1,350 annual fee
01	03	520	OFFICE SUPPLIES EXPENSE	391.95	567.50	442.68	800.00	800.00	
01	03	521	MISCELLANEOUS INSURANCE	24,552.20	26,503.09	28,442.31	28,450.00	35,280.00	MIRMA-Actual
01	03	526	UNIFORM EXPENSE	2,550.85	4,836.07	13,050.48	14,081.00	6,100.00	Body armor vest-1 \$1,100
01	03	527	INMATE FEES EXPENSE	0.00	0.00	0.00	300.00	300.00	
01	03	528	FUEL & MILEAGE EXPENSE	9,083.68	12,278.18	9,860.46	14,000.00	14,000.00	
01	03	540	DUES & SCHOOLING EXPENSE	6,550.38	10,606.10	15,232.57	24,506.00	27,500.00	2020 estimated ending training fund balance \$14,795.93, 2021 revenues \$2,600, plus additional \$3,104.07= \$20,500 (includes gym memberships \$1,440 for 6 employees=\$8,640), \$7,000 police academy fees
01	03	544	POSTAGE EXPENSE	0.00	114.05	0.00	200.00	200.00	
01	03	546	PUBLIC & COMMUNITY RELATIONS	248.51	210.39	145.28	750.00	750.00	Halloween Candy, Community Surveys
01	03	548	DISPATCHING EXPENSE	46,421.44	60,830.93	0.00	0.00	0.00	now funded through a tax
01	03	590	OTHER EXPENSE	1,151.11	1,045.50	842.25	800.00	800.00	
<b>Total Police Department Expenses</b>				<b>\$515,384.00</b>	<b>\$556,374.89</b>	<b>\$558,637.79</b>	<b>\$605,060.50</b>	<b>\$766,739.00</b>	
01	04	500	SALARIES EXPENSE	12,000.00	12,000.00	12,100.00	12,000.00	12,000.00	
01	04	502	PAYROLL TAX EXPENSE	918.00	918.00	925.65	918.00	918.00	% based on salaries
01	04	506	TELEPHONE EXPENSE	166.93	429.77	479.50	500.00	500.00	Mayor's phone line
01	04	516	EQUIPMENT PURCHASE EXPENSE	93.88	0.00	5,004.31	4,000.00	500.00	2 new office phones (Mayor's office and lunch-room) \$1,000, \$500 color laserjet printer
01	04	519	CONTRACTED SERVICES EXPENSE	31.66	33.33	176.25	1,000.00	1,310.00	Mayor's computer antivirus, Zoom annual fee \$150, e-mail fees (Microsoft 365) for 5 emails set-up \$340 and annual fees \$720
01	04	520	OFFICE SUPPLIES EXPENSE	394.07	117.98	193.27	500.00	300.00	
01	04	521	MISCELLANEOUS INSURANCE	1,158.74	1,083.02	1,144.62	1,145.00	1,210.00	MIRMA + 5%
01	04	528	FUEL & MILEAGE EXPENSE	1,065.37	276.24	226.56	500.00	1,000.00	includes mileage for conferences
01	04	540	DUES & SCHOOLING EXPENSE	3,347.11	1,881.00	1,856.00	1,900.00	3,850.00	3 BOA member to MML annual conference in St. Louis \$1,500, 2 BOA members to MML elected official conference in Columbia \$800, Boonslick Regional Planning Comm Membership \$1,400, ICC annual dues \$150
01	04	590	OTHER EXPENSE	229.28	191.29	0.00	200.00	200.00	Misc.
<b>Total Council Department Expense</b>				<b>\$19,405.04</b>	<b>\$16,930.63</b>	<b>\$22,106.16</b>	<b>\$22,663.00</b>	<b>\$21,788.00</b>	
01	05	500	SALARIES EXPENSE	48,036.23	46,442.23	48,474.15	49,000.00	55,000.00	Based on pay chart
01	05	502	PAYROLL TAX EXPENSE	3,232.38	3,138.67	3,403.69	3,748.50	4,207.50	% based on salaries
01	05	506	TELEPHONE EXPENSE	1,228.62	1,450.53	1,549.53	1,300.00	1,300.00	Charter
01	05	514	EQUIPMENT REPAIR EXPENSE	0.00	0.00	150.00	500.00	500.00	
01	05	516	EQUIPMENT PURCHASE EXPENSE	323.21	0.00	3,577.78	3,100.00	725.00	Judge-laptop \$1,200, Microsoft Office \$250-(Hawk Point paying half of these two items), new office-phone \$600
01	05	517	SOFTWARE PURCHASE EXPENSE	0.00	0.00	0.00	300.00	300.00	
01	05	518	SUPPLIES EXPENSE	112.91	31.75	0.00	200.00	200.00	
01	05	519	CONTRACTED SERVICES EXPENSE	3,161.00	8,616.92	11,225.15	11,500.00	9,915.00	Rejis \$1560-(six months of), Copier maintenance agreement \$900, Judge salary \$7,200, e-mail fees (Microsoft 365) for 1 email set-up \$105 and annual fee \$150

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				Actual 2018	Actual 2019	Actual 2020	Budget 2020	Budget 2021	
01	05	520	OFFICE SUPPLIES EXPENSE	265.23	758.23	1,003.56	900.00	900.00	
01	05	521	MISCELLANEOUS INSURANCE	4,779.38	4,510.36	5,051.74	5,055.00	5,310.00	MIRMA + 5%
01	05	527	INMATE FEES EXPENSE	2,022.00	2,598.00	1,840.00	1,600.00	1,600.00	Bills from County + court collections to remit
01	05	528	FUEL & MILEAGE EXPENSE	432.19	508.95	0.00	600.00	600.00	
01	05	529	CREDIT/DEBIT CARD FEES	576.61	0.00	0.00	0.00	0.00	Ticket payer pays this fee now
01	05	532	SHERIFFS' RETIREMENT SYSTEM EXPENSE	2,532.00	3,105.00	2,079.00	2,200.00	2,200.00	
01	05	539	DOMESTIC VIOLENCE FUND EXPENSE	1,694.00	2,070.00	1,698.00	1,600.00	1,600.00	
01	05	540	DUES & SCHOOLING EXPENSE	1,260.18	1,513.20	385.00	2,000.00	2,000.00	
01	05	541	CRIME VICTIMS COMP FUND SURCHARGE	6,046.24	7,396.44	4,938.46	6,500.00	6,500.00	
01	05	543	PEACE OFFICERS STANDARDS & TRAINING FUND	848.00	1,035.00	695.00	1,000.00	1,000.00	
01	05	544	POSTAGE EXPENSE	372.00	220.00	550.00	500.00	500.00	
01	05	590	OTHER EXPENSE	0.00	0.00	7,329.77	7,250.00	20,000.00	Uncollectible
<b>Total Court Department Expenses</b>				<b>\$76,922.18</b>	<b>\$83,395.28</b>	<b>\$93,950.83</b>	<b>\$98,853.50</b>	<b>\$114,357.50</b>	
01	06	504	ELECTRIC & GAS UTILITY EXPENSE	3,235.94	1,354.21	0.00	480.00	600.00	electric at Millsite Park (previous years was Community Building electric)
01	06	518	SUPPLIES EXPENSE	586.37	830.91	366.00	5,800.00	5,800.00	\$5,000 for use at city park areas (Millsite Park), \$800 donated for flowers at Millsite Park
01	06	584	CLEANING EXPENSE	420.00	0.00	0.00	0.00	0.00	
01	06	586	BUILDING MAINTENANCE EXPENSE	150.00	0.00	0.00	0.00	0.00	
01	06	590	OTHER EXPENSE	800.00	0.00	49,424.70	47,500.00	10,000.00	\$10,000 Bicentennial seed money,
<b>Total Park Department Expenses</b>				<b>\$5,192.31</b>	<b>\$2,185.12</b>	<b>\$49,790.70</b>	<b>\$53,780.00</b>	<b>\$16,400.00</b>	
<b>TOTAL EXPENSES</b>				<b>\$938,137.52</b>	<b>\$1,015,565.25</b>	<b>\$1,172,217.83</b>	<b>\$1,409,384.07</b>	<b>\$1,460,213.36</b>	
							<b>Difference</b>	<b>\$0.00</b>	
=====									
<b>02-Water Works Fund</b>								<b>Water Works Fund</b>	
				<b>Beginning Restricted and Unrestricted Checking Balance</b>				<b>\$1,278,628.90</b>	
				<b>Minus-Unearned Revenue</b>				<b>\$3,202.49</b>	
				<b>Minus-Sales tax liability</b>				<b>\$4,937.71</b>	
				<b>Beginning Restricted Cash Account</b>				<b>\$744,211.09</b>	
				<b>Amount being used in budget from beginning checking balance</b>				<b>\$526,277.61</b>	
02	00	403	PERSONAL PROPERTY TAX REVENUE	58,230.50	50,593.84	70,197.39	62,000.00	56,000.00	
02	00	406	REAL ESTATE TAXES REVENUE	120,068.95	121,516.49	139,727.42	130,000.00	139,200.00	
02	00	409	INTEREST ON TAXES REVENUE	1,816.80	1,840.09	2,223.79	2,200.00	2,200.00	
02	00	436	USER FEES REVENUE	528,643.93	622,512.23	678,864.89	665,000.00	690,000.00	3% increase in April
02	00	442	BILLING PENALTIES REVENUE	12,847.61	13,656.65	11,921.77	11,500.00	12,150.00	
02	00	444	METER SET/REMOVAL REVENUE	4,100.00	4,091.60	3,400.00	2,800.00	2,800.00	
02	00	445	TEST FEES REVENUE	3,840.75	4,086.06	4,293.66	4,200.00	4,400.00	
02	00	448	DISCONNECT FEES REVENUE	20,850.00	23,540.00	21,410.00	17,000.00	17,000.00	
02	00	449	METERS REVENUE	21,413.86	13,325.00	20,475.00	17,875.00	14,625.00	45 meters @ \$325 each
02	00	451	BAD CHECK AND FEES REVENUE	190.00	200.00	260.00	220.00	100.00	
02	00	453	UNCOLLECTABLE-WRITTEN OFF ACCOUNTS	(423.92)	(1,449.34)	(461.17)	(4,000.00)	(1,000.00)	Note: Written off accounts are generally from previous year's revenues, therefore they are added back in at the end of the budget because it doesn't actually reduce current year revenues.
02	00	457	TAP FEE REVENUE	64,388.00	41,000.00	63,000.00	55,000.00	45,000.00	45 fees @ \$1,000 each
02	00	487	CHECKING INTEREST REVENUE	2,165.81	2,794.80	1,975.82	2,000.00	2,000.00	

