
VARIANCE APPLICATION

For use in applying for a hearing before the Board of Adjustment empowered to:

- a. Hear and decide appeals where it is alleged there is an error in any order, requirements, decision, or determination made by an administrative official in the enforcement of any adopted ordinance pertaining to zoning matters.
- b. Hear and decide all matters referred to it or upon which it is required to pass under any ordinance.
- c. Pass upon appeals where there are practical difficulties or unnecessary hardship in the way of carrying out the strict letter of such ordinance, to vary or modify the application of any such regulation or provisions of such ordinance relating to the construction or alteration of buildings or structures or the use of land so that the spirit of the ordinance shall be observed, public safety and welfare secured and substantial justice done.

Fee: The application fee for processing a variance can be found in City Code Chapter 49. Make checks payable to City of Moscow Mills.

LEGAL DESCRIPTION: (Attach deed or other document containing the legal description of the tract of land, if applicable, or enter the subdivision name and lot number below.)

MAP: (Attach a scaled map showing the property's location and boundaries, if applicable.)

___ 15 copies of the Site Plan are provided.

___ Legal description (hard copy and electronic media).

___ A list of property owners with property within 200 feet and their addresses must be provided (hard copy and electronic media).

___ The applicant is required to appear before the Board of Adjustment.

PRESENT ZONING: _____

VARIANCE REQUESTED: _____

JUSTIFICATION FOR VARIANCE REQUESTED: _____

Names and addresses of every landowner and resident adjoining your property, across the street from your property and cater-cornered from your property:

OWNER

APPLICANT

Authorized Signature Date

Authorized Signature Date

Printed Name

Printed Name, Title

Street Address

Street Address

City/State/Zip Code

City/State/Zip Code

Telephone Facsimile

Telephone Facsimile

NOTE: By affixing signatures to this application form, the Applicant and Owner hereby verify that: they have reviewed the applicable zoning regulations; they are familiar with the specific requirements relative to this application; and they take full responsibility for this application. The above signatures further indicate that the information provided on this form and any additional data attached hereto is true, complete, and accurate.

(Attach the accompanying Statement of No Opposition if the variance requested is **not** simply relief from the interpretation of a regulation by a City official.)

**STATEMENT OF NO OPPOSITION
TO PROPOSED VARIANCE**

VARIANCE REQUESTED: _____

I hereby state that I understand the above, proposed variance and have no opposition thereto. (To be completed by all owners of adjacent property, including those on the opposite side of all streets abutting said property.)

Name

Address

Signature