



P.O. Box 36
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Board of Adjustments Application Application Fee \$600

Type of application-Please check one box.

_____ Appeal for Interpretation-The applicant requests an interpretation of the zoning regulations and alleges the City has erred in the interpretation of a specific case.

_____ Request for a Variance- The applicant requests a variance in the requirements of the zoning regulations whereby their strict application would involve undue hardship.

In reviewing an **appeal for an interpretation**, the Board of Adjustment may consider, but not be limited to, the following questions:

What specific action was taken by the City?

What specific section of the Zoning Code did the City use as a basis for taking this action?

What interpretation is the City making of this specific section in the Zoning Code as it pertains to action taken?

What interpretation is being made by the applicant?

In reviewing a **variance**, the Board of Adjustment may consider, but not be limited to, the following questions:

If the applicant complied with the provisions of this Zoning Code (doesn't obtain the variance requested requested), will the applicant be able to get a reasonable return from, or make reasonable use, of the property?

Does the hardship result from the strict application of the Zoning Code?

Is the hardship suffered by the property in question?

Is the hardship the result of the applicant's own action?

Is the requested variance in harmony with general purpose and intent of the Zoning Code and does it preserve the spirit?

If the variance is granted, will the public safety and welfare have been assured and will substantial justice have been done?

Include with Application-**electronic media is required**

____ Map of property's location and boundaries, if applicable

____ Site Plan

____ Legal description

____ A list of property owners within 200 feet including their physical and mailing addresses.

____ The applicant is required to appear before the Board of Adjustment.

____ Please include any documentation that relates to the justification for the requested appeal or variance.

Current zoning of property _____

Appeal or Variance Requested:

OWNER

APPLICANT

Authorized Signature Date

Authorized Signature Date

Printed Name

Printed Name, Title

Address

Address

City/State/Zip Code

City/State/Zip Code

Telephone Facsimile

Telephone Facsimile

NOTE: By affixing signatures to this application form, the Applicant and Owner hereby verify that: they have reviewed the applicable zoning regulations; they are familiar with the specific requirements relative to this application; and they take full responsibility for this application. The above signatures further indicate that the information provided on this form and any additional data attached hereto is true, complete, and accurate.