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				Actual 2018	Actual 2019	Actual 2020	Budget 2020	Budget 2021	
02	00	488	GRANT REVENUE-EQUIPMENT	0.00	0.00	0.00	0.00	0.00	
02	00	496	OTHER REVENUE	866.50	3,288.48	5,324.59	5,180.00	1,050.00	hydrant permits
<b>Total Non-Departmental Revenue</b>				<b>\$838,998.79</b>	<b>\$900,995.90</b>	<b>\$1,022,613.16</b>	<b>\$970,975.00</b>	<b>\$985,525.00</b>	
02	00	503	RETIREMENT EXPENSE	882.22	10,481.87	9,026.58	11,278.50	12,756.30	Based on pay chart
02	00	504	ELECTRIC & GAS UTILITY EXPENSE	45,931.56	47,339.10	49,154.34	51,000.00	52,000.00	
02	00	508	ENGINEER EXPENSE	552.50	2,606.75	12,191.00	12,000.00	12,000.00	Depends on projects
02	00	510	LEGAL EXPENSE	495.00	592.50	982.50	3,000.00	3,000.00	
02	00	512	ACCOUNTANT EXPENSE	3,062.50	3,212.50	3,812.50	3,812.50	4,000.00	1/4 2020 audit fee
02	00	518	SUPPLIES EXPENSE	122.27	44.45	51.95	250.00	250.00	TP, PT, soap, etc. at City Hall-16.7%
02	00	519	CONTRACTED SERVICES EXPENSE	0.00	0.00	0.00	0.00	3,600.00	1/4 Fast Bryant fees \$3,600
02	00	522	HEALTH INSURANCE EXPENSE	13,768.91	16,375.71	18,030.63	21,393.73	31,559.20	See payroll schedule
02	00	529	CREDIT/DEBIT CARD FEES	6,418.22	7,580.87	12,548.88	14,000.00	9,000.00	last year was 15 months, they were behind
02	00	536	PUBLICATION EXPENSE	89.70	1,258.71	1,447.76	1,600.00	1,600.00	1/2 Indeed fees for Maint Dept
02	00	542	COLLECTOR/ASSESSOR FEES EXPENSE	10,923.61	9,201.86	11,082.32	11,000.00	11,000.00	
02	00	544	POSTAGE EXPENSE	1,604.63	1,719.32	2,112.16	2,200.00	2,400.00	
02	00	545	BILLING CARDS, ENVELOPES, E-BILL FEES	466.81	940.67	1,008.30	1,200.00	1,400.00	e-billing fees
02	00	551	BUILDING LOAN PAYMENTS	2,400.00	2,400.00	2,469.08	3,679.95	4,959.90	16.65% payments
02	00	561	WATER TOWER LEASE PAYMENTS EXPENSE	25,000.00	18,000.00	20,000.00	20,000.00	20,000.00	Depends on taps paid
02	00	563	BOND PRINCIPAL & INTEREST PAYMENTS EXPENSE	26,783.64	26,308.44	12,838.20	12,900.00	0.00	Series 1999B-paid monthly to UMB Bank-matured 7/1/2020-paid in full
02	00	564	PRIMACY/CONNECTION FEE EXPENSE	3,787.53	2,654.42	4,198.76	4,200.00	4,312.00	We keep 2%-paying June 2020 to May 2021 in June of 2021
02	00	565	BOND FEES EXPENSE	273.41	182.27	91.14	100.00	0.00	1999B issue matured 7/1/2020-paid in full-no more fees
02	00	567	COLLECTION AGENCY FEES	25.70	0.00	0.00	0.00	0.00	
02	00	569	\$ TRANSFER TO FUND 07	49,914.50	149,915.70	149,915.64	149,915.70	149,915.70	To R&R Account per rate study
02	00	570	BOND PRINCIPAL & INTEREST TRANSFER EXPENSE	204,500.00	204,499.92	246,319.92	246,320.00	246,500.00	To Debt Service Fund 06 for 2014 issue \$204,500 (50%), and Fund 12 for 2019A issue \$42,000 (33%)
02	00	585	UNEMPLOYMENT EXPENSE	0.00	0.00	12.00	1,000.00	2,000.00	
02	00	586	BUILDING MAINTENANCE EXPENSE	13,387.46	5,797.50	4,728.15	12,322.50	11,872.50	1/3 of Projects at 995 Main being carried over and new projects
02	00	588	RECORDING FEE EXPENSE	0.00	0.00	0.00	200.00	200.00	
02	00	589	RESERVE EXPENSE	0.00	0.00	0.00	94,758.37	97,055.26	Reserve can be used for unbudgeted or emergency purchase items which can be classified correctly during budget reviews
02	00	590	OTHER EXPENSE	1,265.62	42.30	8,292.15	13,025.00	4,050.00	16.7% of down payment on land adjacent to city hall \$7,515, half of system appraisal \$3,550, misc. \$500
<b>Total Non-Departmental Expenses</b>				<b>\$411,655.79</b>	<b>\$511,154.86</b>	<b>\$570,313.96</b>	<b>\$691,156.25</b>	<b>\$685,430.86</b>	
02	01	500	SALARIES EXPENSE	69,466.18	80,875.63	74,795.70	75,500.00	88,300.00	Based on pay chart
02	01	502	PAYROLL TAX EXPENSE	4,798.51	5,602.66	5,160.55	5,775.75	6,754.95	% of salaries
02	01	506	TELEPHONE EXPENSE	698.33	1,684.78	1,839.96	1,750.00	2,304.00	Charter, Sprint-Craig N (was) and A.J.-add \$21/month lease fee per phone
02	01	514	EQUIPMENT REPAIR EXPENSE	12,722.99	7,919.86	8,260.06	16,500.00	16,500.00	
02	01	516	EQUIPMENT PURCHASE EXPENSE	95,628.13	67,630.64	82,265.95	71,700.00	98,500.00	Testing equipment \$6,000, 200 meters \$65,000, 1/2 of 6" pump \$10,000, 1/3 of heater for shop upper shed \$1,500, self contained breathing apparatus \$2,500, Mette Road treatment plant automatic water analyzer/tester\$13,500
02	01	518	SUPPLIES EXPENSE	16,661.20	18,140.66	17,465.48	19,000.00	15,000.00	

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				Actual 2018	Actual 2019	Actual 2020	Budget 2020	Budget 2021	
02 01	519	CONTRACTED SERVICES EXPENSE		965.20	1,291.81	1,240.73	1,480.00	10,085.00	One call fees \$1,020, \$400 dial up Mette trmt plant, truck #3 & #4 GPS \$480, 1/2-e-mail fees (Microsoft 365) for 3 emails set-up \$160 annual fees \$225, Water Resource Mgmt wastewater mgmt 1/2 of \$300 per week = \$7,800
02 01	520	OFFICE SUPPLIES EXPENSE		416.86	293.28	406.42	500.00	500.00	
02 01	521	MISCELLANEOUS INSURANCE		6,570.04	6,150.09	7,561.45	7,565.00	8,930.25	MIRMA-increased for more employee wages than 2020 plus 5% premium increase
02 01	526	UNIFORM EXPENSE		2,878.29	3,004.76	3,564.31	3,600.00	4,300.00	Cintas-Dwayne W & Craig N (was) 3,900, Boots 2 employees 400
02 01	528	FUEL & MILEAGE EXPENSE		7,248.14	5,113.63	3,670.34	9,000.00	9,000.00	
02 01	540	DUES & SCHOOLING EXPENSE		1,754.23	1,375.86	1,447.58	1,300.00	1,300.00	Last year's list-please add or subtract from this list-\$50 CPR training 1/3, \$210 MIRMA annual conference 1/3, \$225 MRWA annual conference 1/2, \$60 Mo W & WW Conference dues 1/2, \$40 MIRMA seminar 1/3, \$70 MO LTAP training 1/2, \$200 exam fees and certification renewals, \$300 MRWA dues/assessments
02 01	550	BUILDING CONSTRUCTION EXPENSE		0.00	0.00	0.00	1,200.00	1,200.00	1/3 tool lockers & crib
02 01	562	SYSTEM IMPROVEMENT/EXPANSION EXPENSE		0.00	15,750.00	44,877.57	495,799.61	508,893.15	\$218,925-to replace undersized and older cast iron lines in old town-(revenue is tap fees from 2016-\$48,000, 2017-\$65,537, 2018 \$39,388, 2019 \$23,000, & 2020 of \$43,000), water well project \$250,974.65 short in project fund, water & sewer extension \$38,993.50 short in project fund
02 01	568	LAB TESTING EXPENSE		0.00	0.00	108.00	200.00	200.00	
02 01	586	BUILDING MAINTENANCE EXPENSE		0.00	697.00	83.85	100.00	1,822.40	1/3 doors at shop office (1) and shed (1) \$1322.40, Misc. \$500
02 01	590	OTHER EXPENSE		0.00	0.00	0.00	500.00	500.00	
<b>Total Maintenance Department Expenses</b>				<b>\$219,808.10</b>	<b>\$215,530.66</b>	<b>\$252,747.95</b>	<b>\$711,470.36</b>	<b>\$774,089.75</b>	
02 02	500	SALARIES EXPENSE		31,131.45	31,236.38	33,123.01	34,000.00	38,000.00	Based on pay chart
02 02	502	PAYROLL TAX EXPENSE		2,214.16	2,214.13	2,370.41	2,601.00	2,907.00	% of salary
02 02	506	TELEPHONE EXPENSE		653.56	876.68	924.51	1,000.00	1,000.00	40% of Sprint, 1/3 Charter phone bills, rest from water & sewer
02 02	514	EQUIPMENT REPAIR EXPENSE		0.00	0.00	50.00	200.00	200.00	misc
02 02	516	EQUIPMENT PURCHASE EXPENSE		0.00	1,971.26	2,287.31	4,750.00	1,000.00	1/3 filing cabinets/book shelves \$1,000, 4/3 new-office phones \$400
02 02	519	CONTRACTED SERVICES EXPENSE		3,681.87	3,343.99	4,221.35	4,755.00	4,705.00	1/3 copier maintenance agreement \$350, 1/3 Asyst annual support fees \$2000, 1/3 virus protection \$35, 1/3 computer work \$200, 1/2 Sensus annual support fees \$1200, \$150-40% of security camera fees, Cooper Train Management \$200, 1/2 folder/stuffer maint. \$450, 1/3-e-mail fees (Microsoft 365) for 2 e-mails set-up \$70 annual fee \$100,, 1/3 misc \$100,
02 02	520	OFFICE SUPPLIES EXPENSE		1,019.50	1,572.90	892.21	1,200.00	1,200.00	20% general, 40% water & sewer each
02 02	521	MISCELLANEOUS INSURANCE		2,970.52	2,794.88	2,967.30	2,970.00	3,120.00	MIRMA + 5%
02 02	590	OTHER EXPENSE		91.72	296.33	0.00	150.00	150.00	Misc.
<b>Total Office Department Expenses</b>				<b>\$41,762.78</b>	<b>\$44,306.55</b>	<b>\$46,836.10</b>	<b>\$51,626.00</b>	<b>\$52,282.00</b>	
<b>TOTAL EXPENSES</b>				<b>\$673,226.67</b>	<b>\$770,992.07</b>	<b>\$869,898.01</b>	<b>\$1,454,252.61</b>	<b>\$1,511,802.61</b>	



2021 Budget-1st Quarter Amendment

				Actual	Actual	Actual	Budget	Budget	
				2018	2019	2020	2020	2021	
03 00	590	OTHER EXPENSE		29,091.88	75.00	11,310.14	16,125.00	4,050.00	16.7% of down payment on land adjacent to city hall \$7,515, half of system appraisal \$3,550, misc. \$500
<b>Total Non-Departmental Expenses</b>				<b>\$483,039.58</b>	<b>\$680,843.90</b>	<b>\$754,396.41</b>	<b>\$1,278,675.09</b>	<b>\$779,281.40</b>	
03 01	500	SALARIES EXPENSE		74,912.80	87,572.62	80,407.03	81,000.00	97,300.00	Based on pay chart
03 01	502	PAYROLL TAX EXPENSE		5,219.69	6,117.11	5,577.11	6,196.50	7,443.45	% of salary
03 01	506	TELEPHONE EXPENSE		697.33	1,684.78	1,839.96	1,750.00	2,304.00	Charter, Sprint-Bobby & Donny H (was)-add \$21/month lease fee per phone
03 01	514	EQUIPMENT REPAIR EXPENSE		22,805.55	26,204.12	46,859.68	50,200.00	30,000.00	
03 01	516	EQUIPMENT PURCHASE EXPENSE		119,589.98	55,164.22	23,411.25	24,900.00	40,500.00	Testing equipment \$8,000, 30 residential sewer pumps \$21,000, 1/2 of 6" pump \$10,000, 1/3 of heater for shop upper shed \$1,500,
03 01	518	SUPPLIES EXPENSE		32,757.75	40,618.32	25,982.24	35,000.00	28,000.00	
03 01	519	CONTRACTED SERVICES EXPENSE		6,007.40	2,654.61	3,517.65	5,880.00	94,601.00	Dial up \$1,500, one call fees \$1,020, jetting/pumping services \$13,300, truck #1 GPS service \$240, 1/2-e-mail fees (Microsoft 365) for 3 emails set-up \$160 annual fees \$225, Water Resource Mgmt wastewater mgmt 1/2 of \$300 per week = \$7,800, dredging project (sludge) for NWWWTF closure \$70,356
03 01	520	OFFICE SUPPLIES EXPENSE		416.88	273.84	406.41	500.00	500.00	1/2 here, 1/2 water
03 01	521	MISCELLANEOUS INSURANCE		7,211.41	6,632.30	8,187.58	8,190.00	9,812.25	MIRMA-increased for more employee wages than 2020 plus 5% premium increase
03 01	526	UNIFORM EXPENSE		1,985.06	1,963.87	3,089.25	3,600.00	4,300.00	Cintas-A.J. & Bobby \$3,900, Boots 2 employees \$400
03 01	528	FUEL & MILEAGE EXPENSE		7,881.37	6,029.99	4,613.54	9,500.00	9,500.00	
03 01	540	DUES & SCHOOLING EXPENSE		397.22	526.87	405.94	1,000.00	1,000.00	Last year's list-please add or subtract from this list-\$50 CPR training 1/3, \$210 MIRMA annual conference 1/3, \$225 MRWA annual conference 1/2, \$60 Mo W & WW Conference dues 1/2, \$40 MIRMA seminar 1/3, \$70 MO LTAP training 1/2, \$200 exam fees and certification renewals, \$145 misc.
03 01	550	BUILDING CONSTRUCTION EXPENSE		0.00	0.00	0.00	1,200.00	5,410.00	1/3 tool lockers & crib \$1,200, Storage shed 4,210.00
03 01	562	SYSTEM IMPROVEMENT/EXPANSION EXPENSE		18,077.33	976,085.87	156,505.78	204,826.31	38,993.50	Last year included Wehmeyer Farms contract. Water & sewer line extension-shortage in project fund \$38,993.50
03 01	568	LAB TESTING EXPENSE		11,812.00	11,522.30	8,725.00	9,200.00	8,000.00	
03 01	586	BUILDING MAINTENANCE EXPENSE		0.00	697.00	83.86	100.00	300.00	
03 01	590	OTHER EXPENSE		11.00	55.25	0.00	500.00	1,822.40	1/3 doors at shop office (1) and shed (1) \$1322.40, Misc. \$500
<b>Total Maintenance Department Expense</b>				<b>\$309,782.77</b>	<b>\$1,223,803.07</b>	<b>\$369,612.28</b>	<b>\$443,542.81</b>	<b>\$379,786.60</b>	
03 02	500	SALARIES EXPENSE		31,131.64	31,236.36	33,122.94	34,000.00	38,000.00	Based on pay chart
03 02	502	PAYROLL TAX EXPENSE		2,214.15	2,214.15	2,370.45	2,601.00	2,907.00	% of salary
03 02	506	TELEPHONE EXPENSE		653.59	876.80	924.64	1,000.00	1,000.00	40% of Sprint, 1/3 Charter phone bills, rest from water & sewer
03 02	514	EQUIPMENT REPAIR EXPENSE		0.00	0.00	50.00	200.00	200.00	misc
03 02	516	EQUIPMENT PURCHASE EXPENSE		0.00	1,971.27	2,287.30	4,750.00	1,000.00	1/3 filing cabinets/book shelves \$1,000, 1/3 new office phones \$400



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			Actual 2018	Actual 2019	Actual 2020	Budget 2020	Budget 2021	
04 00	590	OTHER EXPENSE	931.25	439.73	25.00	1,000.00	37,000.00	Service road cost share \$36,000 for half the year, misc. \$1,000
<b>Total Non-Departmental Expense</b>			<b>\$166,610.82</b>	<b>\$139,506.84</b>	<b>\$117,816.29</b>	<b>\$148,198.43</b>	<b>\$175,485.54</b>	
04 01	500	SALARIES EXPENSE	40,541.40	39,557.94	41,525.86	49,000.00	52,200.00	Based on pay chart
04 01	502	PAYROLL TAX EXPENSE	2,831.21	2,744.03	2,910.55	3,748.50	3,993.30	% of salary
04 01	506	TELEPHONE EXPENSE	463.87	840.53	920.05	875.00	1,127.00	Charter, Sprint-Jeff M.-add \$21/month lease fee per phone
04 01	514	EQUIPMENT REPAIR EXPENSE	13,994.50	21,681.34	24,179.75	24,750.00	20,000.00	
04 01	516	EQUIPMENT PURCHASE EXPENSE	12,253.19	14,964.33	21,747.45	23,100.00	1,500.00	1/3 of heater for shop upper shed \$1,500
04 01	518	SUPPLIES EXPENSE	3,757.10	14,663.22	23,892.80	25,000.00	20,000.00	includes \$5,000 for rental of roller and planer and \$510 for grease kit on three trucks @1 \$70 each
04 01	519	CONTRACTED SERVICES	0.00	221.92	1,440.00	240.00	5,240.00	truck #2-GPS service \$240, tree trimming \$5,000
04 01	521	MISCELLANEOUS INSURANCE	2,769.63	3,589.28	3,698.46	3,700.00	6,174.00	MIRMA-increased for more employee wages than 2020 plus 5% premium increase
04 01	526	UNIFORM EXPENSE	1,763.42	3,596.29	5,325.75	4,600.00	4,300.00	Cintas-Donny H (was) & Jeff M \$3,900, 2 employee boots \$400
04 01	528	FUEL & MILEAGE EXPENSE	3,998.23	2,712.12	2,342.08	3,000.00	5,000.00	
04 01	540	DUES & SCHOOLING EXPENSE	251.33	31.68	90.00	400.00	400.00	Last year's list-please add or subtract from this list-\$50 CPR training 1/3, \$210 MIRMA annual conference 1/3, \$40 MIRMA seminar 1/3, \$100 misc.
04 01	550	BUILDING CONSTRUCTION EXPENSE	0.00	0.00	0.00	1,200.00	1,200.00	1/3 tool lockers & crib
04 01	574	ICE CONTROL EXPENSE	14,028.63	19,812.19	36,103.16	36,107.35	38,000.00	370 tons at \$102.50
04 01	582	SIGN EXPENSE	1,809.61	1,851.49	1,497.73	2,000.00	3,000.00	
04 01	586	BUILDING MAINTENANCE EXPENSE	1,605.49	697.00	83.86	500.00	500.00	misc.
04 01	590	OTHER EXPENSE	0.00	123.77	16,995.00	17,145.00	1,472.40	1/3 doors at shop office (1) and shed (1) \$1322.40, Misc. \$150
<b>Total Maintenance Department Expenses</b>			<b>\$100,067.61</b>	<b>\$127,087.13</b>	<b>\$182,752.50</b>	<b>\$195,365.85</b>	<b>\$164,106.70</b>	
<b>TOTAL EXPENSES</b>			<b>\$266,678.43</b>	<b>\$266,593.97</b>	<b>\$300,568.79</b>	<b>\$343,564.28</b>	<b>\$339,592.24</b>	
						<b>Difference</b>	<b>\$0.00</b>	
=====								
<b>06-Debt Service Fund-2014 Refunding Issue</b>								<b>Debt Service Fund-2014 Refunding Issue</b>
						<b>Beginning Checking Balance</b>	<b>\$355,128.90</b>	
06 00	487	CHECKING INTEREST REVENUE	744.42	1,238.09	591.42	660.00	660.00	
06 00	491	BOND PRINCIPAL AND INTEREST TRANSFER REVENUE	409,000.00	408,999.84	408,999.84	409,000.00	409,000.00	\$204,500 from Water, \$204,500 from Sewer
<b>Total Non-Departmental Revenue</b>			<b>\$409,744.42</b>	<b>\$410,237.93</b>	<b>\$409,591.26</b>	<b>\$409,660.00</b>	<b>\$409,660.00</b>	
06 00	563	BOND PRINCIPAL & INTEREST PAYMENTS EXPENSE	405,634.46	386,684.30	393,668.36	409,000.00	409,000.00	Series 2014 Refunding Issue-payments made twice a year to UMB Bank
06 00	565	BOND FEES EXPENSE	318.00	318.00	318.00	600.00	600.00	
<b>Total Non-Departmental Expenses</b>			<b>\$405,952.46</b>	<b>\$387,002.30</b>	<b>\$393,986.36</b>	<b>\$409,600.00</b>	<b>\$409,600.00</b>	
						<b>Ending Cash Account</b>	<b>\$355,188.90</b>	For use toward next payment
=====								
<b>07-WATER WORKS REPAIR AND REPLACEMENT FUND</b>								<b>WATER WORKS REPAIR AND REPLACEMENT FUND</b>
						<b>Beginning Checking Balance</b>	<b>\$800,814.96</b>	
						<b>Beginning CD Balance</b>	<b>\$39,290.66</b>	
07 00	487	CHECKING INTEREST REVENUE	1,245.39	1,541.79	1,104.26	1,200.00	1,200.00	
07 00	490	C.D. INTEREST REVENUE	163.13	288.91	439.23	435.00	435.00	Feb & Aug
07 00	495	\$ TRANSFER FROM FUND 02	49,914.50	149,915.70	149,915.64	149,915.70	149,915.70	From water per rate study

2021 Budget-1st Quarter Amendment

				Actual	Actual	Actual	Budget	Budget	
				2018	2019	2020	2020	2021	
<b>Total Non-Departmental Revenue</b>				<b>\$51,323.02</b>	<b>\$151,746.40</b>	<b>\$151,459.13</b>	<b>\$151,550.70</b>	<b>\$151,550.70</b>	
07 01	514	EQUIPMENT REPAIR EXPENSE		0.00	0.00	7,025.36	277,680.00	338,654.64	See RR Schedule-estimates
07 01	516	EQUIPMENT PURCHASE EXPENSE		352.00	55,833.33	4,560.37	16,149.67	96,589.30	See RR Schedule-estimates
07 01	562	SYSTEM IMPROVEMENT/EXTENSION EXPENSE		0.00	0.00	0.00	350,000.00	350,000.00	See RR Schedule-estimates
07 01	586	BUILDING MAINTENANCE EXPENSE		0.00	5,676.00	0.00	10,824.00	10,824.00	See RR Schedule-estimates
<b>Total Maintenance Department Expenses</b>				<b>\$352.00</b>	<b>\$61,509.33</b>	<b>\$11,585.73</b>	<b>\$654,653.67</b>	<b>\$796,067.94</b>	
07 02	516	EQUIPMENT PURCHASE EXPENSE		239.17	537.24	315.02	1,723.59	1,408.57	See RR Schedule-estimates
<b>Total Office Department Expenses</b>				<b>\$239.17</b>	<b>\$537.24</b>	<b>\$315.02</b>	<b>\$1,723.59</b>	<b>\$1,408.57</b>	
<b>TOTAL EXPENSES</b>				<b>\$591.17</b>	<b>\$62,046.57</b>	<b>\$11,900.75</b>	<b>\$656,377.26</b>	<b>\$797,476.51</b>	
								<b>Ending Cash and CD Accounts</b>	<b>\$194,179.81</b> Put back for items in future years per schedule
=====									
<b>08-SEWER REPAIR AND REPLACEMENT FUND</b>									<b>SEWER REPAIR AND REPLACEMENT FUND</b>
						<b>Beginning Checking Balance</b>		<b>\$535,765.32</b>	
08 00	487	CHECKING INTEREST REVENUE		1,155.19	1,296.07	762.21	820.00	820.00	
08 00	495	\$ TRANSFER FROM FUND 03		30,365.00	117,294.70	117,294.60	117,294.70	117,294.70	From sewer per rate study
<b>Total Non-Departmental Revenue</b>				<b>\$31,520.19</b>	<b>\$118,590.77</b>	<b>\$118,056.81</b>	<b>\$118,114.70</b>	<b>\$118,114.70</b>	
08 01	514	EQUIPMENT REPAIR EXPENSE		0.00	0.00	77,441.28	241,458.09	208,016.81	See RR Schedule-estimates
08 01	516	EQUIPMENT PURCHASE EXPENSE		352.00	95,268.33	15,125.37	133,714.67	173,589.30	See RR Schedule-estimates
08 01	518	SUPPLIES EXPENSE		1,975.47	0.00	0.00	0.00	0.00	See RR Schedule-estimates
08 01	562	SYSTEM IMPROVEMENT/EXTENSION EXPENSE		15,021.09	25,879.35	0.00	40,000.00	70,000.00	See RR Schedule-estimates
08 01	586	BUILDING MAINTENANCE EXPENSE		0.00	5,676.00	0.00	10,824.00	10,824.00	See RR Schedule-estimates
<b>Total Maintenance Department Expenses</b>				<b>\$17,348.56</b>	<b>\$126,823.68</b>	<b>\$92,566.65</b>	<b>\$425,996.76</b>	<b>\$462,430.11</b>	
08 02	516	EQUIPMENT PURCHASE EXPENSE		239.17	537.25	315.04	1,723.58	1,408.54	See RR Schedule-estimates
<b>Total Office Department Expenses</b>				<b>\$239.17</b>	<b>\$537.25</b>	<b>\$315.04</b>	<b>\$1,723.58</b>	<b>\$1,408.54</b>	
<b>TOTAL EXPENSES</b>				<b>\$17,587.73</b>	<b>\$127,360.93</b>	<b>\$92,881.69</b>	<b>\$427,720.34</b>	<b>\$463,838.65</b>	
								<b>Ending Cash Account</b>	<b>\$190,041.37</b> Put back for items in future years per schedule
=====									
<b>09-PROJECT FUND</b>									<b>PROJECT FUND</b>
						<b>Beginning Checking Balance</b>		<b>\$773,603.04</b>	
09 00	486	BOND ISSUANCE PROCEEDS		0.00	1,758,700.00	0.00	0.00	0.00	
<b>Total Non-Departmental Revenue</b>				<b>\$0.00</b>	<b>\$1,758,700.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
09 00	508	ENGINEER EXPENSE		0.00	34,985.83	183,050.02	247,719.17	64,669.15	Estimated as of 12/7/2020-4 projects-sludge at CCWWTF, new well, Bird St. and Pine Tree lift stations, water and sewer to west side of Hwy 61
09 00	565	BOND FEES EXPENSE		0.00	58,684.00	0.00	0.00	0.00	
<b>Total Non-Departmental Expense</b>				<b>\$0.00</b>	<b>\$93,669.83</b>	<b>\$183,050.02</b>	<b>\$247,719.17</b>	<b>\$64,669.15</b>	
09 01	518	SUPPLIES EXPENSE		0.00	41,546.38	10,615.28	10,615.28	0.00	Estimated-left of 4 projects
09 01	528	FUEL & MILEAGE EXPENSE		0.00	426.19	485.47	485.47	0.00	
09 01	562	SYSTEM IMPROVEMENT		0.00	603,864.88	0.00	708,933.89	708,933.89	Estimated-left of 4 projects-short \$250,974.65 for new well project (placed in water budget) and \$77,987 for water and sewer extension project (placed half in water, half in sewer)

2021 Budget-1st Quarter Amendment

				Actual	Actual	Actual	Budget	Budget	
				2018	2019	2020	2020	2021	
09	01	580	HAULING EXPENSE	0.00	41,111.41	10,327.50	10,327.50	0.00	
<b>Total Maintenance Department Expenses</b>				<b>\$0.00</b>	<b>\$686,948.86</b>	<b>\$21,428.25</b>	<b>\$730,362.14</b>	<b>\$708,933.89</b>	
<b>TOTAL EXPENSES</b>				<b>\$0.00</b>	<b>\$780,618.69</b>	<b>\$204,478.27</b>	<b>\$978,081.31</b>	<b>\$773,603.04</b>	
							<b>Ending Cash Account</b>	<b>\$0.00</b>	
=====									
<b>10-SOLID WASTE FUND</b>							<b>Beginning Checking Balance</b>	<b>\$50,649.39</b>	<b>SOLID WASTE FUND</b>
									includes \$40.00 in customer deposits held
10	00	439	TRASH REVENUE	171,093.01	195,128.78	196,318.17	195,000.00	173,100.00	\$13.15 per month per regular customer, \$6.58 senior/disabled
10	00	453	UNCOLLECTABLE-WRITTEN OFF ACCOUNTS	(122.03)	(310.24)	(76.66)	(1,000.00)	(500.00)	Note: Written off accounts are generally from previous year's revenues, therefore they are added back in at the end of the budget because it doesn't actually reduce current year revenues.
10	00	487	CHECKING INTEREST REVENUE	103.41	120.12	76.99	120.00	120.00	
<b>Total Non-Departmental Revenue</b>				<b>\$171,074.39</b>	<b>\$194,938.66</b>	<b>\$196,318.50</b>	<b>\$194,120.00</b>	<b>\$172,720.00</b>	
10	00	503	RETIREMENT EXPENSE	26.76	257.74	272.22	278.10	303.00	Based on pay chart
10	00	510	LEGAL EXPENSE	0.00	0.00	915.00	1,000.00	200.00	
10	00	518	SUPPLIES EXPENSE	0.00	629.72	0.00	200.00	100.00	
10	00	522	HEALTH INSURANCE EXPENSE	344.79	363.22	420.97	388.42	567.19	See payroll schedule
10	00	529	CREDIT/DEBIT CARD FEES	3,209.15	3,790.44	6,274.47	7,025.00	4,500.00	last year was 15 months, they were behind
10	00	536	PUBLICATION EXPENSE	0.00	0.00	138.00	150.00	0.00	
10	00	540	DUES & SCHOOLING EXPENSE	189.91	379.82	0.00	200.00	200.00	
10	00	544	POSTAGE	777.00	843.00	1,045.00	1,100.00	1,200.00	
10	00	545	BILLING CARDS	233.42	470.32	504.15	600.00	700.00	e-bill fees
10	00	566	SOLID WASTE EXPENSE	158,901.45	181,609.91	182,283.94	182,800.00	167,810.52	We keep 3%,
10	00	567	COLLECTION AGENCY FEES	7.17	0.00	0.00	0.00	0.00	
10	00	589	RESERVE EXPENSE	0.00	0.00	0.00	45,788.53	44,299.18	Reserve can be used for unbudgeted or emergency purchase items which can be classified correctly during budget reviews
<b>Total Non-Departmental Expenses</b>				<b>\$163,689.65</b>	<b>\$188,344.17</b>	<b>\$191,853.75</b>	<b>\$239,530.05</b>	<b>\$219,879.89</b>	
10	02	500	SALARIES EXPENSE	2,494.35	2,551.98	2,642.88	2,700.00	3,000.00	Based on pay chart
10	02	502	PAYROLL TAX EXPENSE	176.75	180.17	186.53	206.55	229.50	% of salary
10	02	521	MISCELLANEOUS INSURANCE	234.72	223.93	242.42	245.00	260.00	MIRMA + 5%
<b>Total Office Department Expenses</b>				<b>\$2,905.82</b>	<b>\$2,956.08</b>	<b>\$3,071.83</b>	<b>\$3,151.55</b>	<b>\$3,489.50</b>	
<b>TOTAL EXPENSES</b>				<b>\$166,595.47</b>	<b>\$191,300.25</b>	<b>\$194,925.58</b>	<b>\$242,681.60</b>	<b>\$223,369.39</b>	
									To offset '10-00-453 Uncollectable Written Off Accounts
								<b>\$500.00</b>	<b>Estimate</b> for end of year-difference on revenue vs. collected
								<b>\$500.00</b>	
								<b>Difference</b>	<b>\$0.00</b>
=====									
<b>11-Street Repair &amp; Replacement Fund</b>							<b>Beginning Checking Balance</b>	<b>\$39,054.85</b>	<b>Street Repair &amp; Replacement Fund</b>
							<b>Beginning CD Balance</b>	<b>\$51,410.79</b>	
11	00	487	CHECKING INTEREST REVENUE	940.74	1,023.14	276.87	1,150.00	1,150.00	
11	00	490	C.D. INTEREST REVENUE	176.59	316.65	369.61	270.00	270.00	April & Oct

2021 Budget-1st Quarter Amendment

				Actual 2018	Actual 2019	Actual 2020	Budget 2020	Budget 2021	
11 00	495	\$ TRANSFER FROM FUND 04		121,699.37	86,493.54	64,699.28	83,299.28	70,945.15	What is left from streets at end of previous year + 5,627.91 from current year revenues
<b>Total Non-Departmental Revenue</b>				<b>\$122,816.70</b>	<b>\$87,833.33</b>	<b>\$65,345.76</b>	<b>\$84,719.28</b>	<b>\$72,365.15</b>	
11 00	589	RESERVE EXPENSE		0.00	0.00	0.00	513.16	630.79	Reserve can be used for unbudgeted or emergency purchase items which can be classified correctly during budget reviews
<b>Total Non-Departmental Expenses</b>				<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$513.16</b>	<b>\$630.79</b>	
11 01	516	EQUIPMENT PURCHASE		0.00	15,333.34	4,200.00	4,200.00	0.00	
11 01	550	BUILDING CONSTRUCTION EXPENSE		0.00	0.00	0.00	0.00	1,200.00	
11 01	572	ROCK EXPENSE		2,596.75	263.95	2,055.48	3,500.00	3,500.00	
11 01	576	ROAD OIL EXPENSE		962.89	3,292.89	3,520.00	5,000.00	3,500.00	
11 01	578	ASPHALT & CONCRETE EXPENSE		36,597.51	313,921.89	142,786.46	235,925.00	134,000.00	Amount from 2021 Street Plan
11 01	580	HAULING EXPENSE		593.52	10,512.50	6,737.06	20,000.00	20,000.00	
<b>Total Maintenance Department Expenses</b>				<b>\$40,750.67</b>	<b>\$343,324.57</b>	<b>\$159,299.00</b>	<b>\$268,625.00</b>	<b>\$162,200.00</b>	
<b>TOTAL EXPENSES</b>				<b>\$40,750.67</b>	<b>\$343,324.57</b>	<b>\$159,299.00</b>	<b>\$269,138.16</b>	<b>\$162,830.79</b>	
							<b>Difference</b>	<b>\$0.00</b>	
=====									
<b>12-Debt Service Fund-2019A Issue</b>							<b>Beginning Checking Balance</b>	<b>\$1,487.33</b>	<b>Debt Service Fund-2019A Issue</b>
12 00	486	BOND ISSUE PROCEEDS		0.00	0.00		0.00	0.00	any funds left over in the project fund after all expenses have been paid get transferred to this account
12 00	487	CHECKING INTEREST REVENUE		0.00	1,079.74	1,339.56	1,500.00	1,000.00	on project fund 9 and this fund
12 00	491	BOND PRINCIPAL AND INTEREST TRANSFER REVENUE		0.00	62,700.00	125,460.00	125,460.00	126,000.00	from water \$42,000, from sewer \$84,000
<b>Total Non-Departmental Revenue</b>				<b>\$0.00</b>	<b>\$63,779.74</b>	<b>\$126,799.56</b>	<b>\$126,960.00</b>	<b>\$127,000.00</b>	
12 00	563	BOND PRINCIPAL & INTEREST PAYMENTS EXPENSE		0.00	62,648.86	125,393.11	125,400.00	126,000.00	Series 2019A-payments made twice a year to Security Bank of Kansas City
12 00	565	BOND FEES EXPENSE		0.00	550.00	500.00	100.00	500.00	
<b>Total Non-Departmental Expenses</b>				<b>\$0.00</b>	<b>\$63,198.86</b>	<b>\$125,893.11</b>	<b>\$125,500.00</b>	<b>\$126,500.00</b>	
							<b>Ending Cash Account</b>	<b>\$1,987.33</b>	<b>Estimated-For use toward next payment</b>
=====									
<b>Outstanding Debt as of 1/1/2021</b>									
Series 1999 Bonds						\$0.00			
Series 2014 Bonds (refi of 2005 Issue)						\$3,380,014.00			
2005 Site Lease						\$3,092,687.77			
Series 2019 Bonds						\$841,900.00			
Series 2019A Bonds						\$1,698,800.00			
<b>Total Outstanding Debt</b>						<b>\$9,013,401.77</b>			

2021 Wage Worksheet

Payroll Worksheet		# of pay periods	Wage	Regular Hours	Estimate OT hours	Estimated Vacation Hours	Regular Wages	OT Wages	Unused Vacation	Total Wages
Employee										
Terry Foster	phasing ir	10/17/2007 21	73,513.62	1	0	0	59,376.39	0.00	0.00	59,376.39
Terry Foster	G10,S11	1/2 on 1/1/2021, rest on annv. date 05	80,412.12	1	0	80	15,463.87	0.00	3,092.77	18,556.64
Nicholas Brimager	G7,S11	12/2/2019 24	60,414.00	1	0	0	55,766.77	0.00	0.00	55,766.77
Nicholas Brimager	G7,S12	new rate 1/1/2021, rest on annv. date 02	61,623.10	1	0	40	4,740.24	0.00	1,185.06	5,925.30
Steve Davis	G6,S5	8/30/2012 17	23.45	1360	98	0	31,892.00	3,447.15	0.00	35,339.15
Steve Davis	G6,S6	moved to new pay scale 2/2/2021, then increase on anniversary date 09	23.92	720	52	60	17,222.40	1,865.76	1,435.20	20,523.36
Jason Graham	G5,S4-olc	1/13/2014 01	19.35	168	6	0	3,250.80	174.15	0.00	3,424.95
Jason Graham	G6,S4	increase on anniversary date, and also promoted to Sergeant 25	22.99	2000	144	40	45,980.00	4,965.84	919.60	51,865.44
Jared Wittkoetter	G5,S4	11/21/2016 24	20.90	2008	140	0	41,967.20	4,389.00	0.00	46,356.20
Jared Wittkoetter	G5,S5	new rate 1/1/2021, rest on annv. date 02	21.32	160	10	32	3,411.20	319.80	682.24	4,413.24
David Graves	G5,S1-olc	using 7/20/2020 15	18.24	1288	85	0	23,493.12	2,325.60	0.00	25,818.72
David Graves	G5,S2	increase on anniversary date 11	20.09	880	65	40	17,679.20	1,958.78	803.60	20,441.58
David Hickey	G5,S2	9/30/2019 20	20.09	1688	115	0	33,911.92	3,465.53	0.00	37,377.45
David Hickey	G5,S3	new rate 1/1/2021, rest on annv. date 06	20.49	480	35	40	9,835.20	1,075.73	819.60	11,730.53
Mark Porter	G5,S1-olc	7/20/2020 15	18.24	1368	85	0	24,952.32	2,325.60	0.00	27,277.92
Mark Porter	G5,S2	increase on anniversary date 11	20.09	800	65	0	16,072.00	1,958.78	0.00	18,030.78
Brian Johnson	G5,S3	full year 26	20.49	2168	100	0	44,422.32	3,073.50	0.00	47,495.82
Total of 9 full time employees (one in Cyber Crime unit)										\$489,720.22
<b>Use \$490,000.00</b>										

Grand total of payroll	
General Revenue	619,200.00
Water	126,300.00
Sewer	136,300.00
Street	52,200.00
Trash	3,000.00
<b>Total</b>	<b>\$936,000.00</b>

Payroll Worksheet		# of pay periods	Wage	Regular Hours	Estimate OT hours	Estimated Vacation Hours	Regular Wages	OT Wages	Unused Vacation	Total Wages
Employee										
Linda Haynes	phasing ir	8/16/1994 16	72,601.76	1	0	0	44,678.00	0.00	0.00	44,678.00
Linda Haynes	G8,S20	1/2 on 1/1/2021, rest on annv. date 10	79,421.43	1	0	80	30,546.70	0.00	3,054.67	33,601.37
Casey Powelson	G5,S4	10/23/2017 22	20.90	1,760	88	0	36,784.00	2,758.80	0.00	39,542.80
Casey Powelson	G5,S5	new rate 1/1/2021, rest on annv. date 04	21.32	320	16	80	6,822.40	511.68	1,705.60	9,039.68
Total										\$126,861.86
<b>Use \$128,000.00</b>										
				01-02	02-02	03-02	10-02	Total		
Linda Haynes				22,339.00	11,169.50	11,169.50	0.00	44,678.00		
Linda Haynes				16,800.69	8,400.34	8,400.34	0.00	33,601.37		
Casey Powelson				7,908.56	14,630.84	14,630.84	2,372.57	39,542.80		
Casey Powelson				1,807.94	3,344.68	3,344.68	542.38	9,039.68		
<b>Totals</b>				<b>\$48,856.18</b>	<b>\$37,545.36</b>	<b>\$37,545.36</b>	<b>\$2,914.95</b>	<b>\$126,861.86</b>		
<b>Use</b>				<b>\$49,000.00</b>	<b>\$38,000.00</b>	<b>\$38,000.00</b>	<b>\$3,000.00</b>	<b>\$128,000.00</b>		

Retirement Expense-new rates as of 1/1/2021	
Police-Gen Rev 10.4%	50,960.00
Other-Gen Rev 10.1%	13,049.20
Other-Water 10.1%	12,756.30
Other-Sewer 10.1%	13,665.30
Other-Street 10.1%	5,272.20
Other-Trash 10.1%	303.00
<b>Total</b>	<b>\$96,006.00</b>

Payroll Worksheet		# of pay periods	Wage	Regular Hours	Estimate OT hours	Estimated Vacation Hours	On Call Pay	Regular Wages	OT Wages	Unused Vacation	Total Wages
Employee											
Maintenance Superintendent		full year 26	54,517.31	1	0	0	0	54,517.31	0.00	0.00	54,517.31
Dwayne Washford		3/16/2015 0	0.00	1	0	0	0	0.00	0.00	0.00	0.00
Dwayne Washford	G6,S5	increased on 1/1/2021, rest on annv. date 26	48,769.66	1	0	48	0	48,769.66	0.00	1,125.45	49,895.11
Allen Hance	G3,S1	8/31/2020 18	16.27	1440	105	0	900	24,328.80	2,562.53	0.00	26,891.33
Allen Hance	G3,S2	increased on new pay scale effective 1/1/21	16.60	640	45	0	400	11,024.00	1,120.50	0.00	12,144.50
Jeff Morris	G4,S1	6/1/2020 11	17.90	880	60	0	500	16,252.00	1,611.00	0.00	17,863.00
Jeff Morris	G4,S2	new rate 1/1/2021, rest on annv. date 15	18.26	1200	90	0	800	22,712.00	2,465.10	0.00	25,177.10
Robert Noble	G3,S1	8/14/2020 16	16.27	1280	90	0	800	21,625.60	2,196.45	0.00	23,822.05
Robert Noble	G3,S2	increased on new pay scale effective 1/1/21	16.60	800	60	0	500	13,780.00	1,494.00	0.00	15,274.00
Benjamin Fick	G3,S1	full year 24	16.27	1920	125	0	1300	32,538.40	3,050.63	0.00	35,589.03
Total of 6 full time employees.										\$261,173.42	
<b>Use \$263,000.00</b>											
				01-01	02-01	03-01	04-01	Total			
Maintenance Superintendent				1,635.52	21,261.75	20,716.58	10,903.46	54,517.31			
Dwayne Washford				0.00	0.00	0.00	0.00	0.00			
Dwayne Washford				3,331.61	18,323.85	19,989.65	8,250.00	49,895.11			
Allen Hance				1,075.65	13,445.66	12,370.01	0.00	26,891.33			
Allen Hance				155.78	1,947.25	1,791.47	8,250.00	12,144.50			
Jeff Morris				3,393.97	6,252.05	8,216.98	0.00	17,863.00			
Jeff Morris				3,216.15	5,924.49	7,786.47	8,250.00	25,177.10			
Robert Noble				2,143.98	8,814.16	12,863.91	0.00	23,822.05			
Robert Noble				632.16	2,598.88	3,792.96	8,250.00	15,274.00			
Benjamin Fick				9,295.27	9,021.88	9,021.88	8,250.00	35,589.03			
<b>Totals</b>				<b>\$24,880.09</b>	<b>\$87,589.97</b>	<b>\$96,549.90</b>	<b>\$52,153.46</b>	<b>\$261,173.42</b>			
<b>Use</b>				<b>\$25,200.00</b>	<b>\$88,300.00</b>	<b>\$97,300.00</b>	<b>\$52,200.00</b>	<b>\$263,000.00</b>			
				9.58%	33.57%	37.00%	19.85%	100.00%			

Payroll Worksheet		# of pay periods	Wage	Regular Hours	Estimate OT hours	Estimated Vacation Hours	Regular Wages	OT Wages	Unused Vacation	Total Wages
Employee										
Deb Freise	G4,S19	11/4/2002 22	53,182.26	1	0	0	45,000.37	0.00	0.00	45,000.37
Deb Freise	G4,S20	new rate 1/1/2021, rest on annv. date 04	54,245.90	1	0	60	8,345.52	0.00	1,564.79	9,910.31
Total										\$54,910.68
<b>Use \$55,000.00</b>										

**Grand total \$936,000.00**

Employee Insurance Expense	General	Water	Sewer	Street	Trash	Total
9 Police	108,900.00	0.00	0.00	0.00	0.00	108,900.00
2 Office	9,264.06	7,184.38	7,184.38	0.00	567.19	24,200.00
6 Maintenance	6,956.35	24,374.83	26,859.24	14,409.58	0	72,600.00
1 Court	12,100.00	0.00	0.00	0.00	0.00	12,100.00
<b>Total</b>	<b>\$137,220.41</b>	<b>\$31,559.20</b>	<b>\$34,043.61</b>	<b>\$14,409.58</b>	<b>\$567.19</b>	<b>\$217,800.00</b>
@ Annual average of \$12,100 per employee						
217,800.00 Total						
75% for employee and 50% for dependents						

Water Works Repair & Replacement Schedule-Passed by Ordinance #841 on 12/17/19					
				From last yr	Total
	Item	Acct #	Amount	Carried over	Budget
2021	altitude valve at pressure vault	07-01-514		\$26,000.00	\$26,000.00
	generator adapters	07-01-514		\$6,000.00	\$6,000.00
	generator repairs	07-01-514		\$13,760.13	\$13,760.13
	replace chlorine injection	07-01-514		\$8,000.00	\$8,000.00
	replace electric controls etc.	07-01-514	\$8,000.00	\$30,180.00	\$38,180.00
	replace filter media	07-01-514		\$10,000.00	\$10,000.00
	replace high service pump	07-01-514		\$7,604.60	\$7,604.60
	replace mains, valves, etc...	07-01-514	\$20,000.00	\$60,000.00	\$80,000.00
	replace well pump	07-01-514	\$40,000.00	\$80,000.00	\$120,000.00
	well house valves and plumbing	07-01-514		\$29,109.91	\$29,109.91
	½ computer-Maintenance Dept.	07-01-516		\$1,622.63	\$1,622.63
	½ replace vactron	07-01-516		\$4,500.00	\$4,500.00
	1/3 replace mower	07-01-516		\$800.00	\$800.00
	1/3 replace tractor-balance left from 2019 purchase	07-01-516		\$4,666.67	\$4,666.67
	1/3 replace back hoe	07-01-516	\$35,000.00		\$35,000.00
	replace utility truck	07-01-516	\$50,000.00		\$50,000.00
	paint chlorine contact tanks (2)	07-01-562		\$40,000.00	\$40,000.00
	paint water tower	07-01-562		\$250,000.00	\$250,000.00
	Winchester water loop	07-01-562		\$60,000.00	\$60,000.00
	½ paint/repair building	07-01-586		\$6,824.00	\$6,824.00
	½ replace furnace	07-01-586		\$4,000.00	\$4,000.00
	½ replace computer/printer/monitor-City Hall	07-02-516		\$1,408.57	\$1,408.57
	Total	Total	\$153,000.00	\$644,476.51	\$797,476.51

<b>Sewer Repair &amp; Replacement Schedule-Passed by Ordinance #842 on 12/17/19</b>					
				<b>From last yr</b>	<b>Total</b>
	<b>Item</b>	<b>Acct #</b>	<b>Amount</b>	<b>Carried over</b>	<b>Budget</b>
<b>2021</b>	generator repairs	08-01-514	\$10,000.00	\$19,644.19	\$29,644.19
	large lift station repair	08-01-514	\$10,000.00	\$44,616.01	\$54,616.01
	muffin monster repair	08-01-514		\$39,897.02	\$39,897.02
	replace blower/motor	08-01-514		\$4,001.06	\$4,001.06
	replace electric panels, starters, contactors etc	08-01-514		\$13,858.53	\$13,858.53
	replace grinder pump	08-01-514	\$16,000.00	\$16,000.00	\$32,000.00
	replace rake motor/gear box	08-01-514	\$8,000.00	\$0.00	\$8,000.00
	replace skimmer grinder pump	08-01-514		\$6,000.00	\$6,000.00
	replace valves & plumbing	08-01-514		\$20,000.00	\$20,000.00
	½ computer-Maintenance Dept.	08-01-516		\$1,622.63	\$1,622.63
	½ replace vactron	08-01-516		\$4,500.00	\$4,500.00
	1/3 replace mower	08-01-516		\$800.00	\$800.00
	1/3 replace tractor-balance left from 2019 purchase	08-01-516		\$4,666.67	\$4,666.67
	lab equipment-in house testing	08-01-516		\$12,000.00	\$12,000.00
	replace utility truck	08-01-516		\$0.00	\$0.00
	sludge removal-equipment	08-01-516		\$95,000.00	\$95,000.00
	1/3 replace back hoe	08-01-516	\$35,000.00		\$35,000.00
	sludge removal-equipment	08-01-516	\$20,000.00		\$20,000.00
	flush sewer mains	08-01-562		\$40,000.00	\$40,000.00
	add 3rd blower, motor, and piping	08-01-562	\$30,000.00		\$30,000.00
	½ paint/repair building	08-01-586		\$6,824.00	\$6,824.00
	½ replace furnace	08-01-586		\$4,000.00	\$4,000.00
	½ replace computer/printer/monitor-City Hall	08-02-516		\$1,408.54	\$1,408.54
	<b>Total</b>	<b>Total</b>	<b>\$129,000.00</b>	<b>\$334,838.65</b>	<b>\$463,838.65</b>

## 2021 Street Plan

### Ashpalt

#### Work done by city workers

Mary Street - 1200' x 26' = 390 tons \$39,000.00

Miscellaneous = 170 tons \$17,000.00

**Total Asphalt Portion of the street plan \$56,000.00**

(All asphalt was figured at \$100 per ton and 1.5 inches thick)

### Concrete

#### Subcontracted concrete work

Repair 40 sections of concrete streets as needed, to be determined \$78,000.00  
by the Mayor and Public Works Superintendent

(Each section 13 ft. x 20 ft. = 260 sq. ft. per section at \$7.50 per sq. ft.)

**Total Concrete Portion of the street plan \$78,000.00**

**Grand Total \$134,000.00**

2021 Budget-1st Quarter Amendment

995 Main Street-City Hall Expenses for 2021

<u>Building Expenses</u>	<u>Amount</u>	<u>Pay from:</u>			
		General	Water	Sewer	Streets
Termite inspection/pest control	1,200.00	400.00	400.00	400.00	0.00
Cleaning	4,160.00	2,080.00	1,040.00	1,040.00	0.00
Miscellaneous Items	3,000.00	1,000.00	1,000.00	1,000.00	0.00
Expand Parking lot asphalt-City Hall	5,000.00	1,250.00	1,250.00	1,250.00	1,250.00
Elevated built in Board dais in meeting room	5,000.00	1,700.00	1,650.00	1,650.00	0.00
Office space division & floor repairs	5,000.00	1,600.00	1,700.00	1,700.00	0.00
Wall repairs needed after cistern removal	4,500.00	1,500.00	1,500.00	1,500.00	0.00
Wall/foundation repairs-lunch/Mayors area	10,000.00	3,335.00	3,332.50	3,332.50	0.00
<b>Total</b>	<b>37,860.00</b>	<b>12,865.00</b>	<b>11,872.50</b>	<b>11,872.50</b>	<b>1,250.00</b